

# *Ringwood Public Schools Board of Education*

## **Work Session Meeting**

June 15, 2009 at 7:30PM

Martin J. Ryerson Middle School Media Center

### **AGENDA**

#### **I. CALL TO ORDER**

- A. Flag Salute
- B. Sunshine Statement
- C. Roll Call

*Special Report* - Ringwood Education Foundation's fund-raising and grant efforts during the 2008-2009 school year.

*Special Report* by Mr. Scott Heck, Borough Manager regarding the installation of a fence on the E. G. Hewitt School property.

#### **II. PUBLIC PARTICIPATION I**

#### **III. EXECUTIVE SESSION**

#### **IV. SUPERINTENDENT'S REPORT**

#### **V. BOARD PRESIDENT'S REPORT**

#### **VI. SBA/BOARD SECRETARY'S REPORT**

- A. Bus Evacuation Drill

#### **VII. CORRESPONDENCE**

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## VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

### A. Minutes

1. Review the **minutes** of the listed meetings, as attached.

Special Meeting	February 5, 2009
Executive Session	February 5, 2009
Work Session	May 11, 2009
Executive Session	May 11, 2009
Business Meeting	May 26, 2009
Executive Session	May 26, 2009

### B. Consent Agenda Motions

The following items which will be acted upon at the Board's next regular business meeting are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**:

### C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2008-2009 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for June 22, 2009	in the amount of \$211,857.17
Supplemental Bills	for April 2009	in the amount of \$353,738.63
General Ledger	for April 2009	in the amount of \$122,848.85
Cafeteria Bills	for May 2009	in the amount of \$ 44,367.40

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3. Approve the **Board Secretary's Report** for April 2009, as attached.
4. Approve the **Treasurer's Report** for April 2009, as attached.
5. Approve the **appropriation Transfers** from 7/1/2008 to 6/5/2009, excluding the transfers marked with an asterisk, as attached. (Transfers marked with an asterisk exceed the 10% cumulative transfer amount and require a separate Board resolution as per S-1701).
6. Approve the following **Transfer** in the amount of \$7,697.58 to 11-000-223-580-31-0000 which exceeds the maximum 10% as required by S-1701. This transfer was needed in the staff development area to provide additional funding to allow additional teachers to participate in the Wilson Reading System Training Workshop.

*Transfer To:*

11-000-223-580-31-0000                      \$ 7,697.58

*Transfer From:*

11-000-291-280-31-0040                      \$ 7,697.58

7. Approve the second interest payment of **\$28,220.00** on July 15, 2009 as per the attached **Debt Payment Schedule** regarding the M.J. Ryerson Roof Replacement Project. Funds for the interest only payment will be transferred from the district's capital reserve account.

### **D. Personnel**

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2008-2009 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq.

**County Certified Substitute Teacher**

Lindsay Miller

**Substitute Paraprofessional**

Denise Minissale

Melissa Bersano

**Substitute Bus Driver**

Brian LaCouture

2. Approve **Superintendent Dr. Patrick W. Martin's request** to modify his contract to keep his salary for the 2009-2010 school year the same as it was for the 2008-2009 school year. This will negate the scheduled salary increase that was originally a part of the superintendent's contract. All other terms and conditions of the contract remain in force. Passaic County Acting Executive County Superintendent has approved this modification.

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3. Approve, upon the recommendation of the Superintendent, the appointment of **Jennifer Sadosky**, as a full time teacher in the R.E.A.L.M. Program at E. G. Hewitt School, at MA Step 1, plus benefits, for the 2009-2010 school year. Salary will be adjusted pending negotiations. Ms. Sadosky is replacing Jennifer Rozenblat who is resigning effective June 30, 2009.
4. Approve, upon the recommendation of the Superintendent, the appointment of **Steven Fiedeldey**, as a Psychologist on the Child Study Team effective July 1, 2009 for the 2009-2010 school year. Mr. Fiedeldey will work 3/5 of a full-time position at MA+30 Step 1 prorated, plus benefits. Salary will be adjusted pending negotiations. Mr. Fiedeldey is replacing Maria Misito who resigned effective April 30, 2009.
5. Approve the transfer of **Melanie Grabarits** for the 2009-2010 school year only, from the position of first grade teacher at Robert Erskine School to fourth grade teacher at E. G. Hewitt School. *Also, approve* Melanie Grabarits to extend her child rearing leave, as per Article XIII, Section A1 of the Collective Bargaining Agreement, for the 2009-2010 school year. Ms. Grabarits plans to return in September 2010.
6. Approve, upon the recommendation of the Superintendent, the appointment of **Jennifer Pape** as a long-term substitute teacher at E. G. Hewitt School at BA Step 1 plus benefits for the 2009-2010 school. Ms. Pape will be replacing Ms. Grabarits who is on an extended child rearing leave. Salary and step will be adjusted pending negotiations.
7. Approve the transfer of **Cara Allison** from 6<sup>th</sup> grade Language Arts Teacher at Ryerson School to Basic Skills Teacher in the Cooper and Ryerson Schools. Ms. Allison will be replacing Jann Press who was transferred to a different position in the school district.
8. Approve **Cara Allison** to extend her child rearing leave for the 2009-2010 school year. Ms. Allison was approved for a family leave of absence during the 2008-2009 school year.
9. Approve the reappointment of **Paul Seyfried** to teach 7<sup>th</sup> grade Language Arts at Ryerson Middle School for the 2009-2010 school year. This position is available because Cara Allison is being transferred, beginning with the 2009-2010 school year, from her position as 6<sup>th</sup> grade Language Arts Teacher at Ryerson School to Basic Skills Teacher in the Cooper and Ryerson Schools.
10. Approve the transfer of **Jann Press** from Basic Skills Teacher in the Cooper and Ryerson Schools to a 6<sup>th</sup> and 7<sup>th</sup> grade Math Teacher in Ryerson School. This 6<sup>th</sup> and 7<sup>th</sup> grade Math Teacher position is available because Janet McDowell (6<sup>th</sup> grade Science Teacher) is retiring at conclusion of 2009-2010 school year . . . and existing Ryerson School faculty internally have been assigned to teach the 6<sup>th</sup> grade Science classes . . . but these assignments have left open 6 periods of Math.

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- 11. Approve **Katelyn Woods**, Special Education Teacher at the Ryerson School, to move from part-time (3 periods per day) to full-time. The need for the additional 3 periods comes from the position held by Patrizio Peluso (who will not be returning for the 2009-2010 school year). Mr. Peluso taught 5 periods per day during the 2009-2010 school year . . . the remainder of his teaching load will be assumed by a new part-time Special Education Teacher.
- 12. Approve, the **reappointment** of **Carrie Odgers** as Webmaster for a stipend amount of \$3,500.00 effective July 1, 2009 to June 30, 2010.
- 13. Approve the **reappointment** of the following **unaffiliated personnel** for the 2009-2010 school year, at a salary to be determined pending negotiations with the Superintendent.

Richard Buurman	Head Mechanic
Debra Lypowy	Transportation Supervisor
Concetta Major	Bookkeeper
Joan Miller	Executive Secretary to the Business Administrator
Laura Jean Nigro	Assistant to the Transportation Supervisor
Barbara Pagana	Administrative Assistant to the Superintendent

- 14. Approve the **reappointment** of the non-tenured **Secretaries** listed in their current positions, for the 2009-2010 school year, per the REA-Secretary contract. Salaries will be adjusted pending negotiations.

Debra Dittmer	General Secretary (tenure 8-10-09)
Carol Longo	P/T General Secretary

- 15. Approve the **reappointment** of **Ellen Lordi**, non-tenured Personnel Secretary in the district office, for the 2009-2010 school year, per the REA-Secretary contract, and approve Ms. Lordi to move from full-time status (35 hours per week) to part-time status (29.9 hours per week) effective July 1, 2009. Ms. Lordi's salary will be prorated and she will not receive medical benefits. This reduction is due to budgetary limitations.

- 16. Approve the **reappointment** of the District **Custodial/Maintenance Staff** listed, per the Custodian & Maintenance Association contract. for the 2009-2010 school year. Salaries will be adjusted pending negotiations.

**Custodial**

Juan Cazorla	Brian LaCouture	Raymond Smith
Vladimir Javornik	Lorraine McCarthy	Donna Van Dunk
John Jennings, Jr.	John Shaw	Steve Zirpoli

**Maintenance**

Richard Morgan
William Sette
William Steussing
Ronald Wilder

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17. Approve the **reappointment** of the following unaffiliated **ABA Therapists** for the **Teen R.E.A.L.M.** Program at M. J. Ryerson School for the 2009-2010 school year at a salary to be determined pending negotiations with the Superintendent.

Desaree Barker	Alice Letsche
Karen Costanza	Jane Sblendorio
Joan Diamond	Elizabeth Steussing

18. Approve the **reappointment** of the following unaffiliated **ABA Therapists** for the **E. R.E.A.L.M. 1** and the **R.E.A.L.M. K-3** Programs at Peter Cooper School for the 2009-2010 school year at a salary to be determined pending negotiations with the Superintendent.

Alyssa Bono	Dianne Morino
Lisette de la Torre	Wende Tempe
Pamela DeVore	Cheryl Terracino
Diane LeGault	Cathy Weller
Jolanta Kwiatkowska	Alisa Wilson
Croceann Moreira	

19. Approve the **reappointment** of the following unaffiliated **ABA Therapists** for the **I R.E.A.L.M.** Program at E. G. Hewitt School for the 2009-2010 school year at a salary to be determined pending negotiations with the Superintendent.

Virginia Cibenko  
Kathleen Felten  
Sharon Jacobson

20. Approve, the **reappointment** of the District **Bus Drivers** listed for the 2009-2010 school year according to the Ringwood Bus Drivers' Association contract salary guide.

Betsy Arnoldi	Nina Glacken	Carolyn Nehrbass
Robert Benedetto	Dawn Guthrie	Joanne Ottens
Linda Bono	Judith Henry	Marian Reda
Diane Branning	Maryellen Kuiphoff	Deborah Ryan
Selisa Colwell	Victoria Ludwig	Mary Schall
Raymond Czczuga	Roberta Milligan	Robin Shaughnessy
Donna Delaney	Donna Morando	Tina Stephens
Deborah Fenning	Lydia Morgan	Deborah Van Dunk
		Lucy Van Dunk

21. Approve the **reappointment** of the **Bus Paraprofessionals** listed, per the REA-Paraprofessional contract for the 2009-2010 school year. Salaries will be adjusted pending negotiations.

Lois Appel  
Deneen Milligan  
Barbara Morgan  
Marie Weiss

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22. Approve, upon the recommendation of the Superintendent, the **reappointment** of **Janet Cahayla-Wynne** as **District Courier** to deliver inter-office mail effective July 1, 2009 through August 31, 2009. Effective September 2, 2009, Miss Cahayla-Wynne will deliver mail on Mondays and Wednesdays each week, for the 2009-2010 school year. In addition, Ms. Cahayla-Wynne will deliver paychecks to district schools and offices on Tuesdays or Thursdays, if the 15<sup>th</sup> or 30<sup>th</sup> (paycheck delivery day) of a particular month falls on a Tuesday or Thursday. Ms. Cahayla-Wynne will be compensated at a rate of \$9.78/hour for these services. Each mail delivery or paychecks delivery throughout the district is estimated to take one hour.
23. Approve **movement on the guide**, as per the REA contract, for the listed employees per Article XVII Advanced Study Reimbursement, J. (After March 1st, salary increases will be delayed until June 30th retroactive to February 1st.)

**Mary Kirkegard** (2008-2009 School Year)

From: MA Step 14 \$82,675 + \$1,875 for longevity

To: MA+30 Step 14 \$86,675 + \$1,985 for longevity

**Susan Valentine** (2008-2009 School Year)

From: MA Step 14 \$82,675 + \$2,650 for longevity

To: MA+30 Step 14 \$86,675 + \$2,850 for longevity

24. Approve the bus drivers listed to receive the **Annual Safety Bonus** of \$300.00 each for the 2008-2009 school year:

Kathy Akers	Nina Glacken	Joanne Ottens
Betsy Arnoldi	Dawn Guthrie	Marian Reda
Robert Benedetto	Judy Henry	Deborah Ryan
Linda Bono	Mary Kuiphoff	Mary Schall
Diane Branning	Victoria Ludwig	Robin Shaughnessy
Selisa Colwell	Roberta Milligan	Tina Stephens
Raymond Czczuga	Donna Morando	Deborah Van Dunk
Donna Delaney	Lydia Morgan	Lucy Van Dunk
Deborah Fenning	Carolyn Nehrbass	

25. Approve, upon the recommendation of the Superintendent, from a sixty-day (60) probationary appointment, the appointment of **Kimberly Van Orden** to the position of part-time Bus Driver, for 4 hours/day, 5 days/week at Step 1 \$17.98 per hour effective June 15, 2009, for the remainder of the 2008-2009 school year.
26. Approve, upon the recommendation of the Superintendent, the appointment of **Kimberly Van Orden** as a full time Bus Driver at Step 1 \$17.98 for the 2009-2010 school year. Ms. Van Orden will be replacing Mrs. Kathy Akers who will be retiring as of June 30, 2009.

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27. Approve, upon the recommendation of the Superintendent, from a sixty-day (60) probationary appointment, the appointment of **Sharon Cole** to the position of part-time Bus Driver, for 4 hours/day, 5 days/week at Step 1 \$17.98 hour effective June 22, 2009, for the remainder of the 2008-2009 school year.
28. Approve the appointment of the following to work in the **2009 K-8 Extended School Year Program**. The I.E.P. driven program is in session for 20 days, effective July 6 – 31, 2009. Salaries will be adjusted pending negotiations. Days/hours worked will be documented by time sheets.

<u>Teachers</u>	<u># of Days Worked</u>	<u>Per Diem Rate</u>
<i>(8:00 a.m.-1:00 p.m. daily)</i>		
Rhonda Paliga-Tanzola	20	\$449.00
Nicole Traylor	20	\$247.88

<u>Paraprofessionals</u>	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
<i>(8:30 a.m. – 12: 30 p.m. daily)</i>		
Cecilia Bersano	4 hrs./day for 20 days	\$10.60
Melissa Bersano	4 hrs./day for 20 days	\$10.50
Carolann Caporoso	4 hrs./day for 20 days	\$14.91
Wendy Koenig	4 hrs./day for 20 days	\$12.97
Jacqueline Leslie	4 hrs./day for 20 days	\$14.91
Dina Lewis	4 hrs./day for 20 days	\$14.91
Ellen Mayer	4 hrs./day for 20 days	\$14.91
Tracy Mulhern	4 hrs./day for 20 days	\$14.91
Caitlin Nazarechuk	4 hrs./day for 20 days	\$10.50
Pamela Parrill	4 hrs./day for 20 days	\$14.91
Eva Marie Shellhammer	4 hrs./day for 20 days	\$11.79
Toni Ann Topolski	4 hrs./day for 20 days	\$10.50
Patrice Vogt	4 hrs./day for 20 days	\$14.91

<u>Substitute Paraprofessional</u>	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
Susan Salamone	documented by time sheet	\$14.91

### Substitute ABA Therapist – REALM Program

Lori Hart

29. Approve the appointment of the following to work in the **2009 Preschool Extended School Year Program**. The I.E.P. driven program is in session for 20 days, effective from July 6 – 31, 2009. Salaries will be adjusted pending negotiations. Days/hours worked will be documented by time sheets.

<u>Teachers</u>	<u># of Days Worked</u>	<u>Per Diem Rate</u>
<i>(8:00 a.m.-1:00 p.m. daily)</i>		
Olivia Hrasdzira	20	\$449.00
Patricia Querrazzi	20	\$250.88

<u>Speech Therapist</u>		
Donna Radino	12	\$366.88

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<u>Paraprofessionals</u>	<u>Hours/Days Worked</u>	<u>Hourly Rate</u>
Ashley Close	4 hrs.45 mins./day	\$10.50
Coleen Demarest	4 hrs.45 mins./day	\$10.50
Linda Galioto	4 hrs.45 mins./day	\$14.91
Maria Holland	2 hrs./day (Para for student #2629)	\$12.97
Casey Ryan	4 hrs.45 mins./day	\$10.50

30. Approve the appointment of the following special education personnel to serve as **Child Study Team Members** for the month of July 6 – 31, 2009 pursuant to N.J.A.C. 6A:14-3.3, 3.4 and 3.5. Salaries are 1/200 of annual salary on REA guide. Salaries will be adjusted pending negotiations. Days worked will be documented by time sheets.

	<u>Days Worked</u>	<u>Per Diem Rate</u>
Tara Green	20	\$287.38
Maureen Hauch	20	\$449.00
Carolyn Walsh	20	\$449.00
Alexander Wright	20	\$300.38

31. Approve the appointment of the following teachers for **Home Instruction/Attendance** at IEP Meetings during the month of July 6 – 31, 2009 at the rate of \$35.00/hr. Hours worked will be documented by time sheets. Hourly rate will be adjusted pending negotiations.

Susan Buchwalter	Jann Press
Katherine Cuneo	Geralyn Recchia
Merry Eggerling	Susan Salamone
Jacqueline Leslie	MaryAnn Tomaszewski
Dina Lewis	Nicole Traylor
Rhonda Paliga-Tanzola	Patrice Vogt

32. Approve, upon the recommendation of the Superintendent, the appointment of **Cynthia DeVries**, School Nurse, to provide nursing services for the Ringwood and Lakeland Regional High School 2009 ESY Programs, for eleven (11) days, five (5) hours/day, at an hourly rate of \$65.33. Hours will be documented by time sheets. Salary will be adjusted pending negotiations.
33. Approve, with regret, the acceptance of the resignation of **Robert Martins**, part-time night custodian, effective the end of the May 29, 2009 workday. This position is not being replaced due to budgetary restraints.
34. Approve, with regret, the acceptance of the resignation of **Lori Hart**, ABA Therapist at Peter Cooper School, effective the last day of the 2008-2009 school year.

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- 35. Approve, upon the recommendation of the Superintendent, the appointment of **Lori Tierney** as an ABA Therapist, for the 2009 R.E.A.L.M. ESY Program at Peter Cooper School effective July 6, 2009 - August 14, 2009 at \$21.00/hour, and for the R.E.A.L.M. Program at Peter Cooper School, at \$21.00/hr. effective September 1, 2009, for a 90 day probationary period (January 2, 2010), for the 2009-2010 school year, pending completion of all State and Board requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq.
- 36. Approve the reappointment of the following **District Substitute Personnel** for the 2009-2010 school year, as attached.

**E. Curriculum/Instruction**

- 1. Approve **Jill Scully**, School Nurse, to provide nursing services for the Ringwood and Lakeland Regional High School 2009 ESY Programs, for nineteen (19) days, five (5) hours/day, at an hourly rate of \$69.17.
- 2. Approve the appointment of **Douglas Outreach** at Rutgers University to provide **Consultation to School-Based Applied Behavior Analysis Program** to the 2009 ESY R.E.A.L.M. Program as listed, effective July 6, 2009 through August 14, 2009.

Teen REALM	10 hours total @ \$130.00/hr.	not to exceed \$1,300.00
I. R.E.A.L.M.	20 hours total @ \$130.00/hr.	not to exceed \$2,600.00
REALM K-3	10 hours total @ \$130.00/hr.	not to exceed \$1,300.00
E. REALM	8 hours total @ \$130.00/hr.	not to exceed \$1,040.00
	TOTAL	\$6,240.00 + mileage & tolls

Mileage will be billed as per Rutgers University Policy at \$.50/mile. Additional services will be billed at \$130.00/hour.

- 3. Approve the appointment of the listed **Related Services Providers** to work in the 2009 ESY REALM program, which is federally mandated per students' IEP, effective July 6, 2008 – August 14, 2009.

<u>Provider</u>	<u>Service</u>	<u>Work Schedule</u>	<u>Amount Paid</u>
Amy Burgess	O.T.	55 hours	\$80.00/hr. - not to exceed \$4,400.00
Judith Bauer	P.T.	24 hours	\$75.00/hr. - not to exceed \$1,800.00
John Foley	Music Therapy	24 sessions(4/wk.)	\$75.00/session - not to exceed \$1,800.00
PCESC(Erin White)	O.T.	55 hours	\$95.00/hr. - not to exceed \$5,225.00
Karen Sisto	Speech	not to exceed 32 hours	\$85.00/hr. - not to exceed \$2,720.00

- 4. Approve the appointment of **Gregory Zaleski** as a Home Program Coordinator at the rate of \$45.00/hour, not to exceed 8 hours/month, for the 2009 ESY REALM Program.
- 5. Approve the appointment of **Laurie Toth** as a Home Programmer at the rate of \$25.00/hour for the 2009 ESY REALM Program.

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6. **Revise Tuition Audit Undercharge** to Bergen County Special Services (BCSS) in the amount of \$2,827.00 for special education student # 2510 as per the New Jersey Department of Education Audit for the 2006-2007 school year to read **Tuition Audit Undercharge** to Bergen County Special Services (BCSS) in the amount of \$2,827.00 for special education student(s) # 2510 and # 2542 as per the New Jersey Department of Education Audit for the 2006-2007 school year.
7. Approve the appointment of **Beth Battista** to provide occupational therapy services, at an hourly rate of \$80.00/hour, for an amount not to exceed twenty-one (21) hours/week, for the 2009-2010 school year.
8. Approve the appointment of **Amy Burgess** to provide occupational therapy services, at an hourly rate of \$80.00/hour, for an amount not to exceed eighteen (18) hours/week, for the 2009-2010 school year.
9. Approve the appointment of **Judith Bower** to provide physical therapy services at an hourly rate of \$75.00/hour, for an amount not to exceed eighteen (18) hours/week, for the 2009-2010 school year.
10. Approve special education **student # 2629** to receive physical therapy services provided by Judith Bower, per the IEP, for three (3) sessions/week, 30 minutes/session for a total of 12 (twelve) sessions, at the rate of \$75.00/hour, for an amount not to exceed \$450.00 for the 2009 Extended School Year Program.
11. Approve special education **student # 2032** to receive physical therapy services provided by Judith Bower, per the IEP, for three (3) sessions/week, 30 minutes/session, for a total of 18 (eighteen) sessions, at the rate of \$75.00/hour, for an amount not to exceed \$675.00 for the 2009 Extended School Year Program.
12. Approve special education **student # 2746** to receive physical therapy services provided by Judith Bower, per the IEP, for two (2) session/week, 30 minutes/session for a total of 8 (eight) sessions, at the rate of \$75.00/hour, for an amount not to exceed \$300.00 for the 2009 Extended School Year Program.
13. Approve special education **student # 2728** to receive physical therapy services provided by Judith Bower, per the IEP, for one (1) session/week, 30 minutes/session for a total of 4 (four) sessions, at the rate of \$75.00/hour, for an amount not to exceed \$300.00 for the 2009 Extended School Year Program..
14. Approve special education **student # 2330** to receive physical therapy services provided by Judith Bower, per the IEP, for two (2) session/week, 30 minutes/session for a total of 8 (eight) sessions, at the rate of \$75.00/hour, for an amount not to exceed \$300.00 for the 2009 Extended School Year Program.
15. Approve special education **student # 2735** to receive occupational therapy services provided by Amy Burgess, per the IEP, for two (2) session/week, for 20 minutes/session for a total of 8 (eight) sessions, at the rate of \$80.00/hour, for an amount not to exceed \$214.40 for the 2009 Extended School Year Program.

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16. Approve special education **student # 2821** to receive occupational therapy services provided by Amy Burgess, per the IEP, for two (2) session/week, for 20 minutes/session for a total of 8 (eight) sessions, at the rate of \$80.00/hour, for an amount not to exceed \$214.40 for the 2009 Extended School Year Program.
17. Approve special education **student # 2733** to receive occupational therapy services provided by Amy Burgess, per the IEP, for two (2) sessions/week, for 20 minutes/session for a total of 8 (eight) sessions, at the rate of \$80.00/hour, for an amount not to exceed \$214.40 for the 2009 Extended School Year Program.
18. Approve special education **student # 2722** to receive occupational therapy services provided by Amy Burgess, per the IEP, for two (2) sessions/week, for 20 minutes/session for a total of 8 (eight) sessions, at the rate of \$80.00/hour, for an amount not to exceed \$214.40 the 2009 Extended School Year Program.
19. Approve special education **student # 2607** to receive Vision Therapy, provided by Monique A. Coleman, for two (2) 45-minute sessions for eight (8) weeks, at a rate of \$145.00/hour, \$217.50 per week, for an amount not to exceed \$1,740.00 for the 2009 Extended School Year Program.
20. Approve special education **student # 2607** to receive Vision Therapy, provided by Monique A. Coleman, for two (2) 45-minute sessions/week at the rate of \$145.00/hour, \$217.50 per week, for an amount not to exceed \$8,265.00 for the 2009-2010 (10-Month) school year.
21. Approve special education **student #2314** to receive Parent Training, per the IEP, provided by KDDS TOO, Inc., effective July 1, 2009 through January 30, 2010, for a total of fourteen (14) hours, at the rate of \$200.00/hour, for a total amount not to exceed \$2,800.00.
22. Approve special education **student #2314** to receive ABA Training, per the IEP, provided by KDDS TOO, Inc., effective July 1, 2009 through January 30, 2010, for three (3) hours per week, at the rate of \$90.00/hour, for an amount not to exceed \$8,370.00.
23. Approve special education **student #2629** to receive occupational therapy services, per the IEP, provided by Amy Burgess, for two (2) sessions/week, 20 minutes/session, for a total of eight (8) sessions, at the rate of \$80.00/hour, for an amount not to exceed \$214.40, for the 2009 ESY Program.
24. Approve the **Out of District Placements and Related Services** for the 2009-2010 ESY and Ten-Month school year.

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**F. District Operations**

1. Approve the **Agreement** by and among the Ringwood Board of Education, the Pompton Lakes Board of Education and the Lakeland Board of Education **to administer an Autistic Program** for a two year period commencing July 1, 2009 through June 30, 2011, pursuant to the provisions of the applicable statues and regulations and the terms of the Agreement.
2. Approve the **acceptance of tuition students** from the sending districts listed **for the 2009-20010 school year REALM Program** at a tuition rate of \$59,211 per student plus \$8,882 per student for the ESY program, for a total of \$68,093 per student. Each student will be provided an aide at an annual salary of \$25,352 per aide plus \$3,803.00 for the ESY Program, for a total cost of \$29,155, for a grand total of \$97,248.00 which is paid by the sending district.

<u>Student #</u>	<u>Sending District</u>	<u>ESY</u>	<u>Program</u>
2621RK-3	Lyndhurst	Yes	REALM K-3
2540RK-3	Glen Rock	Yes	REALM K-3
2744TR	Pompton Lakes	Yes	Teen REALM
2901TR	Haskell	Yes	Teen REALM
2539TR	Livingston	Yes	Teen REALM
2902TR	Hawthorne	Yes	Teen REALM

3. Approve the **2009 ESY Teen R.E.A.L.M. program to take place at Lakeland Regional High School** (July 6th through August 14th). Housing the Ringwood middle school extended school year program in the same school building with the high school extended school programs will allow the programs to share administration, nursing services, custodial services, and energy.
4. Approve a **shared services agreement for nursing services** between Ringwood and Lakeland Regional High School for the 2009 ESY Programs from July 6, 2009 through August 14, 2009, as listed. Ringwood's share will be one-third the cost and Lakeland's share being two-thirds the cost

Jill Scully	for 19 days	5 hrs./day	at \$69.17 per hour.
Cynthia DeVries	for 11 days	5 hrs./day	at \$65.33 per hour

5. **WHEREAS**, the Ringwood Board of Education, Lakeland Board of Education, and the Wanaque Board of Education seek to create opportunities through the **Tri-District Shared Services Committee**, and

*WHEREAS*, the Tri-District Shared Services Committee will promote participation in Shared Services in the areas qualifying under but not limited to the New Jersey Department of Community Affairs and the New Jersey Department of Education Regional Efficiency Aid Program,

## Board of Education June 15, 2009 Work Session Agenda

*NOW, THEREFORE, BE IT RESOLVED*, that the Ringwood Board of Education and the members of the Tri-District Shared Services Committee will continue to seek, develop, and implement Shared Services strategies during the 2009-2010 school year.

6. Approve the **Interlocal Agreement for Tri-District Director of Special Services** by and between the Lakeland Board of Education, the Ringwood Board of Education, and the Wanaque Board of Education, collectively referred to as the "Tri-District" for the 2009-2010 school year, pursuant to the provisions of the applicable statues and regulations and the terms of the Agreement.
7. Designate the firm of **Ferraioli, Wielkottz, Cerullo & Cuva, as District Auditors**, at an annual fee of \$18,400 for audit retainer, for the 2009-2010 school year, pursuant to N.J.S.A. 19:44A-20.26. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
8. Designate the law firm of **Porzio, Bromberg & Newman, P.C., as Board Attorney**, at the hourly rate of \$175.00/hour for all attorneys and \$115.00/hour for paralegal services, for the 2009-2010 school year, pursuant to N.J.S.A. 19:44A-20.26. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
9. Designate the law firm of **Lindabury, McCormick & Estabrook, P.A. as Negotiations Counsel**, at a rate of \$155.00/hour, for the 2009-2010 school year, pursuant to N.J.S.A. 19:44A-20.26. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
10. Designate **DiCara/Rubino Architects to provide architect/engineering services** including but not limited to the review of current facilities and recommendation for potential facilities needs for the 2009-2010 school year, pursuant to N.J.S.A. 19:44A-20.26. A copy of their hourly billing rates is attached. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
11. Designate **ED TECH Services as the School District On-Site Technology Coordinator** in the amount of \$36,000 for the 2009-2010 school year, pursuant to N.J.S.A. 19:44A-20.26. (RFP's were solicited for this service to ensure the District receives the highest quality service at a fair and competitive price.)
12. Approve the following **403B Plan Providers** for the 2009-2010 school year:
  - AXA Equitable
  - Lincoln Investment Planning Inc.
  - AIG Retirement – The Variable Annuity Life Insurance Co.
  - Metropolitan Life

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13. Approve payment to the following individuals for the **Opt-Out of Family Medical and Prescription coverages** for the period of January 1, 2009 through June 30, 2009:

Eileen Camporeale	Prescription	\$ 675.00
	Medical	\$2500.00
Suzanne Eccelston	Prescription	\$ 675.00
Margaret Gianfrancesco	Prescription	\$ 675.00
	Medical	\$2500.00
Patricia Querrazzi	Prescription	\$ 675.00
	Medical	\$2500.00
Mary Schall	Prescription	\$ 675.00
	Medical	\$2500.00
Maryann Tomaszewski	Prescription	\$ 675.00
	Medical	\$2500.00

14. Approve to establish a **Debt Service Bank Account** with TD Bank and authorize the Business Administrator to transfer the remaining proceeds at June 30, 2009 from the Bond Referendum Account to the Debt Service Account in accordance with N.J. Statute 18A:24-54. Once this transaction has been completed, the Bond Referendum Account should be closed.

15. Approve to renew the district's **prescription drug coverage** for the 2009-2010 School Year with Benecard, the district's current prescription provider. The prescription plan renewal rates are as listed:

Single	\$171.10
Parent & Child	\$267.68
Parent & Children	\$331.95
Husband & Wife	\$327.54
Family	\$331.95

16. Approve to renew the district's **dental coverage** for the 2009-2010 School Year with Horizon Dental, the district's current provider. The dental plan renewal rates are as listed:

Single	\$ 18.35
Employee/Child(ren)	\$ 34.83
Employee/Spouse	\$ 35.45
Family	\$ 51.90

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17. Approve the **maximum travel budget**, per N.J.A.C. 6A:23A-7.3, for the 2009-2010 school year.

**District Travel Allowance  
2009-2010**

Teachers' Workshop Mileage Reimbursement	\$2,500.00
Superintendent	500.00
Business Administrator	310.00
Board Members	775.00
School Administrative Travel	1,400.00
Maintenance	300.00
Transportation	300.00
R.E.A.L.M. Program	300.00
Special Services	200.00
<b>Total</b>	<b>\$6,585.00</b>

**G. General**

**1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**RESOLVED**, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
D. Lypowy	6-15-09	PC Student Transportation County Task Force, Paterson, NJ	-0-	-0-	22.55	22.55
Dr. Martin	6-22-09	Montclair Univ., Montclair, NJ	-0-	-0-	4.03	4.03
E. Redner	6-2&5-09	EGH – Preparation for Recycle Olympics	-0-	-0-	-0-	Sub pay
P. Scutti	6-2-09	Gang Awareness Training, Piscataway, NJ	-0-	-0-	55.00	55.00

**\* Depending on availability, "sub pay" can be \$80 to \$231 for the school day.**

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### H. Policy

1. Approve the *first reading* of the revised, added, and deleted policies listed.

#### ***REVISE***

<b><u>Number</u></b>	<b><u>Title</u></b>
1330	Use of School Facilities
3542	Food Service
4112.8	Nepotism

#### ***ADD***

<b><u>Number</u></b>	<b><u>Title</u></b>
1330.1	Facilities Scheduling Procedure

#### ***DELETE***

<b><u>Number</u></b>	<b><u>Title</u></b>
4220	Temporary and P/T Personnel
5120.1	Alternative Educational Programs
5145.2	Controversial Issues
9270.1	Nepotism
9433	Research, Evaluation and Planning

### IX. SPECIAL REPORTS

### X. OLD BUSINESS

- A. Discussion regarding regionalization and whether the Ringwood Board of Education should make a formal resolution indicating its position on the issue.

### XI. NEW BUSINESS

- A. How is the Board progressing toward District goals?

### XII. PUBLIC PARTICIPATION II

### XIII. ADJOURNMENT