

REVISED
Ringwood Public Schools Board of Education
Work Session Meeting
Monday, May 11, 2009
7:30PM
Martin J. Ryerson Middle School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Sunshine Statement
- C. Roll Call

Acknowledgement of Dedication to John Schaffer, who served as a Board Member

Special Presentation by Mr. Patrick Wallace and/or Ms. Carol Kemmerer regarding a Ringwood History Book

Special Presentation by Jann Press, Ringwood faculty member, regarding Singapore Math Program

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

Board of Education May 11, 2009 Work Session Agenda

VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Review the **minutes** of the listed meetings, as attached.

Work/Business Meeting	April 13, 2009
Executive Session I and II	April 13, 2009
Reorganization Meeting	April 27, 2009
Executive Session	April 27, 2009

B. Consent Agenda Motions

The following items which will be acted upon at the Board's next regular business meeting are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: D1, D2, G2.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2008-2009 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills**.
3. Approve the **Board Secretary's Report** for March 2009, as attached.
4. Approve the **Treasurer's Report** for March 2009, as attached.

Board of Education May 11, 2009 Work Session Agenda

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the **renewal of the teachers** listed for the 2009-2010 school year, **which will grant** them **tenure** effective September 2, 2009.

<u>NAME</u>	<u>2008-09 ASSIGNMENT</u>
Jessica Crum	Ryerson 7 th & 8 th Grade Science
Kristine Gilson	Hewitt Special Education
Jacqueline Leslie	Ryerson 6 th Grade Math/Ad. Math/Creative Math
Dina Lewis	Hewitt Special Education
Christine Nichols	Ryerson General Vocal Music

2. Approve, upon the recommendation of the Superintendent, the **renewal of the non-tenured professional** staff members listed for the 2009-2010 school year.

<u>NAME</u>	<u>2008-09 ASSIGNMENT</u>
Gigi Bognar-Doherty	Ryerson Special Education
Eileen Camporeale	Cooper 3 rd Grade
Liza Cordeiro	Cooper/Erskine/Hewitt/Ryerson ESL/Spanish
Katherine Davis	Erskine Special Education
Laura Devlin	Ryerson 7 th & 8 th Grade Spanish
Laura Flandera	Cooper/Erskine p/t Media Specialist
Tara Green	Ryerson/Special Services Social Worker
Maureen Hauch	Ryerson/Special Services LDT-C
Lisa Iannaccone	Cooper p/t PIE
Kimberly Isakson	Cooper R.E.A.L.M. K-3
Karen Lavin	Ryerson p/t 6 th Grade Guidance
Therese McClachrie	Cooper/Erskine Media Specialist
Kathleen McPeck	Ryerson 6 th & 7 th Grade Science & one period of Special Ed.
Nancy O'Donnell	Erskine p/t Speech
Pamela Parrill	Ryerson Special Education
Dana Quackenbush	Erskine 1 st Grade
Patricia Querrazzi	Cooper PIE
Wendy Rothlauf	Ryerson p/t Basic Skills
Christine Schouten	Erskine 1 st Grade
*Jennifer Susin	Hewitt/Ryerson Instrumental Music /5th & 6th Grade Band
MaryAnn Tomaszewski	Cooper 2 nd Grade
Katelyn Woods	Ryerson p/t Special Education

(*rehired on same Step as Ms. Susin had during the 2008-2009 school year)

3. Approve the transfer of **Melanie Grabarits** for the 2009-2010 school year only, from the position of first grade teacher at Erskine School to fourth grade teacher at Hewitt School. Also, *approve* Melanie Grabarits' family *leave of absence* for the 2009-2010 school year.

Board of Education May 11, 2009 Work Session Agenda

4. Approve, upon the recommendation of the Superintendent, the appointment of **Jennifer Pape** as a long-term substitute for Melanie Grabarits for the 2009-2010 school year. Ms. Pape will be compensated at a salary rate of BA Step 1 plus benefits. Salary and step will be adjusted pending negotiations.
5. Approve, upon the recommendation of the Superintendent, the appointment of **Francine McKay** as a first grade teacher at Peter Cooper School at MA Step 7 plus benefits for the 2009-2010 school year. Salary and step will be adjusted pending negotiations. Ms. McKay will be replacing Joanna Nolan who resigned after taking a family leave.
6. Approve **Therese McClachrie** to move from full-time status (5 days/week) to part-time status (2 1/2 days/week) as a media specialist in the elementary schools effective the beginning of the 2009-2010 school year. Ms. McClachrie's salary will be prorated and she will not receive medical benefits. This reduction is due to budgetary limitations.
7. Approve the appointment of **Steve Evans** as *IPM Coordinator* for the Ringwood School District for the 2009-2010 School Year, pursuant to the Ringwood Board of Education Integrated Pest Management Policy.
8. Approve, with regret, the acceptance of the resignation of **Jennifer Rozenblat**, from her current position as Teacher of the Handicapped for the Cooper School R.E.A.L.M. program, effective June 30, 2009.
9. Approve, with regret, the acceptance of the resignation of **Maria Elena Misito**, from her current position as a part-time Child Study Team member, effective April 30, 2009.
10. Approve, with regret, the acceptance of the resignation of **Melissa Lozada**, from her current position as a Paraprofessional, effective April 3, 2009.
11. Approve, upon the recommendation of the Superintendent, from a ninety-day (90) probationary appointment, the appointment of **Mari Ann Sudell**, to the permanent position of a Special Education Bus Paraprofessional for 5 days a week, 1 hr./day, 5 hrs./week, and as a Classroom Paraprofessional (p.m. Kindergarten) at Robert Erskine School for 5 days/week, 3 hrs./day, 15 hrs./week, for a total of 20 hrs./week at Step 1 \$10.50/hr., no medical benefits, effective June 10, 2009, for the remainder of the 2008-2009 school year.
12. Approve, upon the recommendation of the Superintendent, from a ninety-day (90) probationary appointment, the appointment of **Lori Hart**, to the permanent position of an ABA Therapist for the R.E.A.L.M. Program at Peter Cooper School at the rate of \$21.00/hr. for 5.98 hrs./day, 5 days/week, for a total of 29.9 hrs./week, no medical benefits, effective June 15, 2008, for the remainder of the 2008-2009 school year.

Board of Education May 11, 2009 Work Session Agenda

13. Approve, upon the recommendation of the Superintendent, from a ninety-day (90) probationary appointment, the appointment of **Regina Zerrenner**, to the permanent position of a Playground/Cafeteria Paraprofessional at M. J. Ryerson School, at Step 1 \$10.50/hr., for 2.5 hrs./day, 5 days/week, for a total of 12.5 hrs./week, no medical benefits, effective June 22, 2009, for the remainder of the 2008-2009 school year.

14. Approve the appointment of the following to work in the **2009 R.E.A.L.M. Extended School Year Programs**, which are federally mandated per IEP. The programs are in session for 30 days effective from July 6 to August 14, 2009. (ESY summer tuition charged to sending districts.) Salaries will be adjusted pending negotiations. Hours worked will be documented by time sheets.

Teachers

(8:00 a.m. – 1:00 p.m. daily)	<u>Per Diem Rate</u>
Denise Emolo – E R.E.A.L.M.	\$246.88
Kimberly Isakson – K-3 R.E.A.L.M.	\$237.38
Greta Westra – Teen R.E.A.L.M.	\$314.88
TBD - I. R.E.A.L.M.	TBD

<u>Speech Therapist</u>	<u>Days Worked</u>	<u>Per Diem Rate</u>
Patricia Rudolph	up to 30 days	\$413.38

ABA Therapists (worked on a rotating schedule)

5 hours/day, current hourly salary – Paid by Home District
(8:00 a.m. – 1:00 p.m. daily)

Desaree Baker	Jolanta Kwiatkowska
Alyssa Bono	Diane LeGault
Virginia Cibenko	Alice Letsche
Karen Costanza	Croceann Moreira
Lisette de la Torre	Dianne Morino
Pamela DeVore	Jane Sblendorio
Joan Diamond	Elizabeth Steussing
Kathleen Felten	Wende Tempe
Lori Hart	Cheryl Terracino
Sharon Jacobson	Cathy Weller
	Alisa Wilson

Substitute ABA Therapists Rate of Pay: \$21.00/hour

Laura Balduzzi	Denise Salvesen
Nina Cook	Kim Walsh
Jennifer Sadosky	Shanon Walsh

NURSE

TBD

Board of Education May 11, 2009 Work Session Agenda

Substitute Nurse (4 hours/day) Rate of Pay: \$100/day
Kathleen Brandes

Home Program Coordinator Rate of Pay: \$45.00/hour
Denise Emolo

Home Programmers – Rate of Pay \$25.00/hour
Kathleen Felten Croceann Moreira
Sharon Jacobson Cheryl Terracino
Diane LeGault

E. Curriculum/Instruction

1. Approve the **Tuition Audit Undercharge** to the Children's Institute in the amount of \$1,447.00 for special education student #290 as per the New Jersey Department of Education Audit for the 2006-2007 school year.
2. Approve the **Tuition Audit Undercharge** to Bergen County Special Services (BCSS) in the amount of \$2,827.00 for special education student #2510 as per the New Jersey Department of Education Audit for the 2006-2007 school year.
3. Approve special education **student #2728** to receive PROMPT Speech Therapy and Sign Language Instruction provided by Miracles in Communication effective March 25, 2009 through June 24, 2009 in an amount not to exceed \$13,806.00 for the 2008-2009 school year.
4. Approve special education **student #2813** to receive Audio logical Services provided by Bergen County Special Services School District for a maximum of ten (10) hours, in an amount not to exceed \$1,500.00 for the remainder of the 2008-2009 school year.

F. District Operations

1. Approve the submission of the **Application for Dual Use of Educational Space** for Peter Cooper School for the 2009-2010 school year to the N.J. Department of Education Passaic County Superintendent's Office, as attached.

Board of Education May 11, 2009 Work Session Agenda

2. APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS/ SAFE DEPOSIT BOX

BE IT RESOLVED that the Board of Education authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Board of Education approve the district's participation in the Bergen County Banking Consortium (BCBANC) from July 1, 2009 through June 30, 2010 and authorize the School Business Administrator to serve as a trustee.

BE IT FURTHER RESOLVED that the Board of Education designate TD Bank as the bank for deposits and withdrawals for the accounts designated on the attached document, and approve the use of a safe deposit box at TD Bank, from July 1, 2009 through June 30, 2010.

BE IT FURTHER RESOLVED that the Board of Education approve the designated signatures on the accounts outlined in the attached document.

3. Approve the Ringwood Board of Education participation in the **Passaic County Sheriff's Labor Assistance Program (S.L.A.P.)** for the 2009-2010 School Year, for completion of the following school work projects:

- Painting of classrooms, doors, and building exteriors
- Painting of curbing and line striping of parking lots
- Power washing of exterior soffits, entrances and walkways
- Refinish classroom doors
- Weeding beds, turning over mulch, trimming hedges and trees
- Exterior window washing
- Moving of furniture

4. Approve the **Award of Contract** for the 2009 – 2010 School Year **District Operations and Maintenance Repairs/Supplies/Services** listed below, to the lowest responsible quoters, as attached.

- Q10-01 Boiler Inspection/Cleaning
- Q10-02 Fire/Burglar Alarm System
- Q10-03 Café Equipment
- Q10-04 Clock and Intercom Services
- Q10-05 Uniforms
- Q10-06 Electrical Repair
- Q10-07 Elevator Repair/Inspection
- Q10-08 Fire Extinguisher
- Q10-09 Glass Repair
- Q10-10 Gym Inspection/Repair
- Q10-11 HVAC
- Q10-12 IPM
- Q10-13 Locksmith
- Q10-14 Plumbing Services
- Q10-15 Septic
- Q10-16 Water Treatment
- Q10-17 Custodial Supplies
- Q10-18 AHERA – Asbestos Hazard Emergency Response Act

5. Approve the request submitted by the **Borough of Ringwood** Recreation Department, dated April 30, 2009, **to install fencing** on the Hewitt School Soccer Field as per their attached drawing.

Board of Education May 11, 2009 Work Session Agenda

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
C. Cator	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	-0-	Sub pay+
J. Citranglo	5-20-09	Board Member Training, Atlantic City, NJ	37.00	-0-	111.60	148.60
J. Citranglo	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	12.40	12.40+
C. Devries	5-1-09	Hypertropic Cardiomyopathy, Hackensack, NJ	-0-	-0-	-0-	Sub pay
G. Halcomb	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	-0-	Sub pay +
D. LePore	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	-0-	Sub pay +
Dr. Patrick Martin	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	12.40	12.40+
J. Parsils	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	-0-	Sub pay +
J. Parsils	6-8-09	NJEA Classroom Close-up Filming, EGH School	-0-	-0-	-0-	Sub pay
R. Schaefer	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	12.40	12.40+
R. Schiavello	5-16-09	Delegate Assembly, Plainsboro, NJ	-0-	-0-	43.00	43.00
R. Schiavello	5-20-09	Board Member Training, Atlantic City, NJ	37.00	-0-	111.60	148.60
N. Tamargo	5-29-09	Governor's Teacher Recognition Program Reception, Paterson, NJ	tbd	-0-	-0-	Sub pay+
C. Tassitano	5-20-09	Board Member Training Atlantic City, NJ	37.00	-0-	111.60	148.60

* Depending on availability, "sub pay" can be \$80 to \$231 for the school day.

Board of Education May 11, 2009 Work Session Agenda

2. Approve the submission of the **FY08 NCLB Final Report with carryover** as follows:

Title IA	\$401
Title IIA	59

H. Policy

IX. SPECIAL REPORTS

X. OLD BUSINESS

XI. NEW BUSINESS

A. How is the Board progressing toward District goals?

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT