

***Ringwood Public Schools Board of Education  
Annual District Report on Violence and Vandalism  
for the 2010-2011 School Year***

**Work/Business Meeting**

Monday, August 15, 2011

6:30 PM

M. J. Ryerson School Media Center

**AGENDA**

**I. CALL TO ORDER**

- A. Flag Salute
- B. Sunshine Statement
- C. Roll Call

**II. PUBLIC PARTICIPATION I**

**III. EXECUTIVE SESSION**

**IV. SUPERINTENDENT'S REPORT**

**V. BOARD PRESIDENT'S REPORT**

**VI. SBA/BOARD SECRETARY'S REPORT**

**VII. CORRESPONDENCE**

**Board of Education August 15, 2011 Work Session/Business Meeting Agenda**

**VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS**

**A. Minutes**

1. Review and approve the **minutes** of the listed meetings, as attached.

Work/Business Meeting	July 25, 2011
Executive Session	July 25, 2011

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ACTION: \_\_\_\_\_

**B. Consent Agenda Motions**

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, C4, C5, C6, D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, D12, D13, D14, D15, D16, D17, D18, E1, E2, E3, F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F12, G1, G2, G3, G4, G5.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ACTION: \_\_\_\_\_

**C. Finance**

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of available knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2011-2012 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6A:23-2.12(c) 4.

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for July 2011	in the amount of \$444,951.10
District Bills	for August 2011	in the amount of \$347,807.36
Cafeteria Bills	for July 2011	in the amount of \$ 7,202.07

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3. Approve the Ringwood School District **Payroll** in the amounts listed.  

for July 15, 2011	in the amount of \$130,203.74
for July 29, 2011	in the amount of \$158,566.83
4. Approve the **Board Secretary’s Preliminary Report** for June 2011, and the submission to the Passaic County Office of the N.J. Department of Education, as attached.
5. Approve the **Treasurer’s Preliminary Report** for June 2011, and the submission to the Passaic County Office of the N.J. Department of Education, as attached.
6. Approve the account line item **Preliminary Transfers** for the month of June 2011, as attached.

**D. Personnel**

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2011-2012 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

County Substitute Teachers  
Susan Bright  
Kelly Ann Poitier  
Will Smith

State Substitute Teachers  
Corrine Eccher  
Brian Hong

Substitute Paraprofessionals  
Richard Ballard (Bus)  
Nalan Nuralis  
Heather Romanowski

Substitute CUSTODIANS  
Nalan Nuralis

**SUBSTITUTE ABA THERAPISTS**

Diane Brunda  
Dianne Morino  
Erin Scutti

2. Approve, upon the recommendation of the Superintendent, the appointment of **Corrine Eccher** as a Long Term Substitute First Grade Teacher at Peter Cooper School effective September 1, 2011 to the end of the November 23, 2011 workday, at the State Certified rate of \$90.00 a day, beginning September 1, 2011 for the first 20 days of employment. On the 21st day of employment Ms. Eccher will move to BA Step 1 \$50,825 prorated, with no medical benefits. Ms. Eccher is a substituting for Cheryl Cator.

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3. Approve, upon the recommendation of the Superintendent, the appointment of **Brian Hong** as a Long Term Substitute 7th & 8th Grade Math Teacher at M. J. Ryerson School, effective September 1, 2011 to the end of the December 23, 2011 workday, at the State Certified rate of \$90.00 a day, beginning September 1, 2011 for the first 20 days of employment. On the 21st day of employment Mr. Hong will move to BA Step 1 \$50,825 prorated, with no medical benefits. Mr. Hong is replacing Jacqueline Leslie who is on a leave of absence.
4. Approve, upon the recommendation of the Superintendent, the transfer of **Kimberly Gurrieri** from a full-time Fourth Grade Teacher at E. G. Hewitt School to a part-time Enrichment Teacher, at Peter Cooper and Robert Erskine Schools for the 2011-2012 school year.
5. Approve, upon the recommendation of the Superintendent, a request for an unpaid Extended Leave of Absence for **Kimberly Gurrieri**, Fourth Grade Teacher at E. G. Hewitt School for the 2011-2012 school year.
6. Approve the reappointment of **Carlyn Walsh** as the CST Coordinator, for a stipend amount of \$4,926.25 (5% of 98,525) for the 2011-2012 school year.
7. Approve, upon the recommendation of the Superintendent, the appointment of **Chelsea Schubart** as an ABA Therapist for the R.E.A.L.M. Programs at Peter Cooper School, at the rate of \$21.00/hour, for 5.98 hours/day, 5 days/week, for a total of 29.9 hours/week, no medical benefits, effective September 6, 2011 for a probationary period of 90 days (December 4, 2011), for the 2011-2012 school year. Ms. Schubart is replacing Alyssa Bono who has resigned.
8. Approve, upon the recommendation of the Superintendent, the appointment of **Diane Brunda** as a Paraprofessional, requiring ABA experience, at E. G. Hewitt School at an hourly rate of \$21.00/hour, 5.98 hrs./day, for a total of 29.9 hrs./week, no medical benefits, effective September 6, 2011 for a probationary period of 90 days (December 4, 2011), for the 2011-2012 school year.
9. Approve, upon the recommendation of the Superintendent, the appointment of **Maureen Burdick** as a Bus Driver Trainee, at the rate of the Federal minimum wage of \$7.25/hr., up to a maximum of sixteen (16) hours total, as per Article XXI of the Ringwood Bus Drivers Association Agreement, effective August 16, 2011. Approve Maureen Burdick as a Bus Driver effective September 6, 2011 at Step 1, \$18.72 per hour, minimum of 4  $\frac{3}{4}$  hours/day, 5 days/week, no medical benefits, for a 60 day probationary period (November 4, 2011) for the 2011-2012 school year, pending successful completion of the 16 hour bus driver training and pending completion of all State and Board employment requirements and approvals.

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10. Approve, upon the recommendation of the Superintendent, the appointment of **James Morreale** as a Bus Driver Trainee, at the rate of the Federal minimum wage of \$7.25/hr., up to a maximum of sixteen (16) hours total, as per Article XXI of the Ringwood Bus Drivers Association Agreement, effective August 16, 2011. Approve James Morreale as a Bus Driver effective September 6, 2011 at Step 1, \$18.72 per hour, minimum of 4  $\frac{3}{4}$  hours/day, 5 days/week, no medical benefits, for a 60 day probationary period (November 4, 2011) for the 2011-2012 school year pending, successful completion of the 16 hour bus driver training and pending completion of all State and Board employment requirements and approvals.
11. Approve, upon the recommendation of the Superintendent, **Shelby Krelenstein**, Extended School Year Program Reading Specialist, to provide services to student #2927, per IEP, effective August 2, through August 16, 2011, 2 hours/day, 3 days/week at an hourly rate of \$50.00. Hours will be documented by time sheets.
12. Approve the R.E.A.L.M. **ABA Therapists** listed to receive **ABA training** provided by Dr. Irene Cook, Director of the Autism Programs and Nancy Mondello, the shared BCBA, for a total of fifteen (15) hours/therapist, at their contractual hourly rate of pay, for the 2011-2012 school year. This training is provided before school and after school hours because there is not enough time during their day due to the fact students to go inclusion. Hours trained will be documented by time sheets.

Kristie Ashe-Dwyer	Margaret Hushon	Chelsea Schubart
Desaree Barker	Sharon Jacobson	Wendy Tempe
Virginia Cibenko	Theresa Kovach	Cheryl Terracino
Karen Costanza	Jolanta Kwiatkowska	Lori Tierney
Lisette de la Torre	Diane LeGault	Cathy Weller
Coleen Demarest	Croceann Moreira	Alisa Wilson
Joan Diamond	Casey Reno	
Kathleen Felten	Jane Sblendorio	

13. Approve, upon the recommendation of the Superintendent, the corrected hourly rate of pay for **Jessica Zwerin**, Personal Paraprofessional with experience with the visually impaired and Braille fluency, from \$23.00 to \$25.27/hour effective September 6, 2011 for the 2011-2012 school year. The hourly rate was incorrectly calculated on the July 25, 2011 agenda to reflect the agreed upon annual salary of \$27,500.
14. Approve, upon the recommendation of the Superintendent, the district **Paraprofessional assignments** for the 2011-2012 school year, as attached. Bus Paraprofessional assignments pending finalization of bus routes.
15. Approve the reappointment of the **District Substitute Personnel** for the 2011-2012 school year, as attached.

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16. Approve **movement on the guide** for the 2011-2012 school year as listed.

**Charles Wayne Carroll**

From:	MA+30	Step 14	\$93,135 + \$3,825 longevity = \$ 96,960.00
To:	MA+45	Step 14	\$98,525 + \$4,025 longevity = \$102,550.00

**Patricia Querrazzi**

From:	MA	Step 5	\$57,000
To:	MA+30	Step 5	\$60,210

17. Approve, with regret, the acceptance of the resignation of **Brittany Bogdon**, Shared Access Paraprofessional at E. G. Hewitt School effective August 10, 2011.
18. Approve, with regret, the acceptance of the resignation of **Dianne Morino**, ABA Therapist for the R.E.A.L.M. Program at Peter Cooper School, effective September 1, 2011.

**E. Curriculum/Instruction**

1. Approve **student # 114906** to receive occupational therapy services, per the IEP, provided by S&S Therapeutics, Inc., for a total of three (3) 60-minute sessions/week, at the rate of \$110.80/session, for a total amount not to exceed \$332.40, for the 2011 Extended School Year.
2. Approve **student # 2722** to receive speech therapy, per the IEP, provided by Nancy Minunni, for a total of four (4) 40-minute sessions/week, of at the rate of \$85.00/session, for a total amount not to exceed \$340.00, for the 2011 Extended School Year.
3. Approve the appointment of **Mayra Fajardo**, M.S., OTRL, to perform Occupational Therapy services for Non-public Schools (St. Catherine of Bologna and Ringwood Christian) at the amount of \$70.00/per hour, for an amount not to exceed \$22,000.00 (this amount is contingent upon the number of non-public students requiring occupational therapy services during the school year) for the 2011-2012 school year. Ms. Fajardo is paid through IDEA funds.

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### F. District Operations

1. Approve the Resolution of the BOROUGH OF RINGWOOD AUTHORIZING ITS PARTICIPATION IN THE PASSAIC COUNTY IMPROVEMENT AUTHORITY'S **RENEWABLE ENERGY PROGRAM**, AND AUTHORIZING THE AUTHORITY TO APPLY TO THE LOCAL FINANCE BOARD FOR THE NECESSARY CONSENTS AND APPROVALS ON BEHALF OF THE PARTICIPATING LOCAL UNIT in Connection with the RENEWABLE ENERGY PROGRAM.

**WHEREAS**, the Passaic County Improvement Authority (the "*Authority*") has developed a program (the "*Program*") for the financing, design, permitting, acquisition, construction, installation, operation and maintenance of photovoltaic and other renewable energy capital equipment and facilities, including any related electrical modifications, work related to the maintenance of roof warranties, or other work required, desirable or convenient for the installation of such systems (collectively, the renewable energy capital equipment and facilities, the "*Renewable Energy Projects*") for and on behalf of the County of Passaic (the "*County*") and local governmental units within the County, including without limitation municipalities, boards of education for school districts, local authorities and any other local government instrumentalities, public bodies or other local government entities (collectively, including the County, the "*Local Units*"); and

**WHEREAS**, the Renewable Energy Projects procured under the Program are to be installed on, in, affixed or adjacent to and/or for any other Local Unit-controlled buildings, other structures, lands or other properties of the Local Units (collectively, the "*Local Unit Facilities*"); and

**WHEREAS**, the primary goal of the Program is to expand the use of renewable energy sources available and utilized by the Local Units for their Local Unit Facilities, with the attendant environmental and financial benefits associated thereby, and to reduce the energy-related operating costs to the Local Units for their Local Unit Facilities, all intended to be offered at no net cost to the Local Units; and

**WHEREAS**, in accordance with (i) N.J.S.A. 40A:11-4.1(k) of the Local Public Contracts Law, and N.J.S.A. 18A:18A-4.1(k) of the Public Schools Contracts Law; (ii) Local Finance Board Notice 2008-20, December 3, 2008, *Contracting for Renewable Energy Services*, (iii) the State Board of Public Utilities ("*BPU*") protocol for measuring energy savings in PPA agreements dated February 20, 2009 (*Public Entity Energy Efficiency and Renewable Energy Cost Savings Guidelines*), (iv) Local Finance Board Notice 2009-10 dated June 12, 2009, *Contracting for Renewable Energy Services: Update on Power Purchase Agreements*, and (v) all other applicable law, and pursuant to a competitive contracting process governed thereby, the Authority shall issue a request for solar developer proposals (the "*RFP*") and

**WHEREAS**, upon review of proposals from prospective solar developers, including the proposal of the successful respondent (the "*Company Proposal*"), the Authority anticipates to select a Company (the "*Company*") to design, permit, acquire, construct, install, operate and maintain the Renewable Energy Projects and design, permit, acquire, construct, renovate, and install the Capital Improvement Projects, if any, in both cases for the designated Local Unit Facilities of such Local Units, with the terms to be set forth in the contract documents to be entered into between the Company and, at a minimum, the Authority, or acknowledged by the Company, as applicable; and

**WHEREAS**, in order to implement the Program at no cost to the Local Units, the Authority has determined that if the Company Proposal is selected pursuant to either Option 2 or Option 3 of the RFP, it may finance the respective Renewable Energy Projects and Capital Improvement Projects (if any), on, in or about the respective Local Unit Facilities, all as set forth on the exhibits to the Local Unit License Agreement defined below for each of the following participating Local Units:

- (i) Municipalities:
- (ii) Boards of Education:  
;and
- (iii) County of Passaic

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(each a “*Local Unit*,” and together with any additional local governmental units within the County that might be added by the Authority to the Program pursuant to the Local Finance Board Application defined below or otherwise, collectively, the “*Local Units*”), through the issuance by the Authority of one or more series of bonds entitled “County of Passaic Guaranteed Renewable Energy Program Lease Revenue Bonds, Series 2011 (Federally Taxable)” in the aggregate principal amount not to exceed \$35,000,000 (the “*Series 2011 Bonds*”); and

**WHEREAS**, in the event that the Authority elects to finance the Renewable Energy Projects and Capital Improvement Projects (if any), prior to the issuance of the Series 2011 Bonds and in accordance with N.J.S.A. 40A:5A-6, 7 and 8 of the Local Authorities Fiscal Control Law, the Authority must file an application (the “*Local Finance Board Application*”) with, and seek, obtain, and officially recognize the findings from, the Local Finance Board in the Department of Local Government Services of the State Department of Community Affairs (the “*Local Finance Board*”); and

**WHEREAS**, the governing body of the Borough of Ringwood adopting this resolution (the “*Participant*”) desires to authorize the Authority and its consultants to submit the Local Finance Board Application on its behalf, if necessary, to finance the Renewable Energy Project(s) for the Participant (the “*Participant Project*”) set forth in **Exhibit A** attached hereto (it being understood that the Participant is taking no action in connection with the other Renewable Energy Projects of the other Local Units as set forth in **Exhibit A**); and

**WHEREAS**, the pricing terms for the purchase of renewable energy-generated electricity produced from the Participant Project and sold through the Authority to the Participant, and bought by the Participant at an agreed upon price lower than that presently being paid by the Participant for electricity from its local utility, which pricing terms shall be competitively procured through the public RFP process and the Company Proposal, shall be established under the Authority’s Program for an initial term no greater than 15 years; and

**WHEREAS**, the Participant has offered - and the Authority has accepted - public buildings for inclusion in the Program, and the Participant understands and acknowledges that by taking this official action it intends to participate in the Program with regard to the Participant Project, and that the Authority is taking several actions in reliance upon the inclusion of these public buildings, including, without limitation, proceeding with the issuance of the RFP, the selection of the Company, the establishment of the renewable energy pricing under the Company Proposal, potentially seeking the required approvals from the Local Finance Board to issue the Series 2011 Bonds in accordance with the Local Finance Board Application, and the marketing, sale and issuance of the Series 2011 Bonds; and

**WHEREAS**, the Participant desires to confirm its participation in the Program in order to permit the Authority to proceed with the issuance of the RFP, and if necessary, obtain the approval of the Local Finance Board and issue the Series 2011 Bonds;

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Participant as follows:

**Section 1.** The Participant believes that its participation in the Program (a) is in the public interest through the accomplishment of the purposes described in the preamble paragraphs above, including the possible financing of the Participant Project; (b) benefits the health, wealth, convenience or betterment of the Participant’s citizens; (c) entails amounts to be expended for the these purposes that are not unreasonable or exorbitant; and (d) is an efficient and feasible means of providing services for the needs of the Participant’s citizens without creating any financial burden upon the Participant.

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**Section 2.** The \_\_\_\_\_, \_\_\_\_\_, and the \_\_\_\_\_ of the Participant (including their designees in writing, each an “*Authorized Officer*”) are each hereby severally authorized to assist the Authority, should the Authority determine to finance the Program, with the preparation and submission of the Local Finance Board Application for the purpose of financing the Participant Project through the issuance of the Series 2011 Bonds, and to take all action necessary, desirable, or convenient in connection therewith. Accordingly, the Authorized Officers, and any consultants of their choosing, shall, if necessary, represent the Participant at any public hearing held by the Local Finance Board in connection with the Local Finance Board Application.

**Section 3.** Upon a date to be selected by the Authority, the Authorized Officers shall deliver to the Authority a fully executed certificate, substantially in the form attached hereto as **Exhibit B**, evidencing the proper officials approval of the substance and scope of the Participant Project.

**Section 4.** The Participant understands and acknowledges that by adopting this resolution, the Participant intends to participate in the Program, which may entail the funding of the Participant Project through a portion of the proceeds of the Authority’s Series 2011 Bonds, and that the Authority is taking several actions in reliance upon this action by the Participant, including, without limitation, proceeding with the issuance of the Company RFP, the selection of the Company, the establishment of the renewable energy pricing under the Company Proposal, potentially seeking the required approvals from the Local Finance Board to issue the Series 2011 Bonds, as set forth in the Local Finance Board Application, and the marketing, sale and issuance of the Series 2011 Bonds, all for the benefit of the Participant and the other Local Units. The Participant further acknowledges that its continued participation in the Program is critical to the pricing to be obtained from Proposers during the RFP process and any change in the extent of its participation will have a negative impact on the other Local Units participating in the Renewable Energy Project.

**Section 5.** The Participant covenants to the Authority that: (i) except for extraordinary unforeseen circumstances not presently contemplated, the Participant intends to participate in the Authority’s Program and will not withdraw any of the Local Unit Facilities from inclusion in the Participant Project that it has requested and the Authority has approved to be part of the Program, so long as the Company Proposal results in a savings to the Participant, and should it elect to withdraw such a Local Unit Facility for reasons other than an extraordinary unforeseen circumstance, that it will substitute a building with comparable energy usage or reimburse the Authority for the costs incurred to remove the public building from the Program, (ii) this official action authorizes the Authority to take all such actions contemplated above in order to develop the Participant Project and to provide the Participant with such savings and (iii) should the Authority determine to finance the Program, prior to the sale of the Series 2011 Bonds, the Participant shall (a), if it is a board of education, obtain any and all approvals from the State Department of Education with respect to the Participant Project, and (b) adopt a resolution authorizing, among other things, the Participant to enter into that certain “Power Purchase Agreement” and that certain “Site License Agreement,” each to be dated as of the first day of the month of issuance of the Series 2011 Bonds in such form as shall be presented to the Participant prior to adoption of the supplemental resolution.

**Section 6.** The Authorized Officer shall direct the Participant official in charge of the officially adopted resolutions of the governing body of the Participant to (a) prepare an official, certified copy of this resolution, as adopted, and (b) deliver such certified copy in accordance with Section 11 below. Further, the Participant hereby consents to such certified copy of the resolution, and any further information regarding the Participant and/or the Participant Project, as the Authorized Officer shall determine to be necessary, desirable or convenient in connection with the Local Finance Board Application, to be submitted as part of, or pursuant to the Local Finance Board Application.

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**Section 7.** The Authorized Officers are hereby severally authorized to take such other actions, and execute such other certificates, documents, and instruments, as such Authorized Officers shall deem to be necessary, desirable, or convenient to assist the Authority in developing the Participant Project, producing the contemplated energy savings for the Participant, issuing the RFP and selecting the Company through the most desirable Company Proposal in accordance with the terms of the RFP and applicable law, and potentially marketing, selling, and issuing the Series 2011 Bonds, procuring the final terms of the Renewable Energy Project documents, or any other action related to the implementation of the Program for the Series 2011 Local Units.

**Section 8.** The Local Finance Board is hereby respectfully requested to consider the Local Finance Board Application as the means to finance the Participant Project, pursuant to either Option 2 or Option 3 of the RFP, and to record its findings and recommendations as provided by N.J.S.A. 40A:5A-7 of the Local Authorities Fiscal Control Law.

**Section 9.** To the extent the Authority determines to finance the Program and Series 2011 Bonds are issued in any year other than 2011, references herein to "2011" may without any further action be changed to the year of issuance of such Series 2011 Bonds.

**Section 10.** All actions of the Authorized Officers or Participant consultants taken prior to the date of adoption hereof in connection with the possible issuance of the Series 2011 Bonds, the Participant Project or any of the foregoing transactions contemplated by this resolution, are hereby ratified and approved.

**Section 11.** Upon the adoption hereof, a certified copy of this resolution shall be forwarded to: Nicole Fox, Executive Director of the Authority, 401 Grand Street, Room 103, Paterson, New Jersey 07505, Telephone:(973)881-4550, and Fax: (973) 278-5635, e-mail: [nicolef@passaiccountynj.org](mailto:nicolef@passaiccountynj.org), and Kevin A. Conti, Esq., Program Counsel to the Authority at DeCotiis, FitzPatrick and Cole, LLP, Glenpointe Centre West, 500 Frank W. Burr Boulevard, Teaneck, NJ 07666, Telephone: (201) 907-5202, and Fax: (201) 928-0588, e-mail: [kconti@decotiislaw.com](mailto:kconti@decotiislaw.com).

**Section 12.** This resolution shall take effect immediately.

2. Approve the **Nonpublic Nursing Entitlement** for the 2011-2012 school year as listed.

Ringwood Christian School	90 pupils	\$ 6,284
St. Catherine of Bologna School	265 pupils	\$18,502

3. Approve the **Nonpublic Textbook Entitlement** for the 2011-2012 school year as listed.

Ringwood Christian School	90 pupils	\$ 4,399
St. Catherine of Bologna School	265 pupils	\$12,953

4. Approve the allocation of the **Nonpublic Nursing Entitlement** for the 2011-2012 school year as follows:

	<u>Salaries</u>	<u>Supplies</u>
St. Catherine of Bologna School	\$18,000.00	\$ 502.00
Ringwood Christian School	\$ 4,300.00	\$ 1,984.00

5. Approve the P.L. 226 **Nonpublic Nursing Services contracts** for the 2011-2012 school year as follows.

Ringwood Christian School	Madelyn Koeber	\$ 17.00/hour
St. Catherine of Bologna School	Ilona DeSantis	\$ 100.00/day
St. Catherine of Bologna School	Denise O'Connor	\$ 100.00/day

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6. Approve a comprehensive summer safety education program called **Safety Town** to be offered to all Ringwood children who are entering kindergarten in September 2012. The two-session program will be in session for one week in August 2012. A \$65.00 fee is charged to the parents of each child to offset the expenses of staff, supplies, snacks, and a T-shirt each child will receive. There is no charge to the Ringwood School District.
7. Approve the re-appointment of Gail Schwarz as **Tri-District Substitute Caller** for a stipend amount of \$11,475.00 to be divided equally between the Ringwood, Lakeland, and Wanaque Districts, for the 2011-12 school year.
8. Approve the 2011–2012 E.S.Y. **contract with the Passaic County Educational Services Commission** to provide transportation services including a bus paraprofessional for pupil #3004 to Lake Drive School for the Hearing Impaired, Mountain Lakes, NJ, through D & J Transport (Route #511), effective July 5, 2011 through July 29, 2011 (19 days) in the amount of \$3,838.00 plus a one time surcharge of \$153.52.
9. Approve the **Addendum to the Chapter 192/193 Agreement** for the 2011-2012 school year for the Essex Regional Services Commission. This addendum reflects recent changes in the administration of the Chapter 192/193 Program, as attached.
10. Approve the **Resolution** listed for the Ringwood School District's **participation** in the submission of an Application for participation **in the Local Government Energy Audit Program** of the New Jersey Board of Public Utilities, for the 2011-2012 school year.

**WHEREAS**, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

**WHEREAS**, the Governing Body of the Local Unit has decided to apply to participate in the Local Government Energy Audit Program; and,

**WHEREAS**, the facilities to be audited are in New Jersey, are owned by the Ringwood Board of Education, are served by a New Jersey regulated public utility, and that the Local Unit has not already reserved \$300,000 in the Program this year as of this application; and,

**WHEREAS**, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that program rules will have to be met in order to receive incentive funds; and

**WHEREAS**, upon acceptance into the Program, the Ringwood Board of Education will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

**WHEREAS**, the Ringwood Board of Education understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program; and,

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***NOW, THEREFORE, BE IT RESOLVED*** by the Governing Body of the Ringwood Board of Education, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

11. Approve the disposal of **obsolete computer equipment** located at the Ringwood Christian School, per the attached list. Ringwood Christian School would like to recycle these computers.
12. Approve the Ringwood Board of Education to provide **courtesy busing** for students who live under the two mile school limit as determined by the NJDOE and plan to attend a private, local day care facility at a non-public school site at a cost of \$50.00 per month. Families with multiple children attending the same day care facility and who are bused to or from the same district school will be charged \$75.00 per month for this service. A check made payable to the Ringwood BOE will be paid on the first of every month during the school year. If a family is delinquent in two payments during the school year, courtesy busing will cease to be provided. There will be a \$35.00 surcharge for any returned checks.
13. Approve, upon the recommendation of the Facilities Committee for the Board, to advertise for a **RFP** (Request For Proposal) **for a Construction Manager** to oversee the E.G. Hewitt School renovation/addition project.

### **G. General**

#### 1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

***RESOLVED***, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

***WHEREAS***, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

***WHEREAS***, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

***WHEREAS***, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

***THEREFORE BE IT RESOLVED***, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

***THEREFORE, BE IT FURTHER RESOLVED***, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

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EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	Reg. \$	Lodging \$	Travel \$	Meals \$	Est. Total \$
Beattie, H.	Once a month for 12 months	Seaton Hall University, South Orange, NJ	1000	-0-	230.64 for the year		1230.64
Bollettino, K.	10/13 & 14/11	Autism NJ Conf., Atlantic City, NJ	450.00	-0-	200.95	51.00	701.95
Carafello, G.	10/13 & 14/11	Autism NJ Conf., Atlantic City, NJ	450.00	139.00	220.23	51.00	860.23
Crum, J.	7/18 & 19/11	Starlab Certification Course, Branchburg, NJ	150.00	-0-	73.82		223.82
Emolo, D.	10/13 & 14/11	Autism NJ Conf., Atlantic City, NJ	450.00	-0-	187.63	51.00	688.83
Jablonski, P.	7/18 & 19/11	Starlab Certification Course, Branchburg, NJ	150.00	-0-	-0-		150.00
Janis, J.	10/13 & 14/11	Autism NJ Conf., Atlantic City, NJ	450.00	139.00	203.00	51.00	843.00

2. Approve to rescind the approval of JoAnn Cording to attend a workshop on October 20<sup>th</sup> – 21<sup>st</sup>, 2011, which was approved in error on the July 25, 2011 agenda. The Superintendent did not approve this workshop.
3. Approve the **Enrich and Grow Academy** to operate an after school program in the Robert Erskine School, Peter Cooper School and the E. G. Hewitt School for the 2011-2012 school year. This program will be paid for through parent tuition and will not require any Board of Education funds. Proper insurance for this program will be provided by the Enrich and Grow organization.
4. Approve the **Board Goals** for the 2011-2012 school year, as attached.
5. Approve the **Superintendent's Action Plan** for the 2011-2012 school year, as attached.

### H. Policy

### IX. SPECIAL REPORTS

- A. Budget Committee
- B. Curriculum Committee
- C. Facilities Committee
- D. Policy Committee
- E. Public Communications Committee
- F. Tri-District Shared Services
- G. Liaisons

### X. OLD BUSINESS

- A. Strauss Esmy – Policy Manual

### XI. NEW BUSINESS

### XII. PUBLIC PARTICIPATION II

### XIII. ADJOURNMENT