

# *Ringwood Public Schools Board of Education*

## **Work/Business Meeting**

Monday, August 17, 2009

6:30PM

Martin J. Ryerson Middle School Media Center

### **AGENDA**

#### **I. CALL TO ORDER**

- A. Flag Salute
- B. Sunshine Statement
- C. Roll Call

#### **II. PUBLIC PARTICIPATION I**

#### **III. EXECUTIVE SESSION**

#### **IV. SUPERINTENDENT'S REPORT**

#### **V. BOARD PRESIDENT'S REPORT**

#### **VI. SBA/BOARD SECRETARY'S REPORT**

#### **VII. CORRESPONDENCE**

**Board of Education August 17, 2009 Work/Business Meeting Agenda**

**VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS**

**A. Minutes**

1. Review and approve the **minutes** of the listed meetings, as attached.

Work/Business Meeting                      July 27, 2009  
Executive Session                              July 27, 2009

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

ACTION: \_\_\_\_\_

**B. Consent Agenda Motions**

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, D12, D13, D14, D15, D16, D17, E1, E2, F1, F2, F3, F4, G1, G2, G3, G4, G5, G6, G7, G8, H1, H2.

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

ACTION: \_\_\_\_\_

**C. Finance**

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of available knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2009-2010 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Approve the **Board Secretary's Preliminary Report** for June 2009, and the submission to the Passaic County Office of the N. J. Department of Education, as attached.
3. Authorize the payment of **District Bills** for August 2009 in the amount of \$319,086.57.

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### D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq.

#### State Certified Substitute Teacher

Lauren Sergi

#### Substitute ABA Therapist

Coleen Demarest

2. Approve, upon the recommendation of the Superintendent, the appointment of **Sharon Cole** as a full-time Bus Driver, at Step 1 \$18.72/hr. (hours to be determined by driver route pick), for the 2009-2010 school year.
3. Approve the *revised hourly rate* for **Kimberly Van Orden**, Bus Driver, from \$17.98/hr. to \$18.72/hr. for the 2009-2010 school year. This was incorrectly stated on the June 22, 2009 agenda.
4. Approve **Kimberly Van Orden**, Bus Driver, to provide emergency coverage for Deneen Milligan, Bus Paraprofessional, at the rate of \$18.72/hr., for the ESY Program. Hours worked will be documented by time sheets. This is due to Deneen Milligan's extensive absence.
5. Approve **Mary Schall**, Bus Driver, to provide emergency coverage for Deneen Milligan, Bus Paraprofessional, at the rate of \$14.91/hr., for the ESY Program. Hours worked will be documented by time sheets. Salary will be adjusted pending negotiations. This is due to Deneen Milligan's extensive absence.
6. Approve the *revised appointment* of **Francine McKay** from a first grade teacher at Peter Cooper School to a third grade teacher at Robert Erskine School for the 2009-2010 school year. This was incorrectly stated on the May 26, 2009 agenda.
7. Approve to rescind the appointment of **Patrizio Peluso**, as a Home Instructor for the months of July and August 2009. Mr. Peluso is no longer a teacher for the Ringwood School District and cannot be approved as personnel. Mr. Peluso will be approved as a vendor to provide this service.
8. Approve, with regret, the acceptance of the resignation of **Kathleen McPeek**, from her position of 6<sup>th</sup> & 7<sup>th</sup> Grade Science Teacher at M. J. Ryerson School, effective the end of the 2008-2009 school year.
9. Approve, upon the recommendation of the Superintendent, the appointment of **Peter Jablonski**, as a 6<sup>th</sup> & 7<sup>th</sup> Grade Science Teacher at M. J. Ryerson School, at BA Step 2, \$46,775.00, with medical benefits, effective September 1, 2009 for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A 6-7.2 et seq. Salary will be adjusted pending negotiations. Mr. Jablonski will be replacing Kathleen McPeek who resigned at the end of the 2008-2009 school year.

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10. Approve, upon the recommendation of the Superintendent, the appointment of **Lauren LaGreca**, as a part-time Kindergarten Teacher (p.m. session 5 days/week) at Peter Cooper School for 2½ (.50) FTE days at BA Step 2 \$46,775 prorated (½ of \$46,775 = \$23,387.50), no medical benefits for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A 6-7.2 et seq. Salary will be adjusted pending negotiations. This position is due to an increase in kindergarten enrollment.
11. Approve, upon the recommendation of the Superintendent, the appointment of **Lisa Hronich**, as a part-time Basic Skills Teacher at Peter Cooper School and M. J. Ryerson School for 2 ½ (.50) FTE days at BA Step 2 \$46,775.00, prorated (1/2 of \$46,775.00 = \$23,387.50 per year), no medical benefits, effective September 1, 2009 for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq. Salary will be adjusted pending negotiations. Ms. Hronich is replacing Wendy Rothlauf who is taking the place of full-time Basic Skills Teacher Cara Allison who is on a family leave of absence during the 2009-2010 school year.
12. Approve, upon the recommendation of the Superintendent, the transfer of **Anna Sorrentino**, from the position of a Personal Paraprofessional for a Ringwood student who attended the Wanaque School, to a Playground/Cafeteria Paraprofessional at Peter Cooper School at Step 6 \$11.28/hour for 2.5 hrs./day, 5 days/week, for a total of 12.5 hours/week, no medical benefits, for the 2009-2010 school year. Salary will be adjusted pending negotiations. This position is due to the fact that the student will no longer be attending the Wanaque School, and Ms. Sorrentino will be replacing Ms. Casie Milligan who will not be returning to the Ringwood School District.
13. Approve, upon the recommendation of the Superintendent, the appointment of **Jean Caughey**, as a Classroom Kindergarten (p.m.) Paraprofessional, at Robert Erskine School, effective September 3, 2009, at Step 1 \$10.50/hr for 3 hrs./day, 5 days/week, for a total of 15 hrs./week, no medical benefits, for a probationary period of 90 days (December 1, 2009) for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq. Salary will be adjusted pending negotiations. Ms. Caughey is replacing Susan Kapsis who is being transferred to Peter Cooper School.
14. Approve, upon the recommendation of the Superintendent, the appointment of **Suzanne Tanajewski**, as a Classroom Kindergarten (p.m.) Paraprofessional, at Robert Erskine School, effective September 3, 2009, at Step 1 \$10.50/hr for 3 hrs./day, 5 days/week, for a total of 15 hrs./week, no medical benefits, for a probationary period of 90 days (December 1, 2009) for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq. Salary will be adjusted pending negotiations. Ms. Tanajewski is replacing Yorladys Cabarcas who is replacing Patricia Arias who is on a leave of absence for the 2009-2010 school year.

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15. Approve a leave of absence for **Patricia Arias**, Paraprofessional, for the 2009-2010 school year.
16. Approve the acceptance of the resignation of **Coleen Demarest**, Paraprofessional at M. J. Ryerson School, effective August 12, 2009.
17. Approve the *re-appointment* of **Warren C. Mitchell** as the District Purchasing Agent for the 2009-2010 school year.

### E. Curriculum/Instruction

1. Approve special education **student #2228** to receive tutoring services for 120 minutes per week effective July 6, 2009 through August 31, 2009, provided by Patrizio Peluso, at a rate of \$35.00/hour.
2. Approve special education **student #2228** to receive tutoring services for 120 minutes per week at a rate of \$35.00/hour, effective September 3, 2009 through November 30, 2009. Rate of pay will be adjusted pending negotiations.

### F. District Operations

1. Approve the allocations of the **Nonpublic Nursing Entitlement** for the 2009-2010 school year as follows:

	<u>Salaries</u>	<u>Supplies</u>
St. Catherine of Bologna School	\$17,370.00	0
Ringwood Christian School	\$ 8,000.00	\$260.00

2. Approve the P.L.226 **Nonpublic Nursing Services Contracts** for the 2009-2010 school year as follows:

St. Catherine of Bologna School	Denise O'Connor	\$96.50/day
	Maureen Braeski	\$96.50/day
Ringwood Christian School	Marilyn Kempe	\$8,000/year

3. Approve the **resolution** binding the Ringwood School District **to purchase electric generation services** through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS, effective August 2009 to May, 2014, as attached.
4. Approve a comprehensive summer safety education program called **Safety Town** to be offered to all Ringwood children who are entering kindergarten in September 2010. The two-session program will be in session for one week in August 2010. A \$65.00 fee is charged to the parents of each child to offset the expenses of staff, supplies, snacks, and a T-shirt each child will receive. There is no charge to the Ringwood School District.

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**G. General**

**1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**RESOLVED**, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. Cost \$	LODGING Cost \$	TRAVEL Cost \$	EST. TOTAL \$
S. Calcagno	9-18-09	P.C. G & T Workshop, Little Falls, NJ	-0-	-0-	-0-	-0-
A. Citro	11-20-09	Bulying Prevention, Wayne, NJ	49.00	-0-	13.75	62.75
D. Lypowy	8-4-09	PC Mini Workshop, Paterson, NJ	-0-	-0-	22.55	22.55
N. Dondero	8-4-09	Building Fun, Innovative & Academically Enriching Activities, Lakewood, NJ	-0-	-0-	102.85	102.85
N. Dondero	9-15-09	Understanding & Analyzing AYP Data, Wayne, NJ	-0-	-0-	-0-	-0-
O. Hrasdzira	10-19, 20 & 21-09	Introduction to PROMPT: Technique, Providence, NJ	650.00	-0-	33.00	683.00
Dr. Martin	8-25-09	Educators Pandemic Influenza Summit, Jamesburg, NJ	-0-	-0-	31.31	31.31
Dr. Martin	8-26-09	Pandemic Flu Summit Meeting, Paterson, NJ	TBD	-0-	7.44	7.44
M. Nicholls	9-15-09	Accountability Training, Wayne, NJ	-0-	-0-	18.70	18.70

**\*Depending on availability, “sub pay” can be \$85 to \$220 for the school day.**

2. Approve **Update To Uniform State Memorandum of Agreement** between Education and Law Enforcement Officials, completed in conformance with 6A:16-6.1 & 6.2 (b) 14, for the 2009-2010 school year.

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- 3. Approve the **Contract of Agreement** between the Ringwood Board of Education and Ringwood Administrators Association (**RAA**) for the duration of July 1, 2009 through June 30, 2012.
- 4. Approve the *submission* of the 2009-2010 (**FY2010**) **No Child Left Behind (NCLB) Grant Application** to the N. J. Department of Education *and* also approve the *acceptance* of the grant funds listed upon the subsequent approval of the 2009-2010 application by the N. J. Department of Education.

Title I Part A Basic	\$50,316
Title II Part A	33,197
Title II Part D	515
Title IV	2,980
TOTAL	\$87,008

- 5. Approve not to accept from the N. J. Department of Education the 2009-2010 (**FY2010**) **No Child Left Behind (NCLB) Title III Grant Funds** in the amount of \$3,674.
- 6. Approve the *submission* of the 2009-2010 (**FY 2010**) **IDEA Grant Application** to the N. J. Department of Education *and* also approve the *acceptance* of the grant funds as listed, upon subsequent approval of the 2009-2010 grant application by the N. J. Department of Education.

Basic	\$330,573
PreSchool	\$ 14,039

- 7. Approve the *submission* of the **ARRA-IDEA Grant Application** to the N. J. Department of Education *and* also approve the *acceptance* of the Grant Funds as listed upon the subsequent approval of the grant application by the N. J. Department of Education.

Basic	\$355,724
PreSchool	\$ 12,867

- 8. Approve the *submission* of the **AARA-NCLB, Title I Part A Grant Application** to the N. J. Department of Education *and* also *approve* the acceptance of the grant funds as listed upon the subsequent approval of the grant application by the N. J. Department of Education.

Title I Part A	\$16,812
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**H. Policy**

- 1. Approve the *second reading* and adoption of the **policies** listed.

**ADOPT**

<u>Number</u>	<u>Title</u>
3450	Money in School Buildings
3514	Equipment
3541.32	District Owned Vehicles

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### **DELETE**

<u>Number</u>	<u>Title</u>
3541.32	Reimbursement for Private Auto Use
9320	BOE Meetings

### **RENUMBER**

5131.6	Alcohol and Other Drugs - change to regulation - 5131.6R
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### **REVISE**

<u>Number</u>	<u>Title</u>
1100	Communications with the Public
1120	BOE Meetings

2. Approve the *first reading* of the **policies** listed.

### **REVISE**

<u>Number</u>	<u>Title</u>
2121	Line of Responsibility
2240	Research Evaluation and Planning
2255	Action Planning for T & E Certification
3220/3230	State Funds; Federal Funds
5131.2	Prohibition of Harassment & Bullying
9000B	Mission Statement
9200	Orientation and Training of Board Members
9250	Expenses and Reimbursements
9270	Conflict of Interest

### **ADD**

9200A	Code of Ethics for School Board Members
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## **IX. SPECIAL REPORTS**

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

- A. How is the Board progressing toward District goals?

## **XII. PUBLIC PARTICIPATION II**

## **XIII. ADJOURNMENT**