

Ringwood Public Schools Board of Education

Work Session Meeting

Monday, June 20, 2011 at 7:00 PM

Martin J. Ryerson Middle School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Open Public Meetings Act
- C. Roll Call

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

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VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Review the **minutes** of the listed meetings, as attached.

Reorganization/Work Session	May 2, 2011
Executive Session	May 2, 2011
Business Meeting	May 9, 2011
Executive Session	May 9, 2011

B. Consent Agenda Motions

The following items which will be acted upon at the Board's next regular business meeting are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: G1, G2, F14, F18, H1.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2010-2011 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills**.
3. Approve the Ringwood School District **Payroll** in the amounts listed.

for May 13, 2011	in the amount of \$ 611,657.72
for May 27, 2011	in the amount of \$ 602,649.11

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4. Approve the **Board Secretary's Report** for April, 2011, as attached.
5. Approve the **Treasurer's Report** for April, 2011, as attached.
6. Approve **Transfers** for the Months of April, 2011, as attached
7. Approve the **sixth interest payment of \$25,075.00** on July 15, 2011 as per the Debt Payment Schedule regarding the M.J. Ryerson Roof Replacement Project. Funds for the interest only payment will be transferred from the district's capital reserve account.
8. Approve authorization for the School Business Administrator to **withdraw** the Ringwood School District **from participating in the Bergen County School District Banking Consortium (BCBANC)** effective July 1, 2011 since BCBANC will no longer be using TD Bank for their banking services as a result of their RFP process. The Ringwood School District will remain with TD Bank as one of our Investment Depositories for the 2011-2012 school year.
9. Designate **T.D. Bank**, as an **Investment Depository** for the Ringwood School District for the 2011-2012 school year.

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2010-2011 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

COUNTY TEACHERS
Chelsea Schubart

STATE TEACHERS
Justina Horton

PARAPROFESSIONALS
Linda Ferraro

2. Approve the *revised* daily hours worked for the **ABA Therapists** to work in the R.E.A.L.M. ESY 2011 Program from 5 hours per day *to* 4 ½ hours per day. This was incorrectly stated on the May 2011 agenda.
3. Approve the *revised* hourly rate of pay for **Alyssa Bono** from \$21.84 to \$24.70. This was incorrectly stated on the May 2011 agenda.
4. Approve **movement on the guide** for the 2010-2011 school year per Article XVII, J. Salary increase will be delayed until June 30th retroactive to February 1st, for the employees listed.

Luan Sabani

From:	Step 5	BA+15	\$52,525.00
To:	Step 5	MA	\$55,400.00

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Nicole Traylor

From:	Step 8	BA+15	\$57,000.00
To:	Step 8	MA	\$59,875.00

5. Approve the appointment of **Alex Wright**, School Psychologist, to perform assessment testing for enrichment students as follows:

4 days in the month of June 2011 @ \$344.88/day for an amount not to exceed	\$1,379.52
4 days in the month of July 2011 @ \$369.35/day for an amount not to exceed	1,477.40
2 additional days if needed @ \$369.35/day for an amount not to exceed	<u>738.70</u>
not to exceed	\$3,595.62

One day will constitute testing 8 students. Days worked will be documented by timesheets

6. Approve, with regret, the acceptance of the resignation, for the purpose of retirement, of **Phyllis Phillips** from her current position as a Fifth Grade Teacher at E. G. Hewitt School, effective the end of the 2010-2011 school year.
7. Approve, with regret, the acceptance of the resignation, for the purpose of retirement, of **Elizabeth Redner** from her current position as a Physical Education Teacher at E. G. Hewitt School, effective the end of the 2010-2011 school year.
8. Approve, with regret, the acceptance of the resignation of **Liza Cordeiro** from her current position as a Part-time ESL Teacher, for the Ringwood School District, effective June 7, 2011.
9. Approve, with regret, the acceptance of the resignation of **Deneen Milligan** from her current position as a Bus Paraprofessional, for the Ringwood School District, effective June 6, 2011.
10. Approve **Dana Volpe** to continue her unpaid leave of absence under the NJFLA and FMLA in the 2011-2012 school year and return on or about October 17, 2011.
11. Approve an unpaid leave of absence under the NJFLA and FMLA for **Jacqueline Leslie**, 7th and 8th Grade Teacher at M. J. Ryerson School effective September 1, 2011, with the intent to return January 2, 2012. Ms. Leslie will be utilizing her personal and current/accumulated sick days prior to her unpaid leave.
12. Approve an unpaid leave of absence under the NJFLA and FMLA for **Lisa Hroncich**, Third Grade Teacher at Peter Cooper School, effective September 1, 2011. At the end of her statutory leaves, Ms. Hroncich is requesting a Child Rearing Leave, as written per the REA Agreement, Article XIV Section 1A, to continue through the end of the 2011-2012 school year with the intent to return September 1, 2012. Ms. Hroncich will be utilizing her personal and current/accumulated sick days prior to her unpaid leave.
13. Approve an unpaid leave of absence for an additional year, for **Jann Lori**, Sixth Grade Math Teacher at M. J. Ryerson School, effective September 1, 2011 through June 30, 2012. Ms. Lori has been on an extended leave of absence since January 11, 2011.

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14. Approve, upon the recommendation of the Superintendent, the transfer of **Wendy Rothlauf** from a part-time Basic Skills Teacher to a full-time Physical Education Teacher at M. J. Ryerson School, at BA Step 5, \$53,325, plus medical benefits, effective September 1, 2011 for the 2011-2012 school year. Ms. Rothlauf is replacing Marilyn Dondero, who retired.
15. Approve the *re*appointment of **Hugh E. Beattie**, Superintendent, at a 2% salary increase per contract, for an annual salary of \$157,080.00, for the 2011-2012 school year.
16. Approve the *re*appointment of the following unaffiliated personnel for the 2011-2012 school year. Salaries to be determined.

Richard Buurman	Head Mechanic
Debra Dittmer	Bookkeeper/Accounting Assistant
Steven Evans	Buildings and Grounds Supervisor
Jay Logan	Mechanic
Debra Lypowy	Transportation Supervisor
Joan Miller	Executive Secretary to the Business Administrator
Laura Jean Nigro	Assistant to the Transportation Supervisor
Barbara Pagana	Administrative Assistant to the Superintendent
17. Approve the *re*appointment of the district tenured **Secretarial Staff** listed, per the REA Contract, Section III Office Personnel, Article XXXIII-Secretarial Salary Guide, for the 2011-2012 school year.

Manon Bisbe	Secretary to Vice Principal at M. J. Ryerson School
Susan L. Calcagno	Secretary to Principal at Peter Cooper School
Marge Dixon	Payroll Secretary at Board Office
Mary Louise Flach	Special Services Secretary
Judith Harthman	Secretary to Principal at M. J. Ryerson School
Carol Longo	P/T Buildings & Grounds/Transportation Secretary at Board Office
Grace Pawski	Secretary to Principal at E. G. Hewitt School
Linda Schaefer	Secretary to Principal at Robert Erskine School
18. Approve, upon the recommendation of the Superintendent, the change in employment status for **Susan Faustini**, part-time Personnel Secretary at the Board Office for the 2011-2012 school year.
19. Approve, upon the recommendation of the Superintendent, the renewal of non-tenured staff member **Melisa Heck**, as General Secretary at the Central Office, for the 2011-2012 school year.

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20. Approve the *re*appointment of the district **Custodial/Maintenance Staff** listed, per the Custodian & Maintenance Association, Inc. contract, according to the salary guidelines, for the 2011-2012 school year.

<u>Custodial</u>		<u>Maintenance</u>
Vladimir Javornik	John Shaw	Richard Morgan
John Jennings, Jr.	Ray Smith	William Sette
Brian LaCouture	Donna Van Dunk	William Steussing
Lorraine McCarthy	Ronald Wilder	
	Steve Zirpoli	

21. Approve the *re*appointment of the **District Bus Drivers** listed for the 2011-2012 school year, per the Ringwood Bus Drivers' Association contract. Salaries will be adjusted pending negotiations.

Betsy Arnoldi	Deborah Fenning	Lydia Morgan
Robert Benedetto	Carolyn Flynn	Joanne Ottens
Linda Bono	Nina Glacken	Marian Reda
Kimberly Ciaburri	Dawn Guthrie	Deborah Ryan
Sharon Cole	Judy Henry	Mary Schall
Selisa Colwell	Maryellen Kuiphoff	Robin Shaughnessy
Raymond Czczuga	Victoria Ludwig	Tina Stephens
Donna Delaney	Donna Morando	Lucy Van Dunk

22. Approve the *re*appointment of the following **Substitute Bus Drivers** for the 2011-2012 school year.

Kenneth Conklin
Brian LaCouture

23. Approve the **bus drivers** listed to receive the **Annual Safety Bonus** of \$300.00 each for the 2010-2011 school year:

Betsy Arnoldi	Donna Delaney	Donna Morando
Robert Benedetto	Deborah Fenning	Lydia Morgan
Linda Bono	Carolyn Flynn	Joanne Ottens
Myra Brown	Dawn Guthrie	Marian Reda
Kimberly Ciaburri	Judy Henry	Deborah Ryan
Sharon Cole	Maryellen Kuiphoff	Mary Schall
Selisa Colwell	Victoria Ludwig	Robin Shaughnessy
Raymond Czczuga	Roberta Milligan	Tina Stephens
		Lucy Van Dunk

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24. Approve the *reappointment* of the following unaffiliated **ABA Therapists** for the **Teen R.E.A.L.M.** Program at M. J. Ryerson School, for the 2011-2012 school year.

	Rate of Pay		Rate of Pay
Kristie Ashe-Dwyer	\$21.84	Jolanta Kwiatkowska	\$22.69
Desaree Barker	\$22.69	Wende Tempe	\$22.69
Margaret Hushon	\$24.70	Alisa Wilson	\$24.70
Theresa Kovach	\$21.00		

25. Approve the *reappointment* of the following unaffiliated **ABA Therapists** for the **E. R.E.A.L.M. I** and the **R.E.A.L.M. K-3** Programs at Peter Cooper School, for the 2011-2012 school year.

	Rate of Pay		Rate of Pay
Lisette de la Torre	\$22.69	Casey Reno	\$21.00
Coleen Demarest	\$21.84	Jane Sblendorio	\$24.70
Joan Diamond	\$28.98	Cheryl Terracino	\$24.70
Diane LeGault	\$24.70	Lori Tierney	\$21.84
Croceann Moreira	\$25.77	Cathy Weller	\$25.77
Dianne Morino	\$25.77		

26. Approve the *reappointment* of the following unaffiliated **ABA Therapists** for the **I R.E.A.L.M.** Program at E. G. Hewitt School, for the 2011-2012 school year.

	Rate of Pay		Rate of Pay
Virginia Cibenko	\$27.86	Kathleen Felten	\$25.77
Karen Costanza	\$28.98	Sharon Jacobson	\$24.70

27. Approve the appointment of **Jennifer Bariso and Cynthia DeVries** as co-advisors for the M. J. Ryerson School Student Council, for a stipend amount of \$1,150 each, for the 2010-2011 school year.

28. Approve the appointment of **Pamela Parrill and Susan Salamone** as TRUST Advisors for the M. J. Ryerson School TRUST program, for a stipend amount of \$300.00 each, for the 2010-2011 school year.

29. Approve the appointment of **Pamela Parrill and Susan Salamone** as TRUST Advisors for the M. J. Ryerson School TRUST program, for a stipend amount of \$300.00 each, for the 2011-2012 school year.

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30. Approve the appointment of the following listed teachers for the **extra-curricular programs and stipends** for the 2011-2012 school year, per Article XXIII of the agreement between the Ringwood Board of Education and the Ringwood Education Association.

Jennifer Bariso	MJR Yearbook	\$ 462.50 (\$925.00÷2)
Jennifer Bariso	Newspaper	\$ 925
Margaret Gianfrancesco	Art Advisor	\$ 285
Peter Jablonski	MJR Boys' Basketball	\$2,925
Lisa Malfatto	D.A.R.E. Concert	\$1,100
Ellen Mayer	Spring Concerts @ Cooper & Erskine	\$1,100 each
Jaclyn Merclean	Student Council	\$1,150
Jamie Nicholls	MJR Girls' Basketball	\$2,925
Christine Nichols	MJR Chorus Concerts (2)	\$1,100 each
Philip Seyfried	Literary Magazine	\$1,100
Lonnie Smith	Basketball Scorekeeper	\$ 650
Jennifer Susin	5 th & 6 th Grade Band Concerts (1)	\$1,100
Marsha Turner	MJR Yearbook	\$ 462.50 (\$925.00÷2)
Donald VanTeyens	MJR Drama	\$1,150
Donald VanTeyens	MJR Audio Visual	\$1,150
Donald VanTeyens	7 th & 8 th Grade Band Concerts (2)	\$1,100 each
Jennifer Zaccardi	Student Council	\$1,150

31. Approve the appointment of the following to work in the positions listed in the 2011 **K-8 ESY Program** at the M. J. Ryerson School. The I.E.P. driven program is in session for 20 days, five days per week, effective July 1, through July 29, 2011. Days/hours worked will be documented by time sheets.

<u>Teachers</u>	<u># of Days Worked</u>	<u>Hourly Rate</u>
<i>(8:00 a.m.—1:00 p.m.)</i>		
Rhonda Paliga-Tanzola	20	\$70.38
Kristine Johnson	20	\$63.63
Susan Salamone	20	\$58.91
Linda Swedin	20	\$63.63

<u>Paraprofessionals</u>	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
<i>(8:30 a.m.—12:30 p.m.)</i>		
Patricia Arias	4 hrs./day for 20 days	\$14.74
Dina Lewis	4 hrs./day for 20 days	\$15.86
Donna Vion-Fischer	4 hrs./day for 20 days	\$15.86
Ellen Mayer	4 hrs./day for 20 days	\$15.86
Jacqueline Leslie	4 hrs./day for 20 days	\$15.86
Morgan Carroll	4 hrs./day for 20 days	\$15.86
Pamela Parrill	4 hrs./day for 20 days	\$15.86
Patrice Vogt	4 hrs./day for 20 days	\$15.86
Gigi Bognar-Doherty	4 hrs./day for 20 days	\$15.86
Eva Shellhammer	4 hrs./day for 20 days	\$14.74
Sue Ranone	4 hrs./day for 20 days	\$13.03
Wendy Koenig	4 hrs./day for 20 days	\$15.86
Carolanne Caporoso	4 hrs./day for 20 days	\$15.86

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32. Approve the appointment of the following to work in the positions listed in the **2011 Preschool ESY Program** at the Peter Cooper School. The I.E.P. driven Program is in session for 20 days, five days per week, effective from July 1, through July 29, 2011. Days/hours worked will be documented by time sheets.

<u>Teacher</u> (8:00 a.m.—1:00 p.m.)	<u># of/Days Worked</u>	<u>Hourly Rate</u>
Patricia Querrazzi	20	\$40.71

<u>Speech Therapist</u> (8:00 a.m.—1:00 p.m.)	<u>#of/Days Worked</u>	<u>Hourly Rate</u>
Olivia Hrasdzira	12	\$70.38

<u>Paraprofessional</u>	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
Linda Galioto (classroom para)	4 hrs.45 mins./day for 20 days	\$15.53
Toni Ann Topolski (one-to-one)	4 hrs.45 mins./day for 20 days	\$11.17
Maria Holland (one-to-one)	2 hrs./day for 20 days (8:30 a.m.-10:30 a.m.)	\$15.86

33. Approve the appointment of the following to work as **substitutes** in the positions listed in the **2011 K-8 ESY Program and Preschool Program**. When called, they will work July 1, through July 29, 2011. Days/hours worked will be documented by time sheets.

<u>Substitute Teachers</u> (8:00 a.m.—1:00 p.m.)	<u>Hourly Rate</u>
Katherine Cuneo	\$70.38
Marguerite Karner	\$70.38
Lauren LaGreca	\$38.02
Eric Harthman	\$80.00 per day

<u>Substitute Paraprofessionals</u>	<u>Hourly Rate</u>
Katherine Cuneo	\$15.86
Eric Harthman	\$ 9.00
Margarite Karner	\$15.86
Lauren LaGreca	\$15.86

34. Approve, upon the recommendation of the Superintendent, the appointment of **Rhonda Paliga-Tanzola** as the Extended School Year Program Coordinator for the 2011 ESY Program at M. J. Ryerson School and Preschool Program at Peter Cooper School, for a stipend amount of \$2,500.

35. Approve, upon the recommendation of the Superintendent, the appointment of **Shelby Krelenstein** as an Extended School Year Reading Specialist, for the 2011 ESY Program, 2 hours/day, 3 days/week at the hourly rate of \$50.00.

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36. Approve the appointment of the following special education personnel to serve as **Child Study Team Members**, for the months of July and August 2011, pursuant to N.J.A.C. 6A:14-3.3., 3.4 and 3.5. Days/hours worked will be documented by time sheets.

	<u>Days Worked</u> (8:00am – 3:00pm)	<u>Hourly Rate</u>
Steven Fiedeldey	15	\$41.94
Tara Green	15	\$46.79
Maureen Hauch	15	\$70.38
Carlyn Walsh	20	\$70.38
Alexander Wright	15	\$52.76

37. Approve the appointment of the following teachers for **Attendance at IEP Meetings** during the months of July and August 2011 at the rate of \$35.00/hr. Hours worked will be documented by time sheets.

Susan Buchwalter	Kristine Johnson	Pamela Parrill
Morgan Carroll	Marguerite Karner	Patricia Querrazzi
Katherine Cuneo	Lauren LaGreca	Geraldine Recchia
Gigi Bognar-Doherty	Jacqueline Leslie	Geraldine Recchia
Chelsea Grant	Dina Lewis	Linda Swedin
Olivia Hrasdzira	Rhonda Paliga-Tanzola	Patrice Vogt

38. Approve **Olivia Hrasdzira** to perform Speech and Language Evaluations only as needed by the Child Study Team to complete Child Study Team referrals during the months of July and August 2011 at the hourly rate of \$70.38.

39. Approve the appointment of the following **2011 ESY Transportation Personnel** at their contractual salary. Hours and days worked are estimated and will be documented by time sheets. Paraprofessionals will be paid according to the REA–Paraprofessional contract salary guide, and drivers will be paid according to the Ringwood Bus Drivers’ Association salary guide.

<u>Drivers</u>	<u>Route #</u>	<u>Hours/Day</u>	<u># of Days</u>	<u>Salary/Hour</u>
Joanne Ottens	SS15A	5 1 /2	30	\$24.62
Nina Glacken	SS15J	4 3 /4	30	\$24.62
Mary Schall	SS25A	4 3 /4	20	\$23.10
Raymond Czczuga	SS25B	4 3 /4	20	\$24.62
MaryEllen Kuiphoff	SS35	5 1 /4	33	\$24.62
Marian Reda	SS45J	4 3 /4	31	\$24.62
Robert Benedetto	SS55	4 3 /4	19	\$24.62

<u>Paraprofessionals</u>	<u>Route #</u>	<u>Hours/Day</u>	<u># of Days</u>	<u>Salary/Hour</u>
Lois Appel	SS25B	2 3 /4	20	\$13.80
Betsy Arnoldi	SS25A	2 3 /4	20	\$15.86
Diane Eibert	SS45	4 1 /4	31	\$13.80
Deborah Fenning	SS15B	3 1 /2	30	\$15.86
Barbara Morgan	SS15A	3 1 /4	30	\$11.17
Lisa Romanowski	SS35	4 1 /4	30	\$11.38
Tina Stephens	SS55	4	19	\$15.86

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40. Approve the **bus drivers** listed to **provide emergency coverage** for all 2011 ESY bus routes, if needed, at their hourly rate of pay, per the Ringwood Bus Drivers Association salary guide.

Betsy Arnoldi	Selisa Colwell	Donna Morando	Lucy Van Dunk
Linda Bono	Carolyn Flynn	Lydia Morgan	
Kim Ciaburri	Dawn Guthrie	Deborah Ryan	
Sharon Cole	Judith Henry	Robin Shaughnessy	

41. Approve, upon the recommendation of the Superintendent, the appointment of the following **summer custodial help**, at the rate of \$8.25/hour from 6:30am to 3:00pm effective July 1 through August 31, 2011. Hours worked will be documented by time sheets.

Cristopher Jennings	Doug Ruccione
Joe Romanowski	Steven Steussing

42. Approve the **rates of pay for the listed substitute positions** for the 2011-2012 school year.

State Certified Teacher	\$ 90.00/day
County Certified Teacher	\$ 80.00/day
Nurse	\$150.00/day
Secretary	\$ 9.00/hour
ABA Therapist	\$21.00/hour
Paraprofessional:	\$ 9.00/hour
Shared Access-Playground/Cafeteria-Personal-Instructional	
Paraprofessional – Bus	\$ 7.50/hour
Custodian – with black seal license	\$17.00/hour
Custodian – without black seal license	\$11.00/hour
Custodian – summer	\$ 8.25/hour

E. Curriculum/Instruction

1. Approve the appointment of **Nancy Minunni** to provide Speech Therapy Services for the R.E.A.L.M. 2011 ESY Program for three (3) weeks, 5 days/week, 2 hrs./day, thirty (30) hours total, at the rate of \$85.00/hour, for an amount not to exceed \$2,550.00. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
2. Approve the appointment of **Jean vonder Heyde** to provide Speech Therapy Services for the R.E.A.L.M. 2011 ESY Program for four (4) days, 5 hrs./day at \$85.00/hour, for an amount not to exceed \$1,700.00, pending attainment and verification of all New Jersey Department of Education and Board requirements needed for certification.

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3. Approve the appointment of **Nancy Mondello** to provide Consultation to School-Based Applied Behavior Analysis Program to the R.E.A.L.M. 2011 ESY Program effective July 1, 2011 through August 15, 2011, 3 days/week, 18 days total, 5 hours/day, 90 hours total, at the rate of \$ 39.64/hour, for an amount not to exceed \$3,567.60.
4. Approve the appointment of **Gregory Zaleski** as Coordinator of Parent Training/Extended School Day (ESD) for the REALM 2011 ESY Program, at the rate of \$45.00/hour, not to exceed 8 hours/month.
5. Approve the appointment of **Gregory Zaleski as** Coordinator of Parent Training/Extended School Day (ESD) for the R.E.A.L.M. Program, at a rate of \$45.00/hour, not to exceed 12 hours/month, for an amount not to exceed \$5,400.00, for the 2011-2012 school year.
6. Approve the appointment of **Nancy Minunni** to provide School Speech Therapy Services for the special services program, at an hourly rate of \$85.00/hour, for the 2011-2012 school year. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
7. Approve **Tuition Audit Undercharge to New Beginnings** for student(s) # 2528, # **2308**, # 2314, in the amount of \$15,834.00 as per the New Jersey Department of Education Audit for the 2008-2009 school year.
8. Approve **Tuition Audit Undercharge to New Beginnings** for student(s) # 2528, # 2308, # 2314, in the amount of \$14,125.00 as per the New Jersey Department of Education Audit for the 2009-2010 school year.
9. Approve **Tuition Audit Undercharge to Banyan School** for student # 2034 in the amount of \$704.00 as per the New Jersey Department of Education Audit for the 2009-2010 school year.
10. Approve **student # 2903** to receive home instruction for four (4) weeks, for a total sixteen (16) hours, as per IEP, to be provided by Carolyn Weiss, for 2011 Extended School Year Program.
11. Approve the students listed to receive physical therapy services provided by Judy Bower at the rate of \$72.00/hour, for the 2011 Special Services Extended School Year, as per special education students' IEP's, as follows:
 - **student # 3032** for two (2) 30-minute/sessions for a total of eight (8) sessions, for an amount not to exceed \$240.00.
 - **student # 2629** for two (2) 30-minute/sessions for a total of eight (8) sessions, for an amount not to exceed \$240.00.
 - **student # 2316** for three (3) 30-minute/sessions for a total of twelve (12) sessions, for an amount not to exceed \$432.00.

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- **student # 2746** for three (3) 30-minute/sessions for a total of twelve (12) sessions, for an amount not to exceed \$432.00.
 - **student # 3033** for three (3) 30-minute/sessions for a total of twelve (12) sessions, for an amount not to exceed \$432.00.
 - **student # 3034** for one (1) 30-minute/session for a total of four (4) sessions, for an amount not to exceed \$144.00.
 - **student # 2331** for one (1) 30-minute/session for a total of four (4) sessions, for an amount not to exceed \$144.00.
12. Approve Monique Coleman to provide Vision Therapy for **student # 2607**, as per the IEP, for two (2) 45-minute sessions/week at the rate of \$150.00/hour, \$225.00/per week for an amount not to exceed \$1,800.00 for the 2011 Extended School Year.
 13. Approve Monique Coleman to provide Vision Therapy for **student # 2607**, as per the IEP, for two (2) 45-minute sessions/week at the rate of \$150.00/hour, \$225.00/per week for an amount not to exceed \$814.00 for the 2011-2012 school (10-Month).
 14. Approve special education **student # 2903** to receive four (4) 60-minute sessions/week of occupational therapy, per the IEP, provided by S&S Therapeutics, at the rate of \$111.80/session, from July 1, 2011 through June 30, 2012 for an amount not to exceed \$23,046.40 for the 2011-2012 school year.
 15. Approve special education **student # 2903** to receive four (4) 60-minute sessions/week of occupational therapy, per the IEP, provided by S&S Therapeutics, at the rate of \$111.80/session, from July 1, 2011 through June 30, 2012 for an amount not to exceed \$23,046.40 for the 2011-2012 school year.
 16. Approve special education **student # 2903** to receive four (4) 60-minute sessions/week of home instruction speech therapy services, per the IEP, provided by Nancy Minunni, at the rate of \$95.00/session, from July 1, 2011 through June 30, 2012 for an amount not to exceed \$19,760.00.
 17. Approve yearly **maintenance plan for Project Special™** 7/1/11—6/30/12 includes software updates, telephone support, \$3,025 + nine (9) users (\$190 per user) + \$250.00 (FM Server) at the amount of \$4,985.00 for the 2011-2012 school year.
 18. Approve **Out-of-District Placements and Related Services** for the 2011-2012 ESY and Ten-Month school year, as attached.
 19. Approve special education **students # 2607, # 2903, # 2815** to receive Level 1 Services from the Commission for the Blind & Visually Impaired for, as per the IEP, at an amount of \$1,700.00 per student, for a total amount not to exceed \$5,100.00, for the 2011-2012 ten-month school year.

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F. District Operations

1. Approve the **Agreement** by and among the Ringwood Board of Education, the Pompton Lakes Board of Education and the Lakeland Board of Education **to administer an Autistic Program** for a two year period commencing July 1, 2011 through June 30, 2013, pursuant to the provisions of the applicable statutes and regulations and the terms of the Agreement.
2. Approve the Ringwood Board of Education to enter into **partnership with the Pompton Lakes Board of Education and the Lakeland Board of Education for the shared services of Irene Cook**, Director of the Autistic Program, at a cost of \$154,635.00 for salary (Step 11 on the Pompton Lakes salary guide), and \$26,568.11 for benefits, plus travel and professional development costs, for the 2011-2012 school year. Ringwood will pay 1/3 cost for salary (\$51,545.00), benefits (\$8,856.04), travel, and professional development.
3. Approve the Ringwood Board of Education to enter into **partnership with the Pompton Lakes Board of Education and the Lakeland Board of Education for the shared services of Nancy Mondello**, teacher of students with disabilities/board certified behavioral analysis at a cost of \$66,665.69 for salary (MA Step 8 on the Pompton Lakes salary guide) and benefits, plus travel and professional development costs, for the 2011-2012 school year. Ringwood’s share for three (3) days per week is 60%, Pompton Lakes share for one (1) day per week is 20%, and Lakeland’s share for one (1) day per week is 20%.
4. Approve the Ringwood Board of Education to enter into **partnership with the Lakeland Board of Education and the Wanaque Board of Education for the shared services of James Cooney**, Director of Special Services, at a salary to be negotiated, for the 2011-2012 school year. Mr. Cooney’s salary, benefits, travel, and professional development costs will be divided equally between the Boards of Education.
5. Approve payment to the following individuals **for the Opt-Out of Family Medical and Prescription** coverages for the period of January 1, 2011 through June 30, 2011:

Eileen Camporeale	Prescription	\$ 532.50
	Medical	\$1597.50
Suzanne Eccelston	Prescription	\$ 485.00
Margaret Gianfrancesco	Prescription	\$ 532.50
	Medical	\$1597.50
Patricia Querrazzi	Prescription	\$ 532.50
	Medical	\$1597.50
Maryann Tomaszewski	Prescription	\$ 532.50
	Medical	\$1597.50
Greta Carafello	Prescription	\$ 485.00
	Medical	\$1457.50

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6. Approve the **maximum travel budget**, per N.J.A.C. 6A:23A-7.3, for the 2011-2012 school year.

**District Travel Allowance
2011-2012**

Teachers' Workshop Mileage Reimbursement	\$3,000.00
Superintendent	800.00
Business Administrator	500.00
Board Members	800.00
School Administrative Travel	1,500.00
Maintenance	400.00
Transportation	400.00
Special Service/Autism Program	1,500.00
Total	\$8,900.00

7. Approve the letter of agreement to **rent five (5) classrooms** at M. J. Ryerson Middle School to **Passaic County Educational Services Commission** in the amount of \$15,000 for each room, for a total of \$75,000 for the 2011-2012 school year.

8. Approval of **Bylaw Amendments** to the **New Jersey Intergovernmental Insurance Fund**:

WHEREAS: N.J.S.A. 40A:10-36 et seq. permits local units to join together to form a joint insurance fund; and

WHEREAS: Said statute was designed to give local units the opportunity to use alternative risk management techniques, providing they are based on sound actuarial principles; and

WHEREAS: The New Jersey Intergovernmental Insurance Fund, hereinafter the Fund, was established effective February 1 1991 pursuant to said statutes; and

WHEREAS: The Ringwood Board of Education is a member of the Fund; and

WHEREAS: Revisions to the existing bylaws of the Fund were reviewed and approved by the Fund's Executive Committee at their December 9, 2010 meeting.

NOW THEREFORE BE IT RESOLVED, the Ringwood Board of Education hereby adopts the following bylaw amendments hereto attached.

9. Designate **Manchester Regional High School Shared Technology Services** as the **School District On-Site Technology Coordinator** in the amount of \$80,000.00 for the **2011-2012 school year**, pursuant to N.J.S.A.19:44A-20.26. (RFP's were solicited for this service to ensure the district receives the highest quality service at a fair and competitive price.)

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10. Approve the **agreement between the Ringwood School District and Center for Family Resources-Head Start** for the period of September 2011 to June 2012. The purpose of this agreement is to establish working procedures between the Ringwood School District and Center for Family Resources-Head Start in the provision of services to preschool children eligible for special education in compliance with federal and New Jersey state laws and regulations.

11. **WHEREAS**, the Ringwood Board of Education, Lakeland Board of Education, and the Wanaque Board of Education seek to create opportunities through the **Tri-District Shared Services Committee**, and

WHEREAS, the Tri-District Shared Services Committee will promote participation in Shared Services in the areas qualifying under but not limited to the New Jersey Department of Community Affairs and the New Jersey Department of Education Regional Efficiency Aid Program,

NOW, THEREFORE, BE IT RESOLVED, that the Ringwood Board of Education and the members of the Tri-District Shared Services Committee will continue to seek, develop, and implement Shared Services strategies during the 2011-2012 school year.

12. Approve the **acceptance of tuition students** from the sending districts listed **for the 2011-2012 school year REALM Program** at a tuition rate as follows:

10 month school year tuition:	\$59,211.00	ESY tuition:	\$ 8,882.00
10 month cost for aide:	<u>25,352.00</u>	ESY aide cost	<u>3,803.00</u>
TOTAL	\$84,563.00	TOTAL	\$12,685.00

GRAND TOTAL: \$97,248.00 per sending district

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
3025ER1	Wanaque	Yes	ER1
3026ER1	Wyckoff	Yes	ER1
3003ER1	Wyckoff	Yes	ER1
2924RK-3	Wanaque	Yes	R.E.A.L.M. K-3
2901TR	Wanaque	Yes	Teen R.E.A.L.M.
2902TR	Hawthorne	Yes	Teen R.E.A.L.M.
2925TR	Pompton Lakes	Yes	Teen R.E.A.L.M.
3027TR	Pompton Lakes	Yes	Teen R.E.A.L.M.
3028TR	Wyckoff	Yes	Teen R.E.A.L.M.

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13. Approve the acceptance of the **tuition students** from the sending district listed for the 2011-2012 school year. This arrangement is being made on a case-by-case basis and does not set a precedent.

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
2904IR	Tenaflly	Yes	I. R.E.A.L.M.
2905IR	Tenaflly	Yes	I. R.E.A.L.M.

First Student:

10 month school year tuition: \$59,211.00	ESY tuition: \$ 8,882.00
10 month cost for aide: <u>25,352.00</u>	ESY aide cost <u>3,803.00</u>
TOTAL \$84,563.00	TOTAL \$12,685.00

GRAND TOTAL: \$97,248.00

Second Student:

\$97,248.00 less 17.5% discount:

10 month school year tuition with aide: \$69,765.00 ESY tuition with aide: \$10,465.00

GRAND TOTAL: \$80,230.00

14. Approve the **acceptance of tuition student #3026ER1** from the Wyckoff School District for the 2010-2011 school year, for five days effective June 20, 2011 through June 24, 2011 for the E. REALM 1 Program at a prorated tuition rate and prorated cost of an aide as follows:

Tuition prorated:	\$1,626.70
Cost for aide prorated:	<u>696.50</u>
TOTAL	\$2,323.20

15. Approve the **acceptance of tuition student #2540RK-3** from the Glen Rock School District **for the 2011 REALM K-3 ESY Program** at a tuition rate as follows:

ESY tuition: \$ 8,882.00
ESY aide cost <u>3,803.00</u>
TOTAL \$12,685.00

16. Approve the *re*appointment of **Janet Cahayla-Wynne**, as District Courier, to deliver inter-office mail effective July 1, 2011 through August 31, 2011. Effective September 2, 2011, Miss Cahayla-Wynne will deliver mail on Mondays, Wednesdays and Fridays of each week, for the 2011-2012 school year. In addition, Ms. Cahayla-Wynne will deliver paychecks to district schools and offices on Tuesdays or Thursdays, if the 15th or 30th (paycheck delivery day) of a particular month falls on a Tuesday or Thursday. Ms. Cahayla-Wynne will be compensated at a rate of \$10.73/hour for these services. Each mail delivery, or paycheck delivery, throughout the district is estimated to take one hour.

17. Approve the execution of the school bus **Emergency Evacuation Drills** conducted at each of the following schools in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2):

DATE OF DRILL	TIME	SCHOOL	LOCATION	ROUTE #	SUPERVISOR
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					OF DRILL
5/6 – 5/7/2011	9:00 a.m.	E.G. Hewitt	Back Parking Lot	H1, H2, H3, H4, H5, H6, H7, H8, IRLM	Mr. Johnson, Principal
5/4-5/5/2011	8:42 a.m. 2:00 p.m.	Skylands School @ M.J. Ryerson	Side Parking Lot	S10, J-006	Rosemarie Lakawicz, Skylands Coordinator

18. Approve the **purchase of two (24) passenger vans**, Model Collins – Year 2012, through the Middlesex Regional Educational Services Commission to Arcola Bus Sales, at a cost of \$45,392.00 per van plus a document fee of \$300. The financing for the purchase will be through Wells Fargo Equipment Finance, Inc. at an interest rate of 3.3% over a 6 year period. These vans will replace van #73 and van #77.

19. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Ringwood Board of Education wishes to deposit anticipated current year surplus up to \$200,000 into the Capital Reserve account at year end, and

NOW THEREFORE BE IT RESOLVED by the Ringwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

20. Recommend the Board approve renewing the district's **prescription drug coverage** for the 2011-2012 school year with Benecard, the district's current prescription provider. The prescription plan renewal rates are as listed:

Single	\$185.51
Parent & Child	\$290.22
Parent & Children	\$359.90
Husband & Wife	\$355.12
Family	\$359.90

21. Recommend the Board approve renewing the district's **dental coverage** for the 2011-2012 school year with Horizon Dental, the district's current provider. The dental plan renewal rates are as listed:

Horizon Dental Choice

Single	\$18.90
Employee/Child(ren)	\$35.87
Employee/Spouse	\$36.51
Family	\$53.46

Horizon Dental Option PPO	\$96.35
Horizon Total Care	\$96.35

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G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
Beattie, H.	5-31-11	Ed. Initiatives & the Common Core State Standards, East Brunswick	-0-	-0-	33.48	33.48
Carafello, G.	6-7-11	Observing new student, Ringwood	-00-	-0-	-0-	Sub pay
Carafello, G.	6-15-11	Observing new student, Pompton Lakes	-0-	-0-	-0-	Sub pay
Fritzky, H.	6-2-11	Best Practices, New Brunswick	-0-	-0-	63.35	63.35 + Sub pay
Heck, M.	6-30-11	Direct Certification Training, Parsippany	-0-	-0-	23.05	23.05
Janis, J.	6-9-11	Observing new student, Ringwood	-0-	-0-	4.46	4.46
Rothlauf, W.	6-3-11	Project Adventure Symposium, Ocean City	75.00	-0-	81.00	156.00 +subpay
Walsh, C.	6-3-11	Tools for Loss, Transitions & Challenges, Paramus	-0-	-0-	-0-	-0-
Walsh, C.	6-9-11	Anti-Bullying, New Brunswick	129.00	-0-	50.71	179.71

* Depending on availability, "sub pay" can be \$80 to \$246 for the school day.

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2. Approve the **submission of the 2009-2010 (FY2010) IDEA BASIC/PRESCHOOL Carryover Grant Application** to the N.J. Department of Education and also approve the acceptance of the grant funds listed upon the subsequent approval of the 2009-2010 application by the N.J. Department of Education.

Basic	
100-500	\$3,614.00
100-610	12,000.00
200-300	1,568.00
200-610	2,776.00
200-300	7,033.00 (Non Public)
 Pre-School	
100-500	\$1,207.00

3. Approve Mary Kunert to **use the Ringwood School District e-mail system** (Ms. Kunert will maintain a district e-mail address) **and to use the district office photocopy machine** for minimal copying **for the purpose of completing the Ringwood History Book** during the 2011-2012 school year. The Ringwood School District received a “Pride Grant” from the New Jersey Education Association during the 2009-2010 school year for the purpose of paying for the composition of a Ringwood History Book. Ms. Kunert has been on the team of individuals who have been composing the book. Ms. Kunert is receiving no financial compensation for her efforts on the book.
4. Approve the **English Language Services Three-Year Plan** for School Years 2011 – 2014. This plan no longer requires submission to the NJDOE but requires Board approval and certified minutes for QSAC purposes.

H. Policy

1. Approve the **revised policies** listed.

Number	Title
1100	Communication with the Public
1120	Board of Education Meetings
4116	Evaluation
4121	Substitute Teachers
5114	Suspension and Expulsion
5131	Conduct and discipline
5131.1	Harassment, Intimidation and Bullying
5131.3	Agreement with Law Enforcement
5131.5	Violence and Vandalism
9200	Orientation and Training of Board Members

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IX. SPECIAL REPORTS

- A. Budget Committee
- B. Curriculum Committee
- C. Facilities Committee
- D. Public Communications Committee
- E. Tri-District Shared Services
- F. Liaisons

X. OLD BUSINESS

XI. NEW BUSINESS

- A. How is the Board progressing toward District goals?

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT