

Ringwood Public Schools Board of Education

Work/Business Meeting

Monday, October 17, 2011

7:00 PM

M. J. Ryerson School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Sunshine Statement
- C. Roll Call

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

Board of Education October 17, 2011 Work Session/Business Meeting Agenda

VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Review and approve the **minutes** of the listed meetings, as attached.

Work Session	September 19, 2011
Executive Session	September 19, 2011
Business Meeting	September 26, 2011
Executive Session	September 26, 2011

Moved by: _____ Seconded by: _____

ACTION: _____

B. Consent Agenda Motions

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, D1, D2, D3, D4, D5, D6, D7, D8, D9, E1, E2, E3, E4, E5, F1, F2, F3, F4, F5, G1, G2, H1.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of available knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2011-2012 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6A:23-2.12(c) 4.

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for 9/27/11 – 10/17/11	in the amount of \$498,869.61
Cafeteria Bills	for September 2011	in the amount of \$ 6,277.28

Board of Education October 17, 2011 Work Session/Business Meeting Agenda

3. Approve the Ringwood School District **Payroll** in the amounts listed.

for September 15, 2011	in the amount of \$612,720.07
for September 30, 2011	in the amount of \$608,708.73

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2011-2012 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

COUNTY SUBSTITUTE TEACHERS
 Daniel Camerlin
 Lindsay Kaufman
 Dana Muth

STATE SUBSTITUTE TEACHERS
 Ellen Celano

SUBSTITUTE PARAPROFESSIONALS
 Linda Ferraro
 Michelle Flood

SUBSTITUTE ABA THERAPIST
 Kristie Ashe
 Alyssa Bono

SUBSTITUTE CUSTODIAN
 Matthew Riehl

2. Approve the *reappointment* of **Marilyn Judovin** as a State Substitute Teacher for the 2011-2012 school year.
3. Approve the *reappointment* of **Beverly Mather** as a Substitute ABA Therapist for the 2011-2012 school year.
4. Approve, with regret, the acceptance of the resignation of **Kristie Ashe**, as an ABA Therapist at M. J. Ryerson School effective the end of the October 14, 2011 workday.
5. Approve, with regret, the acceptance of the resignation, for the purpose of retirement, of **Marilyn Hall**, from her current position as a Paraprofessional at M. J. Ryerson School, effective the end of the October 28, 2011 work day.
6. Approve the **revised hours worked** for the listed personnel due to the actual travel time for each of their bus routes, effective October 1, 2011, for the 2011-2012 school year.

BUS DRIVERS

	<u>From</u>	<u>To</u>
Dawn Guthrie	5 hours/day	5 ¼ hours/day
Judith Henry	5 ¼ hours/day	5 ½ hours/day
Mary Ellen Kuiphoff	5 hours/day	5 ¼ hours/day
Tina Stephens	6 ¾ hours/day	7 hours/day

BUS PARAPROFESSIONALS

	<u>From</u>	<u>To</u>
Richard Ballard	2 ½ hours/day	2 ¼ hours/day

Board of Education October 17, 2011 Work Session/Business Meeting Agenda

7. Approve the revised hours worked for **Deborah Fenning**, Bus Driver, from 6 hours/day to 6 ¼ hours/day due to the contractual minimum, as per Article VIII, Section 1 of the Ringwood Bus Drivers Association Agreement, effective October 1, 2011 for the 2011-2012 school year.
8. Approve the listed personnel as district-wide **Home Instructors**, at the rate of \$35.00/hour, for the 2011-2012 school year:

Morgan Carroll	Erin Parmigiano
Katherine Cuneo	Carolyn Ploger
Roseanne Fleischl	Lisa Sciortino
Chelsea Grant	Philip Seyfreid
Olivia Hrasdzira	Rhonda Tanzola
Lauren LaGreca	Deborah Terhune
Stefania Migliaccio	Patrice Vogt
Tracy Mutz	Carolyn Weiss
9. Approve, upon the recommendation of the Superintendent, the granting of tenure for **Warren Mitchell**, SBA/BS, as of August 27, 2011.

E. Curriculum/Instruction

1. Approve Special Education Student **#114526** to receive a Behavioral Consultation provided by KDDS, TOO Inc., effective October 1, 2011 through October 30, 2011, one hour (60 minutes) per session, for a total of eight sessions (8 hours), at the rate of \$200.00/hr., for an amount not to exceed \$1,600.00.
2. Approve, upon the recommendation of the Superintendent, the appointment of the following listed, as **parent volunteers** in the E.G. Hewitt School, for the 2011-2012 school year.

Jennifer Gabriel
Kim Lidestri
Michelle Stanzone
3. Approve to continue the **Tail Waggin' Tutors Program** at the Robert Erskine School for the 2011-2012 school year. The goal of this program is to provide supplemental support to struggling readers while increasing future test scores, self-esteem, and confidence reading. Therapy Dogs International (TDI) dogs will be tested and evaluated by a Certified TDI Evaluator. The program will take place during school hours at no cost to the district. This program was piloted in the 2010-2011 school year.

Board of Education October 17, 2011 Work Session/Business Meeting Agenda

4. Approve, upon the recommendation of the Superintendent, the appointment of **Patti Bahoosh-Binko** as a part-time Certified Occupational Therapy Assistant (COTA) for a maximum of ten (10) hours per week when school is in session (34 weeks), at a rate of \$38.00/hour for an amount not to exceed \$12,920, effective October 18, 2011, for the remainder of the 2011-2012 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.
5. Approve the revised tuition cost for special education **student #2815** to include the Extended School Year program cost of \$7,006.82, for a total tuition amount of \$75,599.90, for the 2011-2012 school year.

F. District Operations

1. Designate **Turner Construction Company to provide project manager services** for the **E. G. Hewitt Addition/Alteration Project** at a Preliminary Total Cost of \$234,440. Should the actual durations for the services illustrated in their proposal increase or decrease, the total cost billed to the Ringwood Board of Education will be adjusted accordingly. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
2. Approve the disposal of **obsolete equipment** (inoperable and unrepairable) as listed:

2000 Bluebird 54 Passenger Bus Bus # 70	Serial Number: 1BAAGCPA9YF090042 License Plate: S1B441
2003 Bluebird 54 Passenger Bus Bus #79	Serial Number: 1BAAGCPA63F208105 License Plate: S1H188
3. Approve the appointment of Lorraine Costa Beal as an **alternate District Courier**, at the rate of \$8.80/hour, effective October 18, 2011, for the 2011-2012 school year. Miss Beal will follow the same schedule as the current district courier.
4. Approve, upon the recommendation of the Business Administrator, the **purchase of a** 2011 Ford F-350, 4 Wheel Drive, Regular Cab SRW137"XL **Truck** from Warnock Fleet, under State Contract #A78848 for a total cost of \$31,637.60. This vehicle replaces the 2001 Dodge truck.
5. Approve to authorize the Superintendent, SBA/BS, and Facilities Chairperson to **sign off on change orders** for the E. G. Hewitt building project.

Board of Education October 17, 2011 Work Session/Business Meeting Agenda

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	Reg. \$	Lodging \$	Travel \$	Meals \$	Est. Total \$
Beattie, H.	Once a month for 12 months	Trenton, NJ	-0-	-0-	662.16	-0-	662.16
Beattie, H.	10-31-11 & 11-28-11	Legal One Series	300.00	-0-	79.98	-0-	379.98
Bubalo, M.	10-20-11	Comprehensive Literacy Approach, East Brunswick, NJ	-0-	-0-	-0-	-0-	Sub pay
Citro, A.	10-20-11	Anti-Bullying Workshop, West Milford, NJ	-0-	-0-	-0-	-0-	-0-
Dondero, N.	10-20-11	Legal One Advanced, Montvale, NJ	110.00	-0-	15.70	-0-	125.70
Fideldey, S.	10-31-11 – 11-3-11	Handle with Care, Vineland, NJ	1000.00	267.00	155.40	-0-	1422.40
Frawley, K.	11-18-11	Assessment & Treatment of Selective Mutism, Newark, NJ	226.00	-0-	35.96	-0-	261.96 + sub pay
Green, T.	10-28-11	Cyber Bullying, Wayne, NJ	-0-	-0-	17.36	-0-	17.36
Karner, M.	10-14-11	Perfectly Pierced Together, Somerset, NJ	165.00	-0-	53.11	-0-	218.11
McClachrie, T.	12-2-11 & 12-3-11	NJ School Librarian Fall Conference, Long Branch, NJ	65.00	-0-	98.35	-0-	163.35
Mitchell, W.	10-25-11	NJSBA Workshop, Atlantic City, NJ	83.33	-0-	88.78	-0-	172.11
Nicholls, J.	10-19-11	PCTI Workshop, Wayne, NJ	-0-	-0-	18.00	-0-	18.00
Nicholls, J.	10-20-11	Anti-bullying Workshop, West Milford, NJ	-0-	-0-	12.00	-0-	12.00
Nicholls, M.	10-20-11	Comprehensive Literacy Approach, East Brunswick, NJ	-0-	-0-	41.54	-0-	41.54
Scutti, P.	11-1-11	P.C. Curriculum Consortium, Paterson, NJ	-0-	-0-	11.16	-0-	11.16
Sergi, L.	12-16-11	Topics & Strategies to improve students performance, Piscataway, NJ	195.00	-0-	63.10	-0-	258.10
Sutcliffe, M.	10-20-11	Anti-Bullying Workshop, West Milford, NJ	-0-	-0-	5.58	-0-	5.58
Tomaszewski, M.	10-20-11	Houghton Mifflin Workshop, East Brunswick, NJ	-0-	-0-	69.93	-0-	69.93 + sub pay
Vogt, P.	10-20-11	Comprehensive Literacy Approach, East Brunswick, NJ	-0-	-0-	57.94	-0-	57.94 + sub pay
Zachgo, B.	10-3-11 & 10-4-11	AENJ Fall Conference, New Brunswick, NJ	160.00	-0-	92.46	-0-	252.46 + sub pay

2. Approve the **Nursing Services Plan** for the 2011-2012 school year and its submission to the New Jersey State Department of Education Passaic County Office.

Board of Education October 17, 2011 Work Session/Business Meeting Agenda

H. Policy

1. Approve the adoption of the **policy** listed.

Number	Title
4121R	Procedure for Long Term Substitute Remuneration

IX. SPECIAL REPORTS

- A. Budget Committee
- B. Curriculum Committee
- C. Facilities Committee
- D. Policy Committee
- E. Public Communications Committee
- F. Tri-District Shared Services
- G. Liaisons

X. OLD BUSINESS

- A. Courtesy Busing

XI. NEW BUSINESS

- A. Realignment of Board Committees
- B. Board Member replacement resumes

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT