

**THE MINUTES OF THE WORK/BUSINESS MEETING OF THE
BOARD OF EDUCATION, BOROUGH OF RINGWOOD, NEW JERSEY
HELD AT MARTIN J. RYERSON ON OCTOBER 17, 2011**

I. The meeting was called to order by President Tassitano at 7:00 P.M.

- A. President Tassitano led everyone in the flag salute.
- B. Board Secretary Mitchell read the Sunshine Law Statement as required under the Open Public Meetings Act.

C. *Roll Call*

Janet Citranglo	- present	Katy McKeever	- present
Gina Donatien	- present	Sam Nastory	- present
Melissa Griegel	- present	Lynne Klosowski	- present
Mary Kunert	- present	President Tassitano	- present

Also present:

Warren C. Mitchell, SBA/BS
Hugh E. Beattie, Superintendent

II. PUBLIC PARTICIPATION I

PUB.PART.I

No Comments.

Motion was made by **Trustee Citranglo**, seconded by **Trustee Klosowski** to adjourn to Executive Session at 7:02 P.M.

Motion was unanimously approved by voice vote.

III. EXECUTIVE SESSION

Reconvened in Public Session at 8:02 P.M.

IV. SUPERINTENDENT'S REPORT

SUPT.RPT.

Superintendent Beattie commented that we had our week of respect in alignment with the HIB mandate from the State during the first week of October. Different activities took place throughout the district to promote respect among students and for themselves.

Mr. Beattie noted that we finished our first run of the STAR Assessments in Reading and Math, and the data is in the process of being evaluated. He commented that we had our professional day on October 10th. He wanted to thank the Professional Day Committee for a wonderful day full of activities.

Superintendent Beattie reported on the power outage at Peter Cooper School which resulted in not having fresh water running due to a pump failure. The students were evacuated to M. J. Ryerson. He commended the Staff of both buildings, along with the Transportation Department in helping to facilitate this evacuation drill. They did an exceptional job.

He also commented that the newsletter went out today to the district, along with bus safety tips.

Sheet # 2 – Work/Business Meeting, October 17, 2011

V. BOARD PRESIDENT'S REPORT

BD.PRES.RPT

President Tassitano commented on an article that was in the Suburban Trends concerning Lakeland students starting an Anti-bullying Club. Board discussion ensued.

VI. SBA/BOARD SECRETARY'S REPORT

BD.SECY.RPT

Board Secretary Mitchell commented on the following:

1. N. J. extends the service life of certain buses to 15 years. Currently, the life of a school bus to keep on the road, if it lasts, is 12 years. Mr. Mitchell read and reviewed the *bill* with the Board. He commented how Ms. Lypowy has trouble now just keeping the buses on the road for 12 years. This area is very hard on our buses.
2. Mr. Mitchell also addressed that this time of the year is an extremely busy time in the board office with all the fall reports that need to be reported to the State.
3. We were scheduled to have a site visit by Solar Developers for Ryerson today. He would follow-up with Steve Evans to see if the visit took place.
4. He also addressed the new law that Governor Christie signed, P.L. 2011, Chapter 78, which brought a lot of changes to the Health benefits program and the Pension Program for employees and employers.

VII. CORRESPONDENCE

CORRES.

None

VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

MINUTES

A. Minutes

Motion was made by **Trustee Citranglo**, seconded by **Trustee Donatien** to approve the following minutes:

Business Meeting	September 26, 2011
Executive Session	September 26, 2011

Motion was approved by the following roll call vote:

Janet Citranglo	- yes	Katy McKeever	- abstain
Gina Donatien	- abstain	Sam Nastory	- yes
Melissa Griegel	- yes	Lynne Klosowski	- yes
Mary Kunert	- yes	President Tassitano	- yes

Motion was made by **Trustee Citranglo**, seconded by **Trustee Donatien** to approve the following **minutes**:

Work Session	September 19, 2011
Executive Session	September 19, 2011

Motion was unanimously approved by roll call vote by members present.

Sheet # 3 – Work/Business Meeting, October 17, 2011

CONSENT
MOTIONS

B. Consent Agenda Motions

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, E1, E2, E3, E4, E5, F1, F2, F3, F4, G1.

Item G2 was **tabled** at this time, and **Item HI** was **pulled** from the consent agenda motions.

Motion was unanimously approved by roll call vote by members present.

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of available knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2011-2012 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6A:23-2.12(c) 4.

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for 9/27/11 – 10/17/11	in the amount of \$498,869.61
Cafeteria Bills	for September 2011	in the amount of \$ 6,277.28

DIST.
BILLS

3. Approve the Ringwood School District **Payroll** in the amounts listed.

for September 15, 2011	in the amount of \$612,720.07
for September 30, 2011	in the amount of \$608,708.73

Sheet # 4 – Work/Business Meeting, October 17, 2011

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2011-2012 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq. SUB. TEACHERS

COUNTY SUBSTITUTE TEACHERS
Daniel Camerlin
Lindsay Kaufman
Dana Muth

STATE SUBSTITUTE TEACHERS
Ellen Celano

SUBSTITUTE PARAPROFESSIONALS
Linda Ferraro
Michelle Flood

SUBSTITUTE ABA THERAPIST
Kristie Ashe
Alyssa Bono

SUBSTITUTE CUSTODIAN
Matthew Riehl

2. Approve the *reappointment* of **Marilyn Judovin** as a State Substitute Teacher for the 2011-2012 school year. JUDOVIN SUB TCHR.
3. Approve the *reappointment* of **Beverly Mather** as a Substitute ABA Therapist for the 2011-2012 school year. MATHER SUB ABA
4. Approve, with regret, the acceptance of the resignation of **Kristie Ashe**, as an ABA Therapist at M. J. Ryerson School effective the end of the October 14, 2011 workday. ASHE RESIGN.
5. Approve, with regret, the acceptance of the resignation, for the purpose of retirement, of **Marilyn Hall**, from her current position as a Paraprofessional at M. J. Ryerson School, effective the end of the October 28, 2011 work day. HALL RESIGN.
6. Approve the **revised hours worked** for the listed personnel due to the actual travel time for each of their bus routes, effective October 1, 2011, for the 2011-2012 school year. REVISED HOURS

BUS DRIVERS

	<u>From</u>	<u>To</u>
Dawn Guthrie	5 hours/day	5 ¼ hours/day
Judith Henry	5 ¼ hours/day	5 ½ hours/day
Mary Ellen Kuiphoff	5 hours/day	5 ¼ hours/day
Tina Stephens	6 ¾ hours/day	7 hours/day

BUS PARAPROFESSIONALS

	<u>From</u>	<u>To</u>
Richard Ballard	2 ½ hours/day	2 ¼ hours/day

Sheet # 5 – Work/Business Meeting, October 17, 2011

Personnel continued

7. Approve the revised hours worked for **Deborah Fenning**, Bus Driver, from 6 hours/day to 6 ¼ hours/day due to the contractual minimum, as per Article VIII, Section 1 of the Ringwood Bus Drivers Association Agreement, effective October 1, 2011 for the 2011-2012 school year. FENNING REVISED HOURS
8. Approve the listed personnel as district-wide **Home Instructors**, at the rate of 35.00/hour, for the 2011-2012 school year: HOME INSTRUCTORS
- | | |
|---------------------|-----------------|
| Morgan Carroll | Erin Parmigiano |
| Katherine Cuneo | Carolyn Ploger |
| Roseanne Fleischl | Lisa Sciortino |
| Chelsea Grant | Philip Seyfreid |
| Olivia Hrasdzira | Rhonda Tanzola |
| Lauren LaGreca | Deborah Terhune |
| Stefania Migliaccio | Patrice Vogt |
| Tracy Mutz | Carolyn Weiss |
9. Approve, upon the recommendation of the Superintendent, the granting of tenure for **Warren Mitchell**, SBA/BS, as of August 27, 2011. MITCHELL TENURE
10. Approve, with regret, the acceptance of the resignation, of **Eva Shellhammer**, from her current position as a Paraprofessional at Robert Erskine School effective November 1, 2011 for the 2011-2012 school year. Ms. Shellhammer's last day worked will be October 31, 2011. SHELLHAMMER RESIGN.
11. Approve the appointment of **Lorraine Costa Beal** as an **alternate District Courier**, at the rate of \$8.80/hour, effective October 18, 2011, for the 2011-2012 school year. Miss Beal will follow the same schedule as the current district courier. BEAL ALTERNATE COURIER

E. Curriculum/Instruction

1. Approve Special Education Student **#114526** to receive a Behavioral Consultation provided by KDDS, TOO Inc., effective October 1, 2011 through October 30, 2011, one hour (60 minutes) per session, for a total of eight sessions (8 hours), at the rate of \$200.00/hr., for an amount not to exceed \$1,600.00. #114526 KDDS TOO
2. Approve, upon the recommendation of the Superintendent, the appointment of the following listed, as **parent volunteers** in the E.G. Hewitt School, for the 2011-2012 school year. PARENT VOLUNTEERS
- Jennifer Gabriel
Kim Lidestri
Michelle Stanzone

Sheet # 6 – Work/Business Meeting, October 17, 2011

Curriculum/Instruction continued

3. Approve to continue the **Tail Waggin' Tutors Program** at the Robert Erskine School for the 2011-2012 school year. The goal of this program is to provide supplemental support to struggling readers while increasing future test scores, self-esteem, and confidence reading. Therapy Dogs International (TDI) dogs will be tested and evaluated by a Certified TDI Evaluator. The program will take place during school hours at no cost to the district. This program was piloted in the 2010-2011 school year. TAIL WAGGIN PROGRAM
4. Approve, upon the recommendation of the Superintendent, the appointment of **Patti Bahoosh-Binko** as a part-time Certified Occupational Therapy Assistant (COTA) for a maximum of ten (10) hours per week when school is in session (34 weeks), at a rate of \$38.00/hour for an amount not to exceed \$12,920, effective October 18, 2011, for the remainder of the 2011-2012 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq. BINKO COTA 10 HRS
5. Approve the revised tuition cost for special education **student #2815** to include the Extended School Year program cost of \$7,006.82, for a total tuition amount of \$75,599.90, for the 2011-2012 school year. #2815 REVISED TUITION

F. District Operations

1. Designate **Turner Construction Company to provide project manager services** for the **E. G. Hewitt Addition/Alteration Project** at a Preliminary Total Cost of \$234,440. Should the actual durations for the services illustrated in their proposal increase or decrease, the total cost billed to the Ringwood Board of Education will be adjusted accordingly. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.) TURNER CONSTRUCT. PROJECT MANAGER

Extensive Board discussion ensued concerning the appointment of a project manager and scope of his job responsibilities.
2. Approve the disposal of **obsolete equipment** (inoperable and unrepairable) as listed: OBSOLETE EQUIPMENT

2000 Bluebird 54 Passenger BusSerial Number: 1BAAGCPA9YF090042
Bus # 70 License Plate: S1B441

2003 Bluebird 54 Passenger BusSerial Number: 1BAAGCPA63F208105
Bus #79 License Plate: S1H188

Sheet # 7 – Work/Business Meeting, October 17, 2011

District Operations continued

3. Approve, upon the recommendation of the Business Administrator, the **purchase of a 2011 Ford F-350, 4 Wheel Drive, Regular Cab SRW137"XL Truck** from Warnock Fleet, under State Contract #A78848 for a total cost of \$31,637.60. This vehicle replaces the 2001 Dodge truck. TRUCK
WARNOCK

This truck will be for the use of the maintenance crew.

4. Approve to authorize the Superintendent, SBA/BS, and Facilities Chairperson to **sign off on change orders** for the E. G. Hewitt building project. SIGN OFF
CHANGE
ORDERS
- Board discussion ensued. A meeting would be held with the Project Manager, Architect, Superintendent and Board Secretary concerning the purpose of a change order, and afterwards this change order would be brought before the Board.

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES TRAVEL

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

Sheet # 8 – Work/Business Meeting, October 17, 2011

General continued

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	Reg. \$	Lodging \$	Travel \$	Meals \$	Est. Total \$
Beattie, H.	Once a month for 12 months	Trenton, NJ	-0-	-0-	662.16	-0-	662.16
Beattie, H.	10-31-11 & 11-28-11	Legal One Series	300.00	-0-	79.98	-0-	379.98
Bubalo, M.	10-20-11	Comprehensive Literacy Approach, East Brunswick, NJ	-0-	-0-	-0-	-0-	Sub pay
Citro, A.	10-20-11	Anti-Bullying Workshop, West Milford, NJ	-0-	-0-	-0-	-0-	-0-
Dondero, N.	10-20-11	Legal One Advanced, Montvale, NJ	110.00	-0-	15.70	-0-	125.70
Fideldey, S.	10-31-11 – 11-3-11	Handle with Care, Vineland, NJ	1000.00	267.00	155.40	-0-	1422.40
Frawley, K.	11-18-11	Assessment & Treatment of Selective Mutism, Newark, NJ	226.00	-0-	35.96	-0-	261.96 + sub pay
Green, T.	10-28-11	Cyber Bullying, Wayne, NJ	-0-	-0-	17.36	-0-	17.36
Karner, M.	10-14-11	Perfectly Pieced Together, Somerset, NJ	165.00	-0-	53.11	-0-	218.11
McClachrie, T.	12-2-11 & 12-3-11	NJ School Librarian Fall Conference, Long Branch, NJ	65.00	-0-	98.35	-0-	163.35
Mitchell, W.	10-25-11	NJSBA Workshop, Atlantic City, NJ	83.33	-0-	88.78	-0-	172.11
Nicholls, J.	10-19-11	PCTI Workshop, Wayne, NJ	-0-	-0-	18.00	-0-	18.00
Nicholls, J.	10-20-11	Anti-bullying Workshop, West Milford, NJ	-0-	-0-	12.00	-0-	12.00
Nicholls, M.	10-20-11	Comprehensive Literacy Approach, East Brunswick, NJ	-0-	-0-	41.54	-0-	41.54
Scutti, P.	11-1-11	P.C. Curriculum Consortium, Paterson, NJ	-0-	-0-	11.16	-0-	11.16
Sergi, L.	12-16-11	Topics & Strategies to improve students performance, Piscataway, NJ	195.00	-0-	63.10	-0-	258.10
Sutcliffe, M.	10-20-11	Anti-Bullying Workshop, West Milford, NJ	-0-	-0-	5.58	-0-	5.58
Tomaszewski, M.	10-20-11	Houghton Mifflin Workshop, East Brunswick, NJ	-0-	-0-	69.93	-0-	69.93 + sub pay
Vogt, P.	10-20-11	Comprehensive Literacy Approach, East Brunswick, NJ	-0-	-0-	57.94	-0-	57.94 + sub pay
Zachgo, B.	10-3-11 & 10-4-11	AENJ Fall Conference, New Brunswick, NJ	160.00	-0-	92.46	-0-	252.46 + sub pay

Sheet # 9 – Work/Business Meeting, October 17, 2011
General continued

Board discussion ensued concerning the \$1000 registration for Mr. Fideldey. Superintendent Beattie addressed the Board's concerns. The Board requested that at some point in the future, Mr. Fideldey could update the Board on this program.

Superintendent Beattie commented on the workshop he would be attending in Trenton and on the Legal One Series.

2. Approve the **Nursing Services Plan** for the 2011-2012 school year and its submission to the New Jersey State Department of Education Passaic County Office. **TABLED**

The Board members requested to see a copy of this nursing plan before they approve it. This resolution would be tabled at this time.

H. Policy **PULLED**

1. Approve the adoption of the **policy** listed.

Number	Title
4121R	Procedure for Long Term Substitute Remuneration

Extensive Board discussion ensued concerning this item. Superintendent Beattie commented that we were trying to standardize this procedure. This resolution would be pulled at this time.

IX. SPECIAL REPORTS **SPECIAL REPORTS**

- A. Budget Committee
President Tassitano commented that the Budget Committee should come up with some dates to meet in November.
- B. Curriculum Committee
Trustee McKeever updated the Board on the Curriculum Committee.
- C. Facilities Committee
Trustee McKeever commented that the Board was approving Turner Construction as the Project Manager at tonight's meeting. As far as the ESIP, we would be picking up where we left off. Mr. Mitchell commented that the Solar Developer was going to be taking a tour of this facility. Board discussion ensued.
- D. Policy Committee
Board discussion ensued concerning NJSBA and our policies.
- E. Public Communications Committee
Trustee McKeever commented that today the first newsletter went out and that she would be doing an immediate follow-up with the HIB information. President Tassitano mentioned that this Thursday, Lakeland would be holding a Bullying seminar at their school in the evening. Trustee McKeever also mentioned that Trustee Griegel would now be the co-administrator of the facebook page with her since Mr. Schaefer had resigned as a Board member.

Sheet #10 – Work/Business Meeting, October 17, 2011

SPECIAL REPORTS continued

F. Tri-District Shared Services

Superintendent Beattie commented that one of the items that came up was lack of substitute nurses. A suggestion was made to raise the fee for the substitute nurses so we could attract more people to take up this position. President Tassitano commented that she would bring this suggestion back to the Board to see if our Board would allow us to send out an ALERT Now notice through the schools to advertise for substitute nurses to be used as Tri-District. Superintendent Beattie also commented that Jim Cooney had suggested getting a consultant between the three districts to evaluate our special education programs from every angle of operation. The three districts agreed that it was a good idea to bring an independent in with a fresh pair of eyes to look into this program. Board discussion ensued.

G. Liaisons

Technology – Superintendent Beattie commented that we completed our STAR Testing with our existing technology with only a couple of glitches along the way. The students have all been tested. We will access all the data we can. He has been in contact with our Dell Representative to come up with quotes to look to possibly lease large numbers of computers. He and Mr. Mitchell would be meeting tomorrow with our Manchester people to go over some issues with them.

President Tassitano reminded the Committee Chairpersons that their meeting minutes need to be handed in to Board Secretary Mitchell so they may be inserted into the minutes book. She also needs to be informed if you are having a meeting, you need to email her when the meeting will take place in the event that she is able to attend. If she is unable to attend, she would appreciate it if you could keep her informed as to what is going on. As far as the liaisons and the Board, the liaisons need to be kept into the loop as far as if there are any meetings so they can attend those meetings as well.

X. OLD BUSINESS

A. Courtesy Busing

OLD
BUSINESS

Trustee Donatien commented that she had shared a bus ride on the Cooper Bus route, and reported her findings to the Board. President Tassitano commented that she would also be doing a bus run. Board members discussed the morning and afternoon run in order to see what was going on in the afternoon. They discussed the runs which also include after school activities. They would have to see what buses were available at what times. They would not only have to access whether or not they were adding a new run, but if the existing run was costing us money.

President Tassitano commented that this was not any easy thing, and could not be decided overnight. There is a lot that needs to be looked at before making a decision.

Sheet #11 – Work/Business Meeting, October 17, 2011

- B. Trustee McKeever apologized for not being at the last meeting and wanted to thank Mr. Beattie and Mr. Mitchell for preparing a breakage document that she had requested.

After carefully going over it, she expressed that she had some good news. When she did the math, as she distributed copies to everyone, she believed that we may have money. She would have to investigate further. She believed there was a discrepancy in the math. To her, it was not adding up. She reviewed her statement with the other board members. She felt there was more breakage than was originally indicated. First, she was under the impression that the Renaissance Star Learning Assessment was listed in the Budget, and shouldn't have to be paid from breakage. She then questioned the plus/minus differences from the replacement leave positions. She went through other positions that she knew of. She mentioned that there are big expenditures. Regardless, after the numbers are rechecked she felt that we would end up with some money and some breakage. If we had overage, she was afraid that the State would come back and say that we didn't need our State Aid, and take it back. She felt that we could use this money that she thought she found to replace some of the critical positions that we lost over the past couple of years when our budget didn't pass. She reviewed her items and felt her math was right. Board Secretary Mitchell expressed his concern that she did not come to see him to go over these items. He felt she should have gone over each of these items with him before the meeting so that she could see exactly where the district stood financially. Trustee McKeever replied she just put it together and thought she could do some good stuff with this. Board Secretary Mitchell commented that he would review his updated numbers and get back to her.

XI. NEW BUSINESS

A. Realignment of Board Committees

President Tassitano commented that she was not realigning all of the committees, just the committees in which Mr. Schaefer had served on, which was the Technology, Budget, Facilities, and the Passaic County School Boards Association.

Technology – At this time, she didn't think it was necessary to replace this position. She believed we could just leave Mr. Beattie on as the liaison.

Budget – President Tassitano commented that she would like Trustee Donatien to come on to the Budget Committee. The Budget Committee starts meeting in November and goes on through until the Budget passes in April. When the new Board member comes on, depending on him/her, possibly we can revisit if anything happens.

Passaic County School Boards Association – President Tassitano will take over going to this meeting, and Trustee Donatien will stay on as the Alternate.

NEW
BUSINESS

Sheet # 12 – Work/Business Meeting, October 17, 2011

Facilities Committee – President Tassitano was asking that Trustee Nastory rejoin the Facilities Committee and she was also asking if Trustee Nastory would chair the Facilities Committee. She confirmed that this was for all the buildings. That is her reason for asking Sam to join this because after the referendum was passed, the Hewitt building, there is no longer a Referendum Committee. It now goes into a whole Facilities. The whole Facilities comes into play with all four of the buildings. It is not just a Hewitt project that we are looking at. We are looking at all of these buildings.

President Tassitano commented that there had been a gentleman who had been present at a Referendum meeting and voiced his concerns about the Referendum and how the Board was only considering this Referendum for Hewitt without taking into consideration the repairs for the other buildings.

President Tassitano noted that the Facilities Committee hasn't had a Facilities meeting. Everything has been focused on Hewitt. Trustee McKeever mentioned that they had met concerning ESIP and Solar Panels. President Tassitano commented that they had met on specific things, not a meeting for the repairs of the buildings. President Tassitano commended Trustee McKeever and Trustee Griegel for the job they had done on the Referendum and the Hewitt Building.

Trustee McKeever voiced her opinion that it should be Trustee Griegel who should sign off on everything that has to happen on that building. She stated that it is a six month stand. Then, if you want to reshift where our focus needs to be, after we are up and running with Hewitt, that would totally make sense.

Trustee McKeever felt that she had to strongly disagreed with President Tassitano's choice at this time. She felt that even trying to tackle other buildings before April was completely unrealistic. It was not one of our Board goals.

President Tassitano commented that it was not tackling another building, it was just the upkeep of the other buildings. The Board then discussed the Long Range Facilities Plan which would not be due to be updated until 2013. Board Secretary Mitchell commented that our Building and Grounds Supervisor is in these buildings everyday. There are things that need to be done that we have money sitting in Capital Reserve. There are things that we can do for the buildings in this district on our own by the Board authorizing it, for example, if they wanted to get a sidewalk fixed. They need to come up with a list of items that we can do that should be done. For example, the parking lot at the Board office, should be repaved, along with parking lots in the schools. There are things that can be accomplished with the money from Capital Reserve.

Trustee Kunert then commented that she felt Trustee Nastory would be a great addition to the Facilities Committee. However, for the next six months, she felt that we need someone to direct these people on the Hewitt project. She felt that Trustee Greigel should be the Chair of this Committee since she was very familiar with this project.

Mr. Mitchell commented that he saw the roll as the Facilities Committee being over the entire operation. Trustee McKeever reiterated again her stance on this position and who she felt was the person who should chair this Committee for the next six months. President Tassitano stated that she was not questioning her dedication.

Sheet # 13 – Work/Business Meeting, October 17, 2011

NEW BUSINESS continued

Trustee Donatien commented that she understood everyone's views on this position, but we elected a President of our Board, and ultimately it should be her decision who she appoints as Chair. Trustee Nastory commented on his views toward this position, and his construction experience. He has concerns not only with Hewitt, but with the other schools as well. Trustee Griegel commented that she knows that Trustee Nastory has more construction experience than she does, however, she has done a very good job on the Facilities Committee. She voiced her concerns about Trustee Nastory and the Referendum Committee. She pointed to a long list of things that she had accomplished on the Facilities Committee and noted that she takes her position very seriously. Trustee Nastory commented that he didn't need the title. There was no need for anyone to become upset. If this position was going to involve all the buildings, he would be interested in joining the committee if he was appointed to it.

President Tassitano commented that we have to start getting things done in the buildings, things that have been put on the backburner. We need to address these issues.

Board Secretary Mitchell commented on the procedures for a Change Order. You would want at least two members of the Facilities Committee to be present to approve these change orders. The Facilities Chairperson or a designated person from the Facilities Committee would have to have a very flexible schedule, or rearrange their schedule once this project commences.

Trustee Citranglo commented that we have to ask what's going to work best for the committee and the district. President Tassitano asked if they would consider co-chairing. Trustee Citranglo commented that Trustee Griegel has been very flexible with her schedule and didn't know if Trustee Nastory could be as flexible.

Trustee Griegel expressed her concerns on how the Chairperson is being appointed. Trustee Nastory also expressed his concerns and felt that President Tassitano should give Trustee Griegel the title.

President Tassitano commented that she wanted to let the Facilities Committee know that she wanted to see meetings other than Referendum, and Solar. She wanted to have them share their list of concerns for all the buildings. The committee shall have to come up with dates when everyone is available including Steve Evans, our Buildings and Grounds Supervisor.

B. Board Member replacement resumes

President Tassitano commented that the interviews have been set up for the Candidates for November 21, 2011 for the Board position. She stated that we would start that meeting at 7:00 P.M.

XII. PUBLIC PARTICIPATION II

PUB.PART.II

Mr. Stiers expressed his views on the Project Manager and the Long Term Substitute Teacher position.

Ms. Odgers commended everyone for their efforts during the evacuation at Cooper. She also commented that if there is any way that we could bring back some of the positions we lost the last couple of years would be appreciated.

XIII. Motion was made by **Trustee Citranglo**, seconded by **Trustee Klosowski** to adjourn from Public Session at 10:23 P.M.

ADJOURN.

Motion was unanimously approved by voice vote.

Respectfully submitted,

WARREN C. MITCHELL
Board Secretary

WCM/jm