

# *Ringwood Public Schools Board of Education*

## **Work/Business Meeting**

6:30PM

Martin J. Ryerson Middle School Media Center

### **AGENDA**

#### **I. CALL TO ORDER**

- A. Flag Salute
- B. Open Public Meetings Act
- C. Roll Call

*Special "Ringwood Pride" Presentation* to students who participated in the 5<sup>th</sup> Grade Quiz Bowl.

*Special Presentation* by Melissa Scollan-Koliopoulos, Health Professional from U.M.D.N.J. on school wellness issues.

*Special Presentation* by Steven Fiedeldej, School Psychologist, on the results of his attending the Handle With Care training seminar.

#### **II. PUBLIC PARTICIPATION I**

#### **III. EXECUTIVE SESSION**

#### **IV. SUPERINTENDENT'S REPORT**

#### **V. BOARD PRESIDENT'S REPORT**

#### **VI. SBA/BOARD SECRETARY'S REPORT**

#### **VII. CORRESPONDENCE**

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**VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS**

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

**A. Minutes**

1. Review and approve the **minutes** of the listed meetings, as attached.

Work Session	November 21, 2011
Executive Session	November 21, 2011
Business Meeting	November 28, 2011
Executive Session	November 28, 2011

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ACTION: \_\_\_\_\_

**B. Consent Agenda Motions**

1. Motion to approve the following **consent agenda items**: C1, C2, C3, C4, C5, D1, D2, D3, D4, D5, D6, D7, E1, E2, E3, F1, F2, F3, F4, F5, G1, G2, H1.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ACTION: \_\_\_\_\_

**C. Finance**

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2011-2012 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

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2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for 11/29/11 – 12/19/11	in the amount of \$559,334.82
Cafeteria Bills	for November 30, 2011	in the amount of \$ 44,300.06

3. Approve the Ringwood School District **Payroll** in the amounts listed.

	for November 15, 2011	in the amount of \$623,921.17
	for November 30, 2011	in the amount of \$615,112.49

4. Approve the **seventh interest payment** of \$25,075 **and** the **third principal payment** of \$80,000.00 in January of 2012, per the attached Debt Payment Schedule regarding the M. J. Ryerson Roof Replacement Project.

5. Approve the following **transfers** to cover the board’s share of principal and interest payment **for the M.J. Ryerson Roof Replacement Project.**

Transfer from the Bond Referendum Account (Board share of principal payment)	\$ 52,800.00
Transfer from the Capital Reserve Account (Board share of interest payment)	\$ 16,550.00
State share of principal and interest payment	\$ 35,725.00
Total principal and interest payment	\$105,075.00

**D. Personnel**

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2011-2012 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

COUNTY SUBSTITUTE TEACHER Adam Cooper Alex Moleski	STATE SUBSTITUTE TEACHER Anne Marie Buhowski
SUBSTITUTE PARAPROFESSIONALS Jane Bennorth Rosanne Morreale Kevin O’Hara Deirdre Thompson	SUBSTITUTE SECRETARY Jane Bennorth  SUBSTITUTE CUSTODIAN Rosanne Morreale

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2. Approve, upon the recommendation of the Superintendent, the increase in hours for **Heather Romanowski**, Bus Paraprofessional, from 2 hours/day to 3 hours/day effective December 7, 2011 for the 2011-2012 school year. Ms. Romanowski has been transferred to Lisa Romanowski's route. Ms. Lisa Romanowski was transferred to Mr. Hnath's route because he resigned.
3. Approve, upon the recommendation of the Superintendent, the appointment of **Audrey Lidskey** as a part-time Personal Paraprofessional at Peter Cooper School at Step 1, \$11.17/hour, for 3 hours/day, 15 hours per week, no medical benefits, effective December 19, 2011 for a ninety (90) day probationary period (March 19, 2012) for the 2011-2012 school year pending completion of all State and Board employment requirements and approvals. This is a new position due to keeping in compliance with student's I.E.P.
4. Approve an unpaid leave of absence under the NJFLA for **Kimberly Dalton**, First Grade Teacher at Robert Erskine School effective on, or about, January 30, 2012, through the end of the 2011-2012 school year, with the intent to return September 1, 2012. Ms. Dalton will be utilizing her personal and current/accumulated sick days prior to her unpaid leave.
5. Approve, upon the recommendation of the Superintendent, **Alicia Citro** and **Jamie Nicholls** to work with the HIB Team on July 12, 2011 for 2 hours each at \$35.00 per hour, for a total of \$70.00 each.
6. Approve, with regret, the acceptance of the resignation of **Lynn Casaleggio**, Playground/Cafeteria Paraprofessional at Peter Cooper School, effective January 1, 2012. Ms. Casaleggio's last day worked will be December 23, 2011.
7. Approve, upon the recommendation of the Superintendent, **James Weber** as **District Piano Accompanist** at the rate of \$85.00 per hour, not to exceed \$2,000, for the 2011-2012 school year. This position is to accompany scheduled student rehearsals and performances in conjunction with the musical/dramatic performances. The previous accompanist *donated* her time for many years and has now retired from the district.

### **E. Curriculum/Instruction**

1. Approve **Tuition Audit Undercharge** to The Children's Therapy Center for Student #2815 in the amount of \$5,784.00 as per the New Jersey Department of Education Audit for the period of July 1, 2008—June 30, 2009.
2. Approve **Student #2517** to attend The Windsor Learning Center effective December 9, 2011, at the prorated amount of \$32,613.14, for the 2011-2012 school year.

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3. Approve, upon the recommendation of the Superintendent, the appointment of the listed **parent** as a **volunteer** in the school listed, for the 2011-2012 school year.

**Robert Erskine School**

Mary Jane Bennett

**F. District Operations**

1. **BE IT RESOLVED**, that the Ringwood Board of Education does hereby approve permission for all of its eligible employees to **opt out of health and prescription benefits** as provided by statute and the Opt Out Rules, as appended to these meeting minutes, as follows, for the 2011-2012 school year, as follows:

Health	-	Family	\$3,445
Health	-	Employee & Spouse	\$3,025
Health	-	Parent & Children	\$2,230
Health	-	Parent & Child	\$2,070
Prescription	-	Family	\$1,150
Prescription	-	Employee & Spouse	\$1,005
Prescription	-	Parent & Children	\$ 740
Prescription	-	Parent & Child	\$ 690

2. Approve payment to the following individuals **for the Opt-Out of Family Medical and Prescription** coverages for the period of July 1, 2011 to December 31, 2011:

Eileen Camporeale	Prescription	\$ 575.00
	Medical	\$1,722.50
Suzanne Eccelston	Prescription	\$ 502.50
Margaret Gianfrancesco	Prescription	\$ 575.00
	Medical	\$1,722.50
Patricia Querrazzi	Prescription	\$ 575.00
	Medical	\$1,722.50
Maryann Tomaszewski	Prescription	\$ 575.00
	Medical	\$1,722.50
Greta Carafello	Prescription	\$ 502.50
	Medical	\$1,512.50
Leigh Geen	Prescription	\$ 575.00
	Medical	\$1,722.50
Wendy Rothlauf	Prescription	\$ 575.00
	Medical	\$1,722.50

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3. Approve the acceptance, with appreciation, of one (1) iPad for the E. R.E.A.L.M. Class at Peter Cooper School, from Mr. and Mrs. Howard Miller, 284 Lucas Lane, Wyckoff, New Jersey 07481. The iPad has been found to be an instrumental tool in increasing independence for students with autism. The applications in the classroom are augmentative and alternative communication, video modeling, prompting and activity schedules.
4. Approve the adoption of the **Corrective Action Plan** for the district annual audit of School Year 2010-2011, ending June 30, 2011, as attached.
5. Approve the **Ringwood Public School District to renew their membership with the Ringwood Chamber of Commerce for the year 2012**. The membership fee is \$100.00 and the Ringwood School District's superintendent will serve as the representative who will participate in the Ringwood Chamber of Commerce meetings and activities.

### G. General

#### 1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

**RESOLVED**, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
K. Cuneo	11/29/11	Math Curriculum Consortium, Wayne, NJ	-0-	-0-	18.32	18.32+ sub pay
K. Cuneo	12/16/11	Math Curriculum Consortium, Wayne, NJ	-0-	-0-	18.32	18.32+ sub pay
M. Grabarits	11/29/11	Math Curriculum Consortium, Wayne, NJ	-0-	-0-	14.13	14.12+ sub pay
D. Jackson	3/23/12	Est. Skills for Early Conversations, Somerset, NJ	189.00	-0-	35.75	224.75
P. Vogt	12/16/11	Math Curriculum Consortium, Wayne, NJ	-0-	-0-	9.89	9.89 + sub pay

\* Depending on availability, "sub pay" can be \$80 to \$246 for the school day.

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2. Approve the submission of the **QSAC Statement of Assurance** electronically through NJ Homeroom, as required, for the 2011-2012 school year.

### **H. Policy**

1. Approve the *second reading and adoption* of the policy listed.

<i>Number</i>	<i>Title</i>
5141.8	Sports Related Concussion and Head Injury

### **IX. SPECIAL REPORTS**

- A. Budget Committee
- B. Facilities Committee
- C. Public Communications Committee
- D. Tri-District Shared Services
- E. Liaisons

### **X. OLD BUSINESS**

### **XI. NEW BUSINESS**

### **XII. PUBLIC PARTICIPATION I**

### **XIII. ADJOURNMENT**