

**THE MINUTES OF THE WORK SESSION MEETING OF THE
BOARD OF EDUCATION, BOROUGH OF RINGWOOD, NEW JERSEY
HELD AT MARTIN J. RYERSON ON JUNE 20, 2011**

I. The meeting was called to order by President Tassitano at 7:02 P.M.

- A. President Tassitano led everyone in the flag salute.
- B. Board Secretary Mitchell read the Sunshine Law Statement as required under the Open Public Meetings Act.

C. *Roll Call*

Janet Citrango	- present	Katy McKeever	- present
Gina Donatien	- present (left 9:55 P.M.)	Sam Nastory	- absent
Melissa Griegel	- present	Richard Schaefer	- present
Lynne Klosowski	- present	President Tassitano	- present
Mary Kunert	- present		

Also present:

Warren C. Mitchell, SBA/BS

Hugh E. Beattie, Superintendent

President Tassitano introduced Mr. Paul Breda, representative from New Jersey School Boards, to do our Ethics training this evening. He explained that this is an annual requirement under the QSAC. QSAC is a collection of best practices that the State requires that you adopt. According to QSAC requirements, you must have this discussion once a year and the meeting minutes must memorialize that we had this discussion. According to QSAC, you must steer clear of ethics violations and that applies to members of the Board as well as the administration. You are also to recuse yourself when there is a conflict of interest. The school ethics act defines a conflict of interest because it defines who is a family member and who is a member of your immediate family, but so does the nepotism policy, which QSAC requires you to have in place. He would be reviewing this policy in his discussion tonight. He would be reviewing all these issues with the Board tonight. He handed out the requirements of QSAC to each of the Board members and reviewed these items with them. He reviewed the Code of Ethics, which is part of the School Ethics Act. The Code of Ethics defines relationships such as relationships between board of education members and one another, the relationship between board members and the administration, and the Board of Education and the community. It also gives you the boundaries for you as board members. It tells you what you cannot do, for example, as board members, you will carry out your responsibility not to administer the schools, but together with fellow board members, to see that they are well run. The running of the schools is the responsibility of the Administration. Once the board meeting is called to order, this is when you have authority. You are not to run the schools, but to interpret to the staff the aspirations of the community as for the school. You are the visionaries and you are to see that the school is striving to achieve the vision of the community. He then continued to review the Code of Ethics Act, along with the nepotism policy. Mr. Breda replied to questions from the Board. The School Ethics Commission will always be available to you if you have a question or seek guidance concerning an ethics question. If there is a violation of the Ethics Code, there are consequences and penalties. He then reviewed different scenarios with the Board members. He stressed that the chain of command is very important. He also talked about the approach board members should take when responding to community members outside of the Board meetings. He touched on confidentiality and rice letters. The Board thanked Mr. Breda for their training and acknowledgment forms were then distributed to the Board for their signature.

ETHICS
TRNG.

Sheet # 2 – Work Session, June 20, 2011

President Tassitano introduced two representatives from Manchester Regional High School Shared Technology Services. Scott Hlavacek, Director of Technology, along with his associate, Brian Zinn, reviewed the services in detail that they would be providing to the District. Extensive Board discussion ensued.

MANCHESTER
TECHNOLOGY

II. PUBLIC PARTICIPATION I

PUB.PART.I

Steve Michelin made comments to the Board expressing concerns he had on upcoming negotiations.

III. EXECUTIVE SESSION

Executive Session was postponed to the end of the meeting.

IV. SUPERINTENDENT'S REPORT

SUPT.RPT.

Superintendent Beattie commented on the many events that have taken place during the last few days of school, such as Colonial Day, Field days, Pie Movie afternoon, concerts. Our teachers are still working towards providing a quality education and our students are learning right up until the very last day.

Mr. Beattie handed out copies of the Ryerson School Literary Magazine. It was very well put together. Mr. Seyfried did a wonderful job organizing this group.

Mr. Beattie commented that we are presently involved in quite a lot of interviewing to find the right people for the open positions. The committees have been working overtime in providing us with quality candidates.

V. BOARD PRESIDENT'S REPORT

BD.PRES.RPT

President Tassitano commented that this Friday was the 8th Grade Graduation ceremony. It will start at 7:00 PM. Vice-President McKeever and herself would be distributing diplomas this year. However, she noted that there had been a special request made concerning a certain board member or a parent being able to hand out a student's diploma and she wanted the board's input on this situation. Board discussion ensued.

President Tassitano also commented on committee reports. When committees meet, they need to complete a committee report and submit it to Board Secretary Mitchell at the end of the Board meeting to become an integral part of the minutes. She would distribute this form to the board members next week.

VI. SBA/BOARD SECRETARY'S REPORT

BD.SECY.RPT

Board Secretary Mitchell confirmed the meeting with the Passaic County Improvement Authority on Thursday.

Mr. Mitchell commented that he included in the board packets material on Strauss Esmay Associates, policy developers. He strongly urged the Board to use this service. Out of about 600 school districts in New Jersey, 415 school districts participate with this service. They strictly deal with developing policy and regulations for school districts. They have a streamline process They review not only your policy manual, but your procedure manuals as well, and makes sure everything is up to date and maintains the policy manual. This includes an online service as well. These policies would still be reviewed by the Board. That would not change. Extensive Board discussion ensued.

Discussion also ensued concerning the propane buses vs. the diesel buses.

VII. CORRESPONDENCE

CORRES.

President Tassitano commented on and read a letter to the Board from Diane DeBlock, our former Technology Coordinator. Board discussion ensued.

They commended Diane DeBlock for the job she did do for the district.

VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

MINUTES

1. Review the **minutes** of the listed meetings, as attached.

Reorganization/Work Session	May 2, 2011
Executive Session	May 2, 2011
Business Meeting	May 9, 2011
Executive Session	May 9, 2011

B. Consent Agenda Motions

CONSENT
AGENDA

The following items which will be acted upon at the Board's next regular business meeting are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion was made by **Trustee Donatien**, seconded by **Trustee Citranglo** to approve the following **consent agenda items**: G1, G2, F14, F18, H1.

Motion was unanimously approved by roll call vote by members present.

Sheet # 4 – Work Session, June 20, 2011

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2010-2011 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills**. DISTRICT
BILLS
3. Approve the Ringwood School District **Payroll** in the amounts listed.

for May 13, 2011	in the amount of \$ 611,657.72
for May 27, 2011	in the amount of \$ 602,649.11
4. Approve the **Board Secretary's Report** for April, 2011, as attached. BD.SECYRPT
4/2011
5. Approve the **Treasurer's Report** for April, 2011, as attached. TREAS.4/2011
6. Approve **Transfers** for the Months of April, 2011, as attached TRANSFER
4/2011
7. Approve the **sixth interest payment of \$25,075.00** on July 15, 2011 as per the Debt Payment Schedule regarding the M.J. Ryerson Roof Replacement Project. Funds for the interest only payment will be transferred from the district's capital reserve account. DEBT
PAYMENT
8. Approve authorization for the School Business Administrator to **withdraw** the Ringwood School District **from participating in the Bergen County School District Banking Consortium (BCBANC)** effective July 1, 2011 since BCBANC will no longer be using TD Bank for their banking services as a result of their RFP process. The Ringwood School District will remain with TD Bank as one of our Investment Depositories for the 2011-2012 school year. BCBANC
WITHDRAWAL
9. Designate **T.D. Bank**, as an **Investment Depository** for the Ringwood School District for the 2011-2012 school year. TD BANK

Board Secretary Mitchell replied to questions from the Board on items # 8 and # 9. He explained why the district was withdrawing from BCBANC.

Sheet # 5 – Work Session, June 20, 2011

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2010-2011 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq. SUBSTITUTE PERSONNEL

COUNTY TEACHERS
Chelsea Schubart

STATE TEACHERS
Justina Horton

PARAPROFESSIONALS
Linda Ferraro

2. Approve the *revised* daily hours worked for the **ABA Therapists** to work in the R.E.A.L.M. ESY 2011 Program from 5 hours per day to 4 ½ hours per day. This was incorrectly stated on the May 2011 agenda. ABA REALM ESY
3. Approve the *revised* hourly rate of pay for **Alyssa Bono** from \$21.84 to \$24.70. This was incorrectly stated on the May 2011 agenda. BONO REVISED
4. Approve **movement on the guide** for the 2010-2011 school year per Article XVII, J. Salary increase will be delayed until June 30th retroactive to February 1st, for the employees listed. GUIDE MOVEMENT

Luan Sabani

From:	Step 5	BA+15	\$52,525.00
To:	Step 5	MA	\$55,400.00

SABANI

Nicole Traylor

From:	Step 8	BA+15	\$57,000.00
To:	Step 8	MA	\$59,875.00

TRAYLOR

5. Approve the appointment of **Alex Wright**, School Psychologist, to perform assessment testing for enrichment students as follows: WRIGHT TESTING

4 days in the month of June 2011 @ \$344.88/day for an amount not to exceed	\$1,379.52
4 days in the month of July 2011 @ \$369.35/day for an amount not to exceed	1,477.40
2 additional days if needed @ \$369.35/day for an amount not to exceed	<u>738.70</u>
not to exceed	\$3,595.62

One day will constitute testing 8 students. Days worked will be documented by timesheets

Board discussion on item #5 ensued concerning the June reimbursement.

6. Approve, with regret, the acceptance of the resignation, for the purpose of retirement, of **Phyllis Phillips** from her current position as a Fifth Grade Teacher at E. G. Hewitt School, effective the end of the 2010-2011 school year. PHILLIPS RESIGN.

Sheet # 6 – Work Session, June 20, 2011

Personnel continued

7. Approve, with regret, the acceptance of the resignation, for the purpose of retirement, of **Elizabeth Redner** from her current position as a Physical Education Teacher at E. G. Hewitt School, effective the end of the 2010-2011 school year. REDNER
RESIGN
 8. Approve, with regret, the acceptance of the resignation of **Liza Cordeiro** from her current position as a Part-time ESL Teacher, for the Ringwood School District, effective June 7, 2011. CORDEIRO
RESIGN
 9. Approve, with regret, the acceptance of the resignation of **Deneen Milligan** from her current position as a Bus Paraprofessional, for the Ringwood School District, effective June 6, 2011. MILLIGAN
RESIGN
 10. Approve **Dana Volpe** to continue her unpaid leave of absence under the NJFLA and FMLA in the 2011-2012 school year and return on or about October 17, 2011. VOLPE
LOA
 11. Approve an unpaid leave of absence under the NJFLA and FMLA for **Jacqueline Leslie**, 7th and 8th Grade Teacher at M. J. Ryerson School effective September 1, 2011, with the intent to return January 2, 2012. Ms. Leslie will be utilizing her personal and current/accumulated sick days prior to her unpaid leave. LESLIE
LOA
 12. Approve an unpaid leave of absence under the NJFLA and FMLA for **Lisa Hroncich**, Third Grade Teacher at Peter Cooper School, effective September 1, 2011. At the end of her statutory leaves, Ms. Hroncich is requesting a Child Rearing Leave, as written per the REA Agreement, Article XIV Section 1A, to continue through the end of the 2011-2012 school year with the intent to return September 1, 2012. Ms. Hroncich will be utilizing her personal and current/accumulated sick days prior to her unpaid leave. HRONCICH
FMLA
 13. Approve an unpaid leave of absence for an additional year, for **Jann Lori**, Sixth Grade Math Teacher at M. J. Ryerson School, effective September 1, 2011 through June 30, 2012. Ms. Lori has been on an extended leave of absence since January 11, 2011. LORI
LOA
- Board discussion ensued concerning the leave of absence for Jann Lori.
14. Approve, upon the recommendation of the Superintendent, the transfer of **Wendy Rothlauf** from a part-time Basic Skills Teacher to a full-time Physical Education Teacher at M. J. Ryerson School, at BA Step 5, \$53,325, plus medical benefits, effective September 1, 2011 for the 2011-2012 school year. Ms. Rothlauf is replacing Marilyn Dondero, who retired. ROTHLAUF
P/E
 15. Approve the *re*appointment of **Hugh E. Beattie**, Superintendent, at a 2% salary increase per contract, for an annual salary of \$157,080.00, for the 2011-2012 school year. BEATTIE
REAPPOINT.

Sheet # 7 – Work Session, June 20, 2011

Personnel continued

16. Approve the *re*appointment of the following unaffiliated personnel for the 2011-2012 school year. Salaries to be determined. UNAFFILIATED REAPPOINT
- | | |
|------------------|---|
| Richard Buurman | Head Mechanic |
| Debra Dittermer | Bookkeeper/Accounting Assistant |
| Steven Evans | Buildings and Grounds Supervisor |
| Jay Logan | Mechanic |
| Debra Lypowy | Transportation Supervisor |
| Joan Miller | Executive Secretary to the Business Administrator |
| Laura Jean Nigro | Assistant to the Transportation Supervisor |
| Barbara Pagana | Administrative Assistant to the Superintendent |
17. Approve the *re*appointment of the district tenured **Secretarial Staff** listed, per the REA Contract, Section III Office Personnel, Article XXXIII-Secretarial Salary Guide, for the 2011-2012 school year. REAPPOINT SEC'Y STAFF
- | | |
|-------------------|--|
| Manon Bisbe | Secretary to Vice Principal at M. J. Ryerson School |
| Susan L. Calcagno | Secretary to Principal at Peter Cooper School |
| Marge Dixon | Payroll Secretary at Board Office |
| Mary Louise Flach | Special Services Secretary |
| Judith Harthman | Secretary to Principal at M. J. Ryerson School |
| Carol Longo | P/T Buildings & Grounds/Transportation Secretary at Board Office |
| Grace Pawski | Secretary to Principal at E. G. Hewitt School |
| Linda Schaefer | Secretary to Principal at Robert Erskine School |
18. Approve, upon the recommendation of the Superintendent, the change in employment status for **Susan Faustini**, part-time Personnel Secretary at the Board Office for the 2011-2012 school year. FAUSTINI STATUS
- Board discussion ensued concerning changing this position from part-time to full-time. Due to budget constraints in the past, this position had been changed to part-time. Superintendent Beattie explained to the Board why he was recommending this position be changed back to full-time at this time. Board Secretary Mitchell substantiated the superintendent's recommendations and explained how the previous employee in this position had come in on Saturdays and Sundays without compensation to keep up with the work.
19. Approve, upon the recommendation of the Superintendent, the renewal of non-tenured staff member **Melissa Heck**, as General Secretary at the Central Office, for the 2011-2012 school year. HECK RENEWAL

Sheet # 8 – Work Session, June 20, 2011

Personnel continued

20. Approve the *re*appointment of the district **Custodial/Maintenance Staff** listed, per the Custodian & Maintenance Association, Inc. contract, according to the salary guidelines, for the 2011-2012 school year. REAPPOINT CUST/MAINT

Custodial
Vladimir Javornik
John Jennings, Jr.
Brian LaCouture
Lorraine McCarthy

John Shaw
Ray Smith
Donna Van Dunk
Ronald Wilder
Steve Zirpoli

Maintenance
Richard Morgan
William Sette
William Steussing

21. Approve the *re*appointment of the **District Bus Drivers** listed for the 2011-2012 school year, per the Ringwood Bus Drivers' Association contract. Salaries will be adjusted pending negotiations. REAPPOINT BUS DRIVERS

Betsy Arnoldi
Robert Benedetto
Linda Bono
Kimberly Ciaburri
Sharon Cole
Selisa Colwell
Raymond Czczuga
Donna Delaney

Deborah Fenning
Carolyn Flynn
Nina Glacken
Dawn Guthrie
Judy Henry
Maryellen Kuiphoff
Victoria Ludwig
Donna Morando

Lydia Morgan
Joanne Ottens
Marian Reda
Deborah Ryan
Mary Schall
Robin Shaughnessy
Tina Stephens
Lucy Van Dunk

22. Approve the *re*appointment of the following **Substitute Bus Drivers** for the 2011-2012 school year. REAPPOINT SUB DRIVERS

Kenneth Conklin
Brian LaCouture

23. Approve the **bus drivers** listed to receive the **Annual Safety Bonus** of \$300.00 each for the 2010-2011 school year: ANNUAL SAFETY BONUS

Betsy Arnoldi
Robert Benedetto
Linda Bono
Myra Brown
Kimberly Ciaburri
Sharon Cole
Selisa Colwell
Raymond Czczuga

Donna Delaney
Deborah Fenning
Carolyn Flynn
Dawn Guthrie
Judy Henry
Maryellen Kuiphoff
Victoria Ludwig
Roberta Milligan

Donna Morando
Lydia Morgan
Joanne Ottens
Marian Reda
Deborah Ryan
Mary Schall
Robin Shaughnessy
Tina Stephens
Lucy Van Dunk

Sheet # 9 – Work Session, June 20, 2011

Personnel continued

24. Approve the *reappointment* of the following unaffiliated **ABA Therapists** for the **Teen R.E.A.L.M.** Program at M. J. Ryerson School, for the 2011-2012 school year. REAPPOINT
ABA
REALM
- | | Rate of Pay | | Rate of Pay |
|--------------------|--------------------|---------------------|--------------------|
| Kristie Ashe-Dwyer | \$21.84 | Jolanta Kwiatkowska | \$22.69 |
| Desaree Barker | \$22.69 | Wende Tempe | \$22.69 |
| Margaret Hushon | \$24.70 | Alisa Wilson | \$24.70 |
| Theresa Kovach | \$21.00 | | |
25. Approve the *reappointment* of the following unaffiliated **ABA Therapists** for the **E. R.E.A.L.M. I** and the **R.E.A.L.M. K-3** Programs at Peter Cooper School, for the 2011-2012 school year.
- | | Rate of Pay | | Rate of Pay |
|---------------------|--------------------|------------------|--------------------|
| Lisette de la Torre | \$22.69 | Casey Reno | \$21.00 |
| Coleen Demarest | \$21.84 | Jane Sblendorio | \$24.70 |
| Joan Diamond | \$28.98 | Cheryl Terracino | \$24.70 |
| Diane LeGault | \$24.70 | Lori Tierney | \$21.84 |
| Croceann Moreira | \$25.77 | Cathy Weller | \$25.77 |
| Dianne Morino | \$25.77 | | |
26. Approve the *reappointment* of the following unaffiliated **ABA Therapists** for the **I R.E.A.L.M.** Program at E. G. Hewitt School, for the 2011-2012 school year. REAPPOINT
ABA
REALM
- | | Rate of Pay | | Rate of Pay |
|------------------|--------------------|-----------------|--------------------|
| Virginia Cibenko | \$27.86 | Kathleen Felten | \$25.77 |
| Karen Costanza | \$28.98 | Sharon Jacobson | \$24.70 |
27. Approve the appointment of **Jennifer Bariso and Cynthia DeVries** as co-advisors for the M. J. Ryerson School Student Council, for a stipend amount of \$1,150 each, for the 2010-2011 school year. BARISO
DEVRIES
CO-ADVISORS
28. Approve the appointment of **Pamela Parrill and Susan Salamone** as TRUST Advisors for the M. J. Ryerson School TRUST program, for a stipend amount of \$300.00 each, for the 2010-2011 school year. PARRILL
SALAMONE
TRUST
29. Approve the appointment of **Pamela Parrill and Susan Salamone** as TRUST Advisors for the M. J. Ryerson School TRUST program, for a stipend amount of \$300.00 each, for the 2011-2012 school year. 2011-2012
TRUST
PARRILL
SALAMONE

Sheet # 10 – Work Session, June 20, 2011

Personnel continued

30. Approve the appointment of the following listed teachers for the **extra-curricular programs and stipends** for the 2011-2012 school year, per Article XXIII of the agreement between the Ringwood Board of Education and the Ringwood Education Association.

EXTRA
CURRICULAR

Jennifer Bariso	MJR Yearbook	\$ 462.50 (\$925.00÷2)
Jennifer Bariso	Newspaper	\$ 925
Margaret Gianfrancesco	Art Advisor	\$ 285
Peter Jablonski	MJR Boys' Basketball	\$2,925
Lisa Malfatto	D.A.R.E. Concert	\$1,100
Ellen Mayer	Spring Concerts @ Cooper & Erskine	\$1,100 each
Jaclyn Merclean	Student Council	\$1,150
Jamie Nicholls	MJR Girls' Basketball	\$2,925
Christine Nichols	MJR Chorus Concerts (2)	\$1,100 each
Philip Seyfried	Literary Magazine	\$1,100
Lonnie Smith	Basketball Scorekeeper	\$ 650
Jennifer Susin	5 th & 6 th Grade Band Concerts (1)	\$1,100
Marsha Turner	MJR Yearbook	\$ 462.50 (\$925.00÷2)
Donald VanTeyens	MJR Drama	\$1,150
Donald VanTeyens	MJR Audio Visual	\$1,150
Donald VanTeyens	7 th & 8 th Grade Band Concerts (2)	\$1,100 each
Jennifer Zaccardi	Student Council	\$1,150

Sheet # 11 – Work Session, June 20, 2011

Personnel continued

31. Approve the appointment of the following to work in the positions listed in the 2011 K-8 ESY **K-8 ESY Program** at the M. J. Ryerson School. The I.E.P. driven program is in session MJR for 20 days, five days per week, effective July 1, through July 29, 2011. Days/hours worked will be documented by time sheets.

<u>Teachers</u> (8:00 a.m.—1:00 p.m.)	<u># of Days Worked</u>	<u>Hourly Rate</u>
Rhonda Paliga-Tanzola	20	\$70.38
Susan Salamone	20	\$58.91
Linda Swedin	20	\$63.63

<u>Paraprofessionals</u> (8:30 a.m.—12:30 p.m.)	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
Patricia Arias	4 hrs./day for 20 days	\$14.74
Dina Lewis	4 hrs./day for 20 days	\$15.86
Donna Vion-Fischer	4 hrs./day for 20 days	\$15.86
Ellen Mayer	4 hrs./day for 20 days	\$15.86
Jacqueline Leslie	4 hrs./day for 20 days	\$15.86
Morgan Carroll	4 hrs./day for 20 days	\$15.86
Pamela Parrill	4 hrs./day for 20 days	\$15.86
Patrice Vogt	4 hrs./day for 20 days	\$15.86
Gigi Bognar-Doherty	4 hrs./day for 20 days	\$15.86
Eva Shellhammer	4 hrs./day for 20 days	\$14.74
Sue Ranone	4 hrs./day for 20 days	\$13.03
Wendy Koenig	4 hrs./day for 20 days	\$15.86
Carolanne Caporoso	4 hrs./day for 20 days	\$15.86

32. Approve the appointment of the following to work in the positions listed in the 2011 **Preschool ESY Program** at the Peter Cooper School. The I.E.P. driven Program is in session for 20 days, five days per week, effective from July 1, through July 29, 2011. Days/hours worked will be documented by time sheets. PRESCHOOL ESY P/C

<u>Teacher</u> (8:00 a.m.—1:00 p.m.)	<u># of/Days Worked</u>	<u>Hourly Rate</u>
Patricia Querrazzi	20	\$40.71

<u>Speech Therapist</u> (8:00 a.m.—1:00 p.m.)	<u>#of/Days Worked</u>	<u>Hourly Rate</u>
Olivia Hrasdzira	12	\$70.38

<u>Paraprofessional</u>	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
Linda Galioto (classroom para)	4 hrs.45 mins./day for 20 days	\$15.53
Toni Ann Topolski (one-to-one)	4 hrs.45 mins./day for 20 days	\$11.17
Maria Holland (one-to-one)	2 hrs./day for 20 days (8:30 a.m.-10:30 a.m.)	\$15.86

Sheet # 12 – Work Session, June 20, 2011

Personnel continued

33. Approve the appointment of the following to work as **substitutes** in the positions listed **in the 2011 K-8 ESY Program and Preschool Program**. When called, they will work July 1, through July 29, 2011. Days/hours worked will be documented by time sheets. SUBSTITUTE
K-8 ESY

<u>Substitute Teachers</u> (8:00 a.m.—1:00 p.m.)	<u>Hourly Rate</u>
Katherine Cuneo	\$70.38
Marguerite Karner	\$70.38
Lauren LaGreca	\$38.02
Eric Harthman	\$80.00 per day

<u>Substitute Paraprofessionals</u>	<u>Hourly Rate</u>
Katherine Cuneo	\$15.86
Eric Harthman	\$ 9.00
Margarite Karner	\$15.86
Lauren LaGreca	\$15.86

34. Approve, upon the recommendation of the Superintendent, the appointment of **Rhonda Paliga-Tanzola** as the Extended School Year Program Coordinator for the 2011 ESY Program at M. J. Ryerson School and Preschool Program at Peter Cooper School, for a stipend amount of \$2,500. APPOINT.
PALIGA-
TANZOLA
ESY COORD.
35. Approve, upon the recommendation of the Superintendent, the appointment of **Shelby Krelenstein** as an Extended School Year Reading Specialist, for the 2011 ESY Program, 2 hours/day, 3 days/week at the hourly rate of \$50.00. KRELENSTEIN
ESY READING
36. Approve the appointment of the following special education personnel to serve as **Child Study Team Members**, for the months of July and August 2011, pursuant to N.J.A.C. 6A:14-3.3., 3.4 and 3.5. Days/hours worked will be documented by time sheets. CST
JULY/AUG

	<u>Days Worked</u> (8:00am – 3:00pm)	<u>Hourly Rate</u>
Steven Fiedeldey	15	\$41.94
Tara Green	15	\$46.79
Maureen Hauch	15	\$70.38
Carlyn Walsh	20	\$70.38
Alexander Wright	15	\$52.76

Board discussion ensued on items #31, 33, and 36 concerning the hourly rate.

Sheet # 13 – Work Session, June 20, 2011

Personnel continued

37. Approve the appointment of the following teachers for **Attendance at IEP Meetings** during the months of July and August 2011 at the rate of \$35.00/hr. Hours worked will be documented by time sheets. IEP
MTGS
JULY/AUG

Susan Buchwalter	Kristine Johnson	Pamela Parrill
Morgan Carroll	Marguerite Karner	Patricia Querrazzi
Katherine Cuneo	Lauren LaGreca	
Gigi Bognar-Doherty	Jacqueline Leslie	Geraldine Recchia
Chelsea Grant	Dina Lewis	Linda Swedin
Olivia Hrasdzira	Rhonda Paliga-Tanzola	Patrice Vogt

38. Approve **Olivia Hrasdzira** to perform Speech and Language Evaluations only as needed by the Child Study Team to complete Child Study Team referrals during the months of July and August 2011 at the hourly rate of \$70.38. HRASDZIRA
EVALUATIONS

Board discussion ensued on items #37 and #38 concerning the length of these meetings.

39. Approve the appointment of the following **2011 ESY Transportation Personnel** at their contractual salary. Hours and days worked are estimated and will be documented by time sheets. Paraprofessionals will be paid according to the REA–Paraprofessional contract salary guide, and drivers will be paid according to the Ringwood Bus Drivers’ Association salary guide. ESY TRANSP
PERSONNEL

<u>Drivers</u>	<u>Route #</u>	<u>Hours/Day</u>	<u># of Days</u>	<u>Salary/Hour</u>
Joanne Ottens	SS15A	5 1 /2	30	\$24.62
Nina Glacken	SS15J	4 3 /4	30	\$24.62
Mary Schall	SS25A	4 3 /4	20	\$23.10
Raymond Czczuga	SS25B	4 3 /4	20	\$24.62
MaryEllen Kuiphoff	SS35	5 1 /4	33	\$24.62
Marian Reda	SS45J	4 3 /4	31	\$24.62
Robert Benedetto	SS55	4 3 /4	19	\$24.62

<u>Paraprofessionals</u>	<u>Route #</u>	<u>Hours/Day</u>	<u># of Days</u>	<u>Salary/Hour</u>
Lois Appel	SS25B	2 3 /4	20	\$13.80
Betsy Arnoldi	SS25A	2 3 /4	20	\$15.86
Diane Eibert	SS45	4 1 /4	31	\$13.80
Deborah Fenning	SS15B	3 1 /2	30	\$15.86
Barbara Morgan	SS15A	3 1 /4	30	\$11.17
Lisa Romanowski	SS35	4 1 /4	30	\$11.38
Tina Stephens	SS55	4	19	\$15.86

Sheet # 14 – Work Session, June 20, 2011

Personnel continued

40. Approve the **bus drivers** listed to **provide emergency coverage** for all 2011 ESY bus routes, if needed, at their hourly rate of pay, per the Ringwood Bus Drivers Association salary guide. EMERG
COVERAGE
DRIVERS

Betsy Arnoldi	Selisa Colwell	Donna Morando	Lucy Van Dunk
Linda Bono	Carolyn Flynn	Lydia Morgan	
Kim Ciaburri	Dawn Guthrie	Deborah Ryan	
Sharon Cole	Judith Henry	Robin Shaughnessy	

41. Approve, upon the recommendation of the Superintendent, the appointment of the following **summer custodial help**, at the rate of \$8.25/hour from 6:30am to 3:00pm effective July 1 through August 31, 2011. Hours worked will be documented by time sheets. SUMMER
CUST.HELP

Cristopher Jennings	Doug Ruccione
Joe Romanowski	Steven Steussing

42. Approve the **rates of pay for the listed substitute positions** for the 2011-2012 school year. SUB.PAY

State Certified Teacher	\$ 90.00/day
County Certified Teacher	\$ 80.00/day
Nurse	\$150.00/day
Secretary	\$ 9.00/hour
ABA Therapist	\$21.00/hour
Paraprofessional:	\$ 9.00/hour
Shared Access-Playground/Cafeteria-Personal-Instructional	
Paraprofessional – Bus	\$ 7.50/hour
Custodian – with black seal license	\$17.00/hour
Custodian – without black seal license	\$11.00/hour
Custodian – summer	\$ 8.25/hour

E. Curriculum/Instruction

1. Approve the appointment of **Nancy Minunni** to provide Speech Therapy Services for the R.E.A.L.M. 2011 ESY Program for three (3) weeks, 5 days/week, 2 hrs./day, thirty (30) hours total, at the rate of \$85.00/hour, for an amount not to exceed \$2,550.00. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.) MINUNNI
SPEECH
REALM
2. Approve the appointment of **Jean vonder Heyde** to provide Speech Therapy Services for the R.E.A.L.M. 2011 ESY Program for four (4) days, 5 hrs./day at \$85.00/hour, for an amount not to exceed \$1,700.00, pending attainment and verification of all New Jersey Department of Education and Board requirements needed for certification. VONDERHEYDE
SPEECH
REALM

Sheet # 15 – Work Session, June 20, 2011

Curriculum/Instruction continued

3. Approve the appointment of **Nancy Mondello** to provide Consultation to School-Based Applied Behavior Analysis Program to the R.E.A.L.M. 2011 ESY Program effective July 1, 2011 through August 15, 2011, 3 days/week, 18 days total, 5 hours/day, 90 hours total, at the rate of \$ 39.64/hour, for an amount not to exceed \$3,567.60. MONDELLO BEHAVIOR
4. Approve the appointment of **Gregory Zaleski** as Coordinator of Parent Training/Extended School Day (ESD) for the REALM 2011 ESY Program, at the rate of \$45.00/hour, not to exceed 8 hours/month. ZALESKI COORD PARENT/TRG
5. Approve the appointment of **Gregory Zaleski** as Coordinator of Parent Training/Extended School Day (ESD) for the R.E.A.L.M. Program, at a rate of \$45.00/hour, not to exceed 12 hours/month, for an amount not to exceed \$5,400.00, for the 2011-2012 school year. ZALESKI REALM
6. Approve the appointment of **Nancy Minunni** to provide School Speech Therapy Services for the special services program, at an hourly rate of \$85.00/hour, for the 2011-2012 school year. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.) MINUNNI SPEECH
7. Approve **Tuition Audit Undercharge to New Beginnings** for student(s) # 2528, # 2308, # 2314, in the amount of \$15,834.00 as per the New Jersey Department of Education Audit for the 2008-2009 school year. UNDERCHG NEW BEGIN.
8. Approve **Tuition Audit Undercharge to New Beginnings** for student(s) # 2528, # 2308, # 2314, in the amount of \$14,125.00 as per the New Jersey Department of Education Audit for the 2009-2010 school year. UNDERCHG NEW BEGIN
9. Approve **Tuition Audit Undercharge to Banyan School** for student # 2034 in the amount of \$704.00 as per the New Jersey Department of Education Audit for the 2009-2010 school year. UNDERCHG BANYAN
10. Approve **student # 2903** to receive home instruction for four (4) weeks, for a total sixteen (16) hours, as per IEP, to be provided by Carolyn Weiss, for 2011 Extended School Year Program. #2903 HOME INSTR.

Sheet # 16 – Work Session, June 20, 2011

Curriculum/Instruction continued

11. Approve the students listed to receive physical therapy services provided by Judy Bower PT at the rate of \$72.00/hour, for the 2011 Special Services Extended School Year, as per BOWER special education students' IEP's, as follows:
 - **student # 3032** for two (2) 30-minute/sessions per week, individual, for a total of eight (8) sessions, for an amount not to exceed \$288.00.
 - **student # 2629** for two (2) 30-minute/sessions per week, individual, for a total of eight (8) sessions, for an amount not to exceed \$288.00.
 - **student # 2316** for three (3) 25-minute/sessions per week, individual, for a total of twelve (12) sessions, for an amount not to exceed \$360.00.
 - **student # 2746** for two (2) 30-minute/sessions per week, individual, for a total of eight (8) sessions, for an amount not to exceed \$288.00.
 - **student # 3033** for two (2) 30-minute/sessions per week, individual, for a total of eight (8) sessions, for an amount not to exceed \$288.00.
 - **student # 3034** for one (1) 20-minute/session per week, individual, for a total of four (4) sessions, for an amount not to exceed \$90.00.
 - **student # 2331** for one (1) 20-minute/session per week, small group, for a total of six (6) sessions, for an amount not to exceed \$144.00.
12. Approve Monique Coleman to provide Vision Therapy for **student # 2607**, as per the COLEMAN IEP, for two (2) 45-minute sessions/week at the rate of \$150.00/hour, \$225.00/per week VISION for an amount not to exceed \$1,800.00 for the 2011 Extended School Year.
13. Approve Monique Coleman to provide Vision Therapy for **student # 2607**, as per the COLEMAN IEP, for two (2) 45-minute sessions/week at the rate of \$150.00/hour, \$225.00/per week VISION for an amount not to exceed \$814.00 for the 2011-2012 school (10-Month).
14. Approve special education **student # 2903** to receive four (4) 60-minute sessions/week #2903 of occupational therapy, per the IEP, provided by S&S Therapeutics, at the rate of OT \$111.80/session, from July 1, 2011 through June 30, 2012 for an amount not to exceed S & S \$23,046.40 for the 2011-2012 school year.
15. Approve special education **student # 2903** to receive four (4) 60-minute sessions/week #2903 of home instruction speech therapy services, per the IEP, provided by Nancy Minunni, HOME INSTR. at the rate of \$95.00/session, from July 1, 2011 through June 30, 2012 for an amount MINUNNI not to exceed \$19,760.00.

Sheet # 17 – Work Session, June 20, 2011

Curriculum/Instruction continued

16. Approve yearly **maintenance plan for Project Special™** 7/1/11—6/30/12 includes software updates, telephone support, \$3,025 + nine (9) users (\$190 per user) + \$250.00 (FM Server) at the amount of \$4,985.00 for the 2011-2012 school year. PROJECT SPECIAL
17. Approve **Out-of-District Placements and Related Services** for the 2011-2012 ESY and Ten-Month school year, as attached. OUT OF DIST PLACEMENT
18. Approve special education **students # 2607, # 2903, # 2815** to receive Level 1 Services from the Commission for the Blind & Visually Impaired for, as per the IEP, at an amount of \$1,700.00 per student, for a total amount not to exceed \$5,100.00, for the 2011-2012 ten-month school year. LEVEL 1 SVC COMMISSION

F. District Operations

1. Approve the **Agreement** by and among the Ringwood Board of Education, the Pompton Lakes Board of Education and the Lakeland Board of Education **to administer an Autistic Program** for a two year period commencing July 1, 2011 through June 30, 2013, pursuant to the provisions of the applicable statutes and regulations and the terms of the Agreement. LAKELAND AUTISTIC
2. Approve the Ringwood Board of Education to enter into **partnership with the Pompton Lakes Board of Education and the Lakeland Board of Education for the shared services of Irene Cook**, Director of the Autistic Program, at a cost of \$154,635.00 for salary (Step 11 on the Pompton Lakes salary guide), and \$26,568.11 for benefits, plus travel and professional development costs, for the 2011-2012 school year. Ringwood will pay 1/3 cost for salary (\$51,545.00), benefits (\$8,856.04), travel, and professional development. COOK SHARED SVC.
3. Approve the Ringwood Board of Education to enter into **partnership with the Pompton Lakes Board of Education and the Lakeland Board of Education for the shared services of Nancy Mondello**, teacher of students with disabilities/board certified behavioral analysis at a cost of \$66,665.69 for salary (MA Step 8 on the Pompton Lakes salary guide) and benefits, plus travel and professional development costs, for the 2011-2012 school year. Ringwood's share for three (3) days per week is 60%, Pompton Lakes share for one (1) day per week is 20%, and Lakeland's share for one (1) day per week is 20%. MONDELLO SHARED
4. Approve the Ringwood Board of Education to enter into **partnership with the Lakeland Board of Education and the Wanaque Board of Education for the shared services of James Cooney**, Director of Special Services, at a salary to be negotiated, for the 2011-2012 school year. Mr. Cooney's salary, benefits, travel, and professional development costs will be divided equally between the Boards of Education. COONEY SHARED

Board discussion ensued concerning the salary amounts.

Sheet # 18 – Work Session, June 20, 2011

District Operations continued

5. Approve payment to the following individuals **for the Opt-Out of Family Medical and Prescription** coverages for the period of January 1, 2011 through June 30, 2011: OPT OUT PLAN

Eileen Camporeale	Prescription	\$ 532.50
	Medical	\$1597.50
Suzanne Eccelston	Prescription	\$ 485.00
Margaret Gianfrancesco	Prescription	\$ 532.50
	Medical	\$1597.50
Patricia Querrazzi	Prescription	\$ 532.50
	Medical	\$1597.50
Maryann Tomaszewski	Prescription	\$ 532.50
	Medical	\$1597.50
Greta Carafello	Prescription	\$ 485.00
	Medical	\$1457.50

6. Approve the **maximum travel budget**, per N.J.A.C. 6A:23A-7.3, for the 2011-2012 school year. TRAVEL BUDGET

**District Travel Allowance
2011-2012**

Teachers' Workshop Mileage Reimbursement	\$3,000.00
Superintendent	800.00
Business Administrator	500.00
Board Members	800.00
School Administrative Travel	1,500.00
Maintenance	400.00
Transportation	400.00
Special Service/Autism Program	1,500.00
Total	\$8,900.00

7. Approve the letter of agreement to **rent five (5) classrooms** at M. J. Ryerson Middle School to **Passaic County Educational Services Commission** in the amount of \$15,000 for each room, for a total of \$75,000 for the 2011-2012 school year. PCESC RENTAL

Board discussion ensued concerning the rental amount.

District Operations continued

8. Approval of **Bylaw Amendments to the New Jersey Intergovernmental Insurance Fund:** NJIIF
BYLAW
- WHEREAS:* N.J.S.A. 40A:10-36 et seq. permits local units to join together to form a joint insurance fund; and
- WHEREAS:* Said statute was designed to give local units the opportunity to use alternative risk management techniques, providing they are based on sound actuarial principles; and
- WHEREAS:* The New Jersey Intergovernmental Insurance Fund, hereinafter the Fund, was established effective February 1 1991 pursuant to said statutes; and
- WHEREAS:* The Ringwood Board of Education is a member of the Fund; and
- WHEREAS:* Revisions to the existing bylaws of the Fund were reviewed and approved by the Fund’s Executive Committee at their December 9, 2010 meeting.
- NOW THEREFORE BE IT RESOLVED,* the Ringwood Board of Education hereby adopts the following bylaw amendments hereto attached.
9. Designate **Manchester Regional High School Shared Technology Services** as the **School District On-Site Technology Coordinator** in the amount of \$80,000.00 for the **2011-2012 school year**, pursuant to N.J.S.A. 19:44A-20.26. (RFP’s were solicited for this service to ensure the district receives the highest quality service at a fair and competitive price.) MANCHESTER
TECHNOLOGY
10. Approve the **agreement between the Ringwood School District and Center for Family Resources-Head Start** for the period of September 2011 to June 2012. The purpose of this agreement is to establish working procedures between the Ringwood School District and Center for Family Resources-Head Start in the provision of services to preschool children eligible for special education in compliance with federal and New Jersey state laws and regulations. CENTER FOR
FAMILY RES
HEAD START
11. *WHEREAS,* the Ringwood Board of Education, Lakeland Board of Education, and the Wanaque Board of Education seek to create opportunities through the **Tri-District Shared Services Committee**, and TRI-DISTRICT
SHARED SVC
- WHEREAS,* the Tri-District Shared Services Committee will promote participation in Shared Services in the areas qualifying under but not limited to the New Jersey Department of Community Affairs and the New Jersey Department of Education Regional Efficiency Aid Program,
- NOW, THEREFORE, BE IT RESOLVED,* that the Ringwood Board of Education and the members of the Tri-District Shared Services Committee will continue to seek, develop, and implement Shared Services strategies during the 2011-2012 school year.

Sheet # 20 – Work Session, June 20, 2011

District Operations continued

12. Approve the **acceptance of tuition students** from the sending districts listed for the 2011-2012 school year **REALM Program** at a tuition rate as follows:

REALM
TUITION
STUDENTS

10 month school year tuition:	\$59,211.00	ESY tuition:	\$ 8,882.00
10 month cost for aide:	<u>25,352.00</u>	ESY aide cost	<u>3,803.00</u>
TOTAL	\$84,563.00	TOTAL	\$12,685.00
GRAND TOTAL: \$97,248.00 per sending district			

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
3025ER1	Wanaque	Yes	ER1
3026ER1	Wyckoff	Yes	ER1
3003ER1	Wyckoff	Yes	ER1
2924RK-3	Wanaque	Yes	R.E.A.L.M. K-3
2901TR	Wanaque	Yes	Teen R.E.A.L.M.
2902TR	Hawthorne	Yes	Teen R.E.A.L.M.
2925TR	Pompton Lakes	Yes	Teen R.E.A.L.M.
3027TR	Pompton Lakes	Yes	Teen R.E.A.L.M.
3028TR	Wyckoff	Yes	Teen R.E.A.L.M.

13. Approve the acceptance of the **tuition students** from the sending district listed for the 2011-2012 school year. This arrangement is being made on a case-by-case basis and does not set a precedent.

REALM
TUITION
STUDENTS

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
2904IR	Tenaflly	Yes	I. R.E.A.L.M.
2905IR	Tenaflly	Yes	I. R.E.A.L.M.

First Student:

10 month school year tuition:	\$59,211.00	ESY tuition:	\$ 8,882.00
10 month cost for aide:	<u>25,352.00</u>	ESY aide cost	<u>3,803.00</u>
TOTAL	\$84,563.00	TOTAL	\$12,685.00
GRAND TOTAL: \$97,248.00			

Second Student:

\$97,248.00 less 17.5% discount:			
10 month school year tuition with aide:	\$69,765.00	ESY tuition with aide:	\$10,465.00
GRAND TOTAL: \$80,230.00			

14. Approve the **acceptance of tuition student** #3026ER1 from the Wyckoff School District for the 2010-2011 school year, for five days effective June 20, 2011 through June 24, 2011 for the E. REALM 1 Program at a prorated tuition rate and prorated cost of an aide as follows:

REALM
TUITION
STUDENT

Tuition prorated:	\$1,626.70
Cost for aide prorated:	<u>696.50</u>
TOTAL	\$2,323.20

Sheet # 21 – Work Session, June 20, 2011

District Operations continued

15. Approve the **acceptance of tuition student #2540RK-3** from the Glen Rock School District **for the 2011 REALM K-3 ESY Program** at a tuition rate as follows: REALM
TUITION
STUDENT
- ESY tuition: \$ 8,882.00
 ESY aide cost 3,803.00
 TOTAL \$12,685.00
16. Approve the *re*appointment of **Janet Cahayla-Wynne**, as District Courier, to deliver inter-office mail effective July 1, 2011 through August 31, 2011. Effective September 2, 2011, Miss Cahayla-Wynne will deliver mail on Mondays, Wednesdays and Fridays of each week, for the 2011-2012 school year. In addition, Ms. Cahayla-Wynne will deliver paychecks to district schools and offices on Tuesdays or Thursdays, if the 15th or 30th (paycheck delivery day) of a particular month falls on a Tuesday or Thursday. Ms. Cahayla-Wynne will be compensated at a rate of \$10.73/hour for these services. Each mail delivery, or paycheck delivery, throughout the district is estimated to take one hour. CAHAYLA-
WYNNE
DISTRICT
COURIER
17. Approve the execution of the school bus **Emergency Evacuation Drills** conducted at each of the following schools in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2): EMERG.
EVAC.
DRILLS

DATE OF DRILL	TIME	SCHOOL	LOCATION	ROUTE #	SUPERVISOR OF DRILL
5/6 – 5/7/2011	9:00 a.m.	E.G. Hewitt	Back Parking Lot	H1, H2, H3, H4, H5, H6, H7, H8, IRLM	Mr. Johnson, Principal
5/4- 5/5/2011	8:42 a.m. 2:00 p.m.	Skylands School @ M.J. Ryerson	Side Parking Lot	S10, J-006	Rosemarie Lakawicz, Skylands Coordinator

18. Approve the **purchase of two (24) passenger vans**, Model Collins – Year 2012, through VANS the Middlesex Regional Educational Services Commission to Arcola Bus Sales, at a cost MRESC of \$45,392.00 per van plus a document fee of \$300. The financing for the purchase will be through Wells Fargo Equipment Finance, Inc. at an interest rate of 3.3% over a 6 year period. These vans will replace van #73 and van #77.

District Operations continued

19. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
- CAPITAL
RESERVE
ACCOUNT

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ringwood Board of Education wishes to deposit anticipated current year surplus up to \$200,000 into the Capital Reserve account at year end, and

NOW THEREFORE BE IT RESOLVED by the Ringwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

20. Recommend the Board approve renewing the district's **prescription drug coverage** for the 2011-2012 school year with Benecard, the district's current prescription provider. The prescription plan renewal rates are as listed:
- PRES.
DRUG
COVERAGE

Single	\$185.51
Parent & Child	\$290.22
Parent & Children	\$359.90
Husband & Wife	\$355.12
Family	\$359.90

21. Recommend the Board approve renewing the district's **dental coverage** for the 2011-2012 school year with Horizon Dental, the district's current provider. The dental plan renewal rates are as listed:
- DENTAL
COVERAGE

Horizon Dental Choice

Single	\$18.90
Employee/Child(ren)	\$35.87
Employee/Spouse	\$36.51
Family	\$53.46

Horizon Dental Option PPO	\$96.35
Horizon Total Care	\$96.35

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

TRAVEL

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

G. General

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
Beattie, H.	5-31-11	Ed. Initiatives & the Common Core State Standards, East Brunswick	-0-	-0-	33.48	33.48
Carafello, G.	6-7-11	Observing new student, Ringwood	-00-	-0-	-0-	Sub pay
Carafello, G.	6-15-11	Observing new student, Pompton Lakes	-0-	-0-	-0-	Sub pay
Fritzky, H.	6-2-11	Best Practices, New Brunswick	-0-	-0-	63.35	63.35 + Sub pay
Heck, M.	6-30-11	Direct Certification Training, Parsippany	-0-	-0-	23.05	23.05
Janis, J.	6-9-11	Observing new student, Ringwood	-0-	-0-	4.46	4.46
Rothlauf, W.	6-3-11	Project Adventure Symposium, Ocean City	75.00	-0-	81.00	156.00 +subpay
Walsh, C.	6-3-11	Tools for Loss, Transitions & Challenges, Paramus	-0-	-0-	-0-	-0-
Walsh, C.	6-9-11	Anti-Bullying, New Brunswick	129.00	-0-	50.71	179.71

* Depending on availability, "sub pay" can be \$80 to \$246 for the school day.

2. Approve the **submission of the 2009-2010 (FY2010) IDEA BASIC/PRESCHOOL IDEA Carryover Grant Application** to the N.J. Department of Education and also approve the CARRYOVER acceptance of the grant funds listed upon the subsequent approval of the 2009-2010 application by the N.J. Department of Education.

Basic

100-500	\$3,614.00
100-610	12,000.00
200-300	1,568.00
200-610	2,776.00
200-300	7,033.00 (Non Public)

Pre-School

100-500	\$1,207.00
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Sheet # 25 – Work Session, June 20, 2011

General continued

3. Approve Mary Kunert to **use the Ringwood School District e-mail system** (Ms. Kunert KUNERT will maintain a district e-mail address) **and to use the district office photocopier machine** E-MAIL for minimal copying **for the purpose of completing the Ringwood History Book** during the 2011-2012 school year. The Ringwood School District received a “Pride Grant” from the New Jersey Education Association during the 2009-2010 school year for the purpose of paying for the composition of a Ringwood History Book. Ms. Kunert has been on the team of individuals who have been composing the book. Ms. Kunert is receiving no financial compensation for her efforts on the book.

Board discussion ensued concerning Ms. Kunert using a district e-mail address.

4. Approve the **English Language Services Three-Year Plan** for School Years 2011 – 2014. This plan no longer requires submission to the NJDOE but requires Board approval and certified minutes for QSAC purposes. **ENGLISH LANGUAGE 3 YEAR PLAN**

H. Policy

1. Approve the **revised policies** listed. **POLICY**

Number	Title
1100	Communication with the Public
1120	Board of Education Meetings
4116	Evaluation
4121	Substitute Teachers
5114	Suspension and Expulsion
5131	Conduct and discipline
5131.1	Harassment, Intimidation and Bullying
5131.3	Agreement with Law Enforcement
5131.5	Violence and Vandalism
9200	Orientation and Training of Board Members

IX. SPECIAL REPORTS

SPECIAL REPORTS

- A. Budget Committee - No report
- B. Curriculum Committee – No report
- C. Facilities Committee – Trustee Schaefer updated the Board concerning Facilities.
- D. Public Communications Committee – Trustee McKeever updated the Board concerning the newsletter and facebook.
- E. Tri-District Shared Services – President Tassitano updated the Board on their meeting in May and mentioned that there was another meeting planned in October.
- F. Liaisons – Trustee Schaefer commented that the third class of Senior Computer Classes has been completed. It went over very well and everyone was given a certificate of participation.

X. OLD BUSINESS

None

XI. NEW BUSINESS

NEW
BUSINESS

A. How is the Board progressing toward District goals?

President Tassitano mentioned that we are on track and will be meeting with Paul Breda on July 19th at 7:00 P.M.

XII. PUBLIC PARTICIPATION II

PUB.PART.II

A Ringwood resident addressed the Board with her concerns about the library/computer situation at Hewitt.

Superintendent Beattie commented on her concerns and how we are trying to convert a room at Hewitt to accommodate the computer classes once it is approved by the county. He also commented on our plan of action concerning the library. We will uphold the same standards for our students as always, even increasing our standards.

XIII. Motion was made by Trustee Citrango, seconded by Trustee Klosowski to adjourn from Public Session to Executive Session at 10:29 PM

ADJOURN.

Motion was unanimously approved by voice vote.

Reconvened in Public Session at 11:29 PM

Motion was made by Trustee Griegel, seconded by Trustee Klosowski to adjourn from Public Session at 11:30 PM.

Motion was unanimously approved by voice vote.

Respectfully submitted,

WARREN C. MITCHELL
Board Secretary