

***Ringwood Public Schools Board of Education
Annual District Report on Violence and Vandalism
for the 2009-2010 School Year***

Work/Business Meeting

Monday, August 23, 2010

6:30 PM

M. J. Ryerson School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Sunshine Statement
- C. Roll Call

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

- A. Superintendent's report regarding Violence and Vandalism
- B. Board FYI: The Superintendent gives "Violence and Vandalism Training" and "Safety Training" to all district staff during the month of September of each year. This training is a QSAC requirement.

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Review and approve the **minutes** of the listed meetings, as attached.

Special Meeting	July 22, 2010
Executive Session I	July 22, 2010
Executive Session II	July 22, 2010
Work/Business Meeting	July 26, 2010
Executive Session	July 26, 2010

Moved by: _____ Seconded by: _____

ACTION: _____

B. Consent Agenda Motions

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, D12, D13, D14, D15, D16, E1, F1, F2, F3, F4, F5, F6, F7, F8, G1, G2, G3, G4, G5.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of available knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2010-2011 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6A:23-2.12(c) 4.

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for August 2010	in the amount of \$ 586,599.44
Supplemental Bills	for May 2010	in the amount of \$ 158,145.17
General Ledger	for May2010	in the amount of \$ 123,292.79

3. Approve the Ringwood School District **Payroll** in the amounts listed.

	for July 15, 2010	in the amount of \$ 143,949.74
	for July 30, 2010	in the amount of \$ 224,513.04

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2010-2011 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

County Substitute Teacher

Debra Sullivan

State Substitute Teacher

Jennifer Romano

Substitute Paraprofessional

Eric Harthman

Substitute Secretary

Debra Sullivan

2. Approve the *reappointment* of the following **District Substitute Personnel** for the 2010-2011 school year.

SUBSTITUTE TEACHERS

Brittany Bogdon
Cristen Brossok
Jeanne Curnyn
Shelley Eichelberger
Andrew Eckmann
Diane Morino

SUBSTITUTE PARAPROFESSIONALS

Lisa Bonanno

SUBSTITUTE SECRETARIES

Lisa Bonanno

SUBSTITUTE ABA THERAPISTS

Alice Letsche

3. Approve the employment contract for **Dr. Rudolph E. Sellitti**, Interim Superintendent, for the 2010-2011 school year.
4. Approve the appointment of **Dr. Rudolph E. Sellitti**, Interim Superintendent, to serve as the representative who will participate in the Ringwood Chamber of Commerce meetings and activities for the 2010-2011 school year.

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

5. *Rescind* the approved appointment of **Heather Palecek** as a part-time Art Teacher at the Robert Erskine School for the 2010-2011 school year. Ms. Palecek accepted a full-time teaching position and has declined the part-time Art Teacher position effective July 29, 2010.
6. *Rescind* the approved appointment of **Brittany Warner-Maidman** as a part-time Art Teacher for the 2010-2011 school year. Ms. Warner had a conflict in scheduling in another school district and has declined the part-time Art Teacher position effective August 17, 2010.
7. Approve, upon the recommendation of the Superintendent, the appointment of **Erin Parmigiano** as a Special Education Teacher in the M. J. Ryerson Middle School at BA Step 1, \$49,325 plus medical benefits, effective September 1, 2010 for the 2010-2011 school year. Ms. Parmigiano will be replacing Katelyn Woods who resigned.
8. Approve, upon the recommendation of the Superintendent, the appointment of **Melissa Heck** as General Secretary in the Central Office, at Step 1 \$32,500 prorated plus medical benefits, effective September 7, 2010 for a ninety (90) day probationary period (December 6, 2010) for the 2010-2011 school year. Ms. Heck is replacing Judith Amati.
9. Approve, upon the recommendation of the Superintendent, the appointment of **Kristie Ashe-Dwyer** as an ABA Therapist in the R.E.A.L.M Programs at the E.G. Hewitt School, at Step 1, \$21.00/hr., for 5.98 hrs./day, 5 days/week, for a total of 29.9 hrs. week, no medical benefits, effective September 1, 2010 for a probationary period of 90 days (November 26, 2010) for the 2010-2011 school year.
10. Approve the *revised* hourly rate of pay for **Caitlin Nazarchuk** to \$10.94/hr effective July 6, 2010 through August 2, 2010. Ms. Nazarchuk was approved on the July 26, 2010 Meeting Agenda at the incorrect rate.
11. Approve, upon the recommendation of the Superintendent, the appointment of **Lisa Romanowski** as a Bus Paraprofessional (assignment to be determined), at Step 2, \$11.04, no medical benefits, effective September 1, 2010 for the 2010-2011 school year.
12. Approve, the reimbursement of 26 unused vacation days, for the 2010-2011 school year, to **Dr. Patrick Martin**, at a per diem rate of \$630.36, for a total reimbursement of \$16,389.36, per Superintendent's employment contract and N.J.S.A. 18A:30-9. Dr. Martin resigned effective August 1, 2010.
13. Approve, the **reimbursement of unused sick** leave, as requested, in writing, from the following teachers listed below who retired the end of the 2009-2010 school year, for up to a maximum of 100 days at \$60/day, for a maximum reimbursement, per individual, of \$6,000, upon retirement, per Article XVI, Section G1 of the Teachers' Contract.

	<u>Unused Sick Days</u>	<u>Reimbursement</u>
Donna Krott	100	\$6,000
Walt Leonard	100	\$6,000

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

14. Approve, upon the recommendation of the Superintendent, the district **Paraprofessional assignments** for the 2010-2011 school year, as attached. The Bus Paraprofessional assignments pending finalization of bus routes.
15. Approve the **R.E.A.L.M. ABA Therapists** listed to receive ABA training provided by Irene Cook, Director of the Autism Programs and the BCBA (Board Certified Behavior Analyst – to be determined) for a total of fifteen (15) hours/therapist, at their contractual hourly rate of pay, for the 2010-2011 school year. This training is provided after school hours because there is not enough time during their day due to the fact students to go inclusion. Hours trained will be documented by time sheets.

Kristie Ashe-Dwyer	Joan Diamond	Croceann Moreira	Cathy Weller
Desaree Barker	Kathleen Felten	Dianne Morino	Alisa Wilson
Alyssa Bono	Margaret Hushon	Casey Reno	
Virginia Cibenko	Sharon Jacobson	Jane Sblendorio	
Karen Costanza	Theresa Kovach	Wende Tempe	
Lisette de la Torre	Jolanta Kwiatkowska	Cheryl Terracino	
Coleen Demarest	Diane LeGault	Lori Tierney	

16. Approve **movement on the guide** for the teacher listed, as per Article XVII, J.

Katherine Davis

FROM:	Step 4 BA+15	\$50,200.00
TO:	Step 5 MA	\$53,775.00

E. Curriculum/Instruction

1. Approve **Douglass Outreach** to provide Consultation to School-Based Applied Behavior Analysis Program to the R.E.A.L.M. Program effective September 1, 2010 through September 30, 2010, as follows:

E. R.E.A.L.M. 1	12 hours	\$140.00/hour	\$1,680.00
R.E.A.L.M. K-3	12 hours	\$140.00/hour	\$1,680.00
I. R.E.A.L.M.	16 hours	\$140.00/hour	\$2,240.00
Teen R.E.A.L.M.	16 hours	\$140.00/hour	<u>\$2,240.00</u>
TOTAL			\$7,840.00

Plus mileage to be paid at Rutgers University Policy rate of \$.31/mile for approximately 1000 miles for an approximate amount of \$310.00.

Additional services will be billed at \$140.00/hour.

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

F. District Operations

1. Approve the **Nonpublic Nursing Entitlement** for the **2010-2011** school year as listed.

Ringwood Christian School	89 pupils	\$ 5,994
St. Catherine of Bologna School	277 pupils	\$18,656

2. Approve the **Nonpublic Textbook Entitlement** for the **2010-2011** school year as listed.

Ringwood Christian School	89 pupils	\$ 5,059
St. Catherine of Bologna School	277 pupils	\$15,745

3. **WHEREAS**, the State of NJ permits local school districts to provide subscription busing at a cost equal to the district's cost to transport eligible pupils, therefore

BE IT RESOLVED, that there be approved the ridership of non-eligible students (Subscription Busing) on Ringwood Board of Education contracted buses for the **2010 – 2011 school year** at a cost to be determined by route/number of students transported, not to exceed \$884.00 per student, per year, **subject to availability of unassigned seats.**

4. Approve the acceptance of the **donation** of a piano for the Robert Erskine School from Mr. William Crupe, 70 Northgate Park, Ringwood, N. J. 07456, for the 2010-2011 school year.
5. Approve the **acceptance of the tuition student #3003ER1** from the Wyckoff School District effective September 27, 2010 through June 24, 2010 (9 months plus 4 days) for the **REALM Program** at a prorated tuition rate as follows:

10 month school year tuition:	\$54,591.26
10 month cost for aide:	<u>23,374.00</u>
TOTAL	\$77,965.26

6. Approve a comprehensive summer safety education program called **Safety Town** to be offered to all Ringwood children who are entering kindergarten in September 2011. The two-session program will be in session for one week in August 2011. A \$65.00 fee is charged to the parents of each child to offset the expenses of staff, supplies, snacks, and a T-shirt each child will receive. There is no charge to the Ringwood School District.
7. Approve the re-appointment of Gail Schwarz as **Tri-District Substitute Caller** for a stipend amount of \$11,250.00 to be divided equally between the Ringwood, Lakeland, and Wanaque Districts, for the 2010-11 school year.
8. Approve the **agreement between the Ringwood School District and Center for Family Resources-Head Start** for the period of September 2010 to June 2011. The purpose of this agreement is to establish working procedures between the Ringwood School District and Center for Family Resources-Head Start in the provision of services to preschool children eligible for special education in compliance with federal and New Jersey state laws and regulations.

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG Cost \$	LODGING Cost \$	TRAVEL Cost \$	EST. TOTAL \$
J. Cording	10-14&15-10	NCTM Regional Conference & Exposition, Baltimore, Maryland	150.00	-0-	220.00	370.00 + sub pay
M. Griegel	9-13-10	PCSBA Fall Meeting, Clifton, NJ	-0	-0-	14.26	14.26
R. Schaefer	9-13-10	PCSBA Fall Meeting, Clifton, NJ	-0-	-0-	14.26	14.26
R. Schiavello	10-19-10	NJSBA Floor Exposition, Somerset, NJ	68.75	-0-	33.48	102.23
R. Sellitti	10-19-10	NJSBA Floor Exposition, Somerset, NJ	68.75	-0-	34.41	103.16
C. Tassitano	10-19&20-10	NJSBA Floor Exposition, Somerset, NJ	68.75	-0-	33.11	197.98

*Depending on availability, “sub pay” can be \$ 80.00 to 231.00 for the school day.

2. Approve the *submission* of the 2010-2011 (FY 2011) **IDEA Grant Application** to the N.J. Department of Education *and* also approve the *acceptance* of the grant funds as listed, upon subsequent approval of the 2010-2011 grant application by the N.J. Department of Education

Basic \$326,375
PreSchool \$ 14,453

3. Approve **Update To Uniform State Memorandum of Agreement** between Education and Law Enforcement Officials, completed in conformance with 6A:16-6.2(b)15 for the 2010-2011 school year.

Board of Education August 23, 2010 Work Session/Business Meeting Agenda

4. Approve the **submission of the 2010-2011 (FY2011) No Child Left Behind (NCLB) Grant Application** to the N.J. Department of Education and also approve the acceptance of the grant funds listed upon the subsequent approval of the 2010-2011 application by the N.J. Department of Education.

Title I Part A Basic	\$34,875
Title II Part A	\$32,586
Total	\$67,461

5. Approve **not to accept** from the N.J. Department of Education the 2010-2011 (FY2011) **No Child Left Behind (NCLB)**, the following grant funds:

Title II Part D	\$57
Title III	\$3,854

H. Policy

IX. SPECIAL REPORTS

- A. Budget Committee
- B. Curriculum Committee
- C. Facilities Committee
- D. Policy Committee
- E. Public Communications Committee
- F. Tri-District Shared Services
- G. Liaisons

X. OLD BUSINESS

XI. NEW BUSINESS

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT