

Ringwood Public Schools Board of Education

Business Meeting

Monday, February 22, 2010

7:30PM

Martin J. Ryerson Middle School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Open Public Meetings Act
- C. Roll Call

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

- A. Annual Review of student conduct statistics district wide, and a review of the effectiveness of the Ringwood School District's Code of Student Conduct.
- B. Preliminary enrollment projection for 2010–2011 school year.
- C. "Muzzy" world language initiative.
- D. SmartBoard training initiative.

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

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VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Approve the **minutes** of the listed meetings.

Work Session	January 19, 2010
Executive Session	January 19, 2010
Business Meeting	January 25, 2010

Moved by: _____ **Seconded by:** _____ -

Action: _____

B. Consent Agenda Motions

The following items which will be acted upon at the Board's next regular business meeting are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, C4, C5, C6, D1, D2, D3, D4, D5, D6, D7, E1, F1, F2, F3, F4, G1, G2, G3, G4, H1.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2009-2010 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

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2. Authorize the payment of the **District Bills** in the amounts listed.

District Bills	for February 2010	in the amount of \$448,273.76
Supplemental Bills	for November 2009	in the amount of \$145,021.02
General Ledger	for November 2009	in the amount of \$115,028.64
Cafeteria Bills	for January 2010	in the amount of \$39,265.35

3. Approve the Ringwood School District **Payroll** in the amounts listed.

	for January 15, 2010	in the amount of \$685,284.72
	for January 29, 2010	in the amount of \$668,972.04

4. Approve **Transfer Schedule** dated February 2, 2010 for the month of January 2010.

5. Approve **Transfer Schedule** dated January 29, 2010 for the months of July 1, 2009 through December 31, 2009 and submission to the Passaic County Office.

6. Approve **payment of \$495.00 to cover materials and processing fees** associated with a one-year nutrition program in which Superintendent Patrick Martin is enrolling. The superintendent will be engaged in the distance learning program of the Institute of Integrative Nutrition. The superintendent received a scholarship of \$4,500.00 (of the total \$4,995 tuition cost) so that he might study nutrition as it relates to school lunch programs. The \$495.00 will come from funds earmarked for the superintendent's professional development.

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq.

County Certified Substitute Teachers

Kevin Fontanazza
Michael Gould
Eric Harthman

State substitute Teachers

Kathleen Alicakos

2. Approve, upon the recommendation of the Superintendent, the appointment of **Theresa Kovach**, as an ABA Therapist for the R.E.A.L.M. Programs at Peter Cooper School, at the rate of \$21.00/hr, for 5.98 hrs./day, 5 days/week, for a total of 29.9 hrs/week, no medical benefits, benefits per contract will be prorated, effective March 1, 2010, for a probationary period of 90 days (May 29, 2010), for the 2009-2010 school year.
3. Approve, with regret, the acceptance of the resignation for the purpose of retirement of **Dorothy Klimek** from her current position as a 2nd Grade Teacher at Peter Cooper School, effective the end of the 2009-2010 school year.

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4. Approve, with regret, the acceptance of the resignation for the purpose of retirement of **Madeline Royce** from her current position as an 8th Grade Language Arts/Literature/Reading Teacher, effective the end of the 2009-2010 school year.
5. Approve the revised hours worked for **Deborah Van Dunk** from 5 ¼ hrs./day to 5 ½ hrs./day, due to the addition of an extra school in the afternoon, effective February 1, 2010, for the 2009-2010 school year.
6. Approve the revised hours worked for **Robin Shaughnessy** from 4 ¾ hrs./day to 5 hrs./day, due to the addition of bus stops with new students adding length of time to the route in the pm, effective February 1, 2010, for the 2009-2010 school year.
7. Approve **movement on the guide** for the teachers listed, as per Article XVII, I., salary adjustment for February eligibility will begin with the March check retroactive to February 1, 2010.

Mariann Groth

FROM:	2009-2010	Step 14 BA+15	\$80,700
TO:	2009-2010	Step 14 MA	\$84,275

Carolyn Ploger

FROM:	2009-2010	Step 7 BA+15	\$52,900
TO:	2009-2010	Step 7 MA	\$55,675

E. Curriculum/Instruction

1. Approve **Tuition Audit Undercharge** to The Phoenix Center for special education student #297 in the amount of \$1,808.00 as per the New Jersey Department of Education Audit for the 2008-2009 school year.
2. Approve the **Muzzy World Language Program** as the curriculum for World Language instruction in grades Kindergarten through grade 8, effective February 17, 2010.

F. District Operations

1. Approve the following resolution to request a **waiver** of compliance with respect to the district's participation in the **Special Education Medicaid Initiative (SEMI) Program**:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2010-11 and

WHEREAS, the Ringwood Board of Education desires to apply for this waiver due to the fact that it projects having **fewer than 40** Medicaid eligible classified students for the **2010-2011** budget year.

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NOW THEREFORE BE IT RESOLVED, that the Ringwood Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Passaic an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2010-2011 school year.

2. Approval of **Advertisement for Bid** for the **2010-2011** school year as deemed necessary by the School Business Administrator/BS, in accordance with Title 18A and the N.J. Public Contracts Law. (For annual bids of custodial, maintenance, computer supplies, equipment, etc.)
3. Approve the submission of the *revised* **Ringwood Board of Education District-Wide School Annex School Emergency Operations Plan** (previously revised 10/27/08) to the Ringwood Emergency Management Coordinator, the Ringwood Police Department, and all appropriate agencies.
4. Approve to authorize the School Business Administrator to submit to the Executive County Superintendent the necessary documentation to appeal the **proposed state aid reduction calculation** in the amount of \$270,794. The revised state aid reduction calculation proposed by the district is \$219,443. The state's calculation excludes future debt payment by the district in the amount of \$205,404, as attached.

G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Borough Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

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EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
Camporeale, E.	1/26/10	Kinnelon Writing Workshop Research, Kinnelon, NJ	-0-	-0-	-0-	Sub pay
Casaleggio, L.	2/26 – 2/28/10	NJEA ESP Conference, Somerset, NJ	-0-	-0-	-0-	Sub pay
Dixon, M.	3/16/10	Managing Stress, Parsippany, NJ	79.00	-0-	30.00	
Dondero, N.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	13.95	13.95
Green, T.	3/15/10	Understanding Personality Disorders, Hasbrough Heights, NJ	75.00	-0-	6.94	6.94
Hauch, M.	3/12/10	Assoc. of Learning Consultants Annual Conf., Eatontown, NJ	75.00	-0-	57.44	132.44
Iannaccone, L.	1/25/10	Headstart Visit, Ringwood, NJ	-0-	-0-	6.00	6.00 + sub pay
Iannaccone, L.	3/3-5/10	Highscope Curriculum Training, Edison, NJ	-0-	-0-	150.00	150.00+ Sub pay
Johnson, T.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	-0-	-0-
Karner, M.	2/3/10	What's New in Children's Literature, Newark, NJ	215.00	-0-	38.50	253.50
Klosowski, L.	2/8/10	Supt. Eval. Training, Mtn. Lakes	-0-	-0-	11.78	11.78
Mitchell, W.	3/6/10	NJSBA Regional Town Hall Meeting, Harrison, N. J.	-0-	-0-	15.69	15.69
Nastory, S.	1/13-3/13/10	Governance II: Finance	50.00	-0-	-0-	50.00
Nicholls, J.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	-0-	-0-
Nicholls, M.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	15.50	15.50
Querrazzi, P.	1/22/10	Headstart Visit, Ringwood, NJ	-0-	-0-	-0-	Sub pay
Querrazzi, P.	3/3-5/10	High Scope Curriculum Training, Edison, NJ	-0-	-0-	150.00	150.00 + Sub pay
Schaefer, R.	2/8/10	Supt. Eval. Training, Mtn. Lks, NJ	-0-	-0-	12.71	12.71
Tassitano, C.	2/8/10	Supt. Eval. Training, Mtn. Lks, NJ	-0-	-0-	11.47	11.47
Terhune, D.	2/26/10	Preparing students for today's world, Teaneck, NJ	-0-	-0-	15.00	15.00 + Sub pay

* Depending on availability, "sub pay" can be \$80 to \$231 for the school day.

2. Approve the acceptance of the three-year District **Technology Plan** for school years 2010-2013, as submitted by the Ringwood Technology Committee and authorize its submission to the New Jersey State Department of Education.

3. **WHEREAS**, the Federal Government passed the American Recovery Reinvestment Act of 2009, which included domestic spending for education; and

WHEREAS, the State of New Jersey benefited from this legislation with over \$1 billion being directly utilized for funding the education budget for 2009-2010 school year; and

WHEREAS, the State of New Jersey, as all states in the union, are amidst a fiscal crisis that could potentially and negatively affect the educational system; and

WHEREAS, the State of New Jersey continues to score above the national average in achievement tests; and

WHEREAS, the State of New Jersey's educational system has made great strides in increasing the improvement of student achievement, and has been recently recognized by the Education Trust as one of the top states in closing the achievement gap between low-income or minority students and their peers; and

WHEREAS, the State of New Jersey Department of Education has focused on implementing an accountability system for the spending of taxpayers resources; and

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WHEREAS, the future of all the states and the nation as a whole are dependent upon the education of our children; in the words of President John Fitzgerald Kennedy: "Our progress as a nation can be no swifter than our progress in education. The human mind is our fundamental resource;" and

WHEREAS, without the infusion of federal aid, education in the State of New Jersey is destined to go backwards;

NOW THEREFORE, BE IT RESOLVED, by the Ringwood Board of Education, Passaic County, New Jersey to respectfully request the enactment of federal legislation that would secure funding for the 2010-2011 school year similar to the American Recovery Reinvestment Act of 2009 that funded the 2009-2010 education budgets.

4. Approve the **scholarship opportunity proposed by the United by Autism organization** for ABA Therapists in the Ringwood School District's R.E.A.L.M. program to pursue additional educational opportunities. This scholarship opportunity will take effect immediately.

H. Policy

1. Approve the *second reading and adoption* of the policies listed.

REVISE

<u>Number</u>	<u>Title</u>
3327	Relations with Vendors
3516	Safety
4112.8/4212.8	Nepotism
4123	Classroom Aides (Paraprofessionals)
5111	Admission
5131.5	Vandalism/Violence
6144	Controversial Issues
6146.2	Promotion/Retention

IX. SPECIAL REPORTS

X. OLD BUSINESS

XI. NEW BUSINESS

- A. How is the Board progressing toward District goals?

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT