

Ringwood Public Schools Board of Education

Work Session Meeting

Wednesday, February 17, 2010

7:30PM

Martin J. Ryerson Middle School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Open Public Meetings Act
- C. Roll Call

Special Presentation of the District Technology Plan for Academic Years 2010-2013 by Diane DeBlock, District Technology Coordinator.

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

- A. Annual Review of student conduct statistics district wide, and a review of the effectiveness of the Ringwood School District's Code of Student Conduct.
- B. Preliminary enrollment projection for 2010–2011 school year.

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

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VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Review the **minutes** of the listed meetings, as attached.

Work Session	January 19, 2010
Executive Session	January 19, 2010
Business Meeting	January 25, 2010

B. Consent Agenda Motions

The following items which will be acted upon at the Board's next regular business meeting are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: D2, G2, G3.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2009-2010 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for February 2010	in the amount of \$448,273.76
Supplemental Bills	for November 2009	in the amount of \$145,021.02
General Ledger	for November 2009	in the amount of \$115,028.64
Cafeteria Bills	for January 2010	in the amount of \$39,265.35

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3. Approve the Ringwood School District **Payroll** for:

January 15, 2010	in the amount of \$685,284.72
January 29, 2010	in the amount of \$668,972.04
4. Approve **Transfer Schedule** dated February 2, 2010 for the month of January 2010, as attached.
5. Approve **Transfer Schedule** dated January 29, 2010 for the months of July 1, 2009 through December 31, 2009 and submission to the Passaic County Office, as attached.
6. Approve **payment of \$495.00 to cover materials and processing fees** associated with a one-year nutrition program in which Superintendent Patrick Martin is enrolling. The superintendent will be engaged in the distance learning program of the Institute of Integrative Nutrition. The superintendent received a scholarship of \$4,500.00 (of the total \$4,995 tuition cost) so that he might study nutrition as it relates to school lunch programs. The \$495.00 will come from funds earmarked for the superintendent's professional development.

D. Personnel

1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent for emergent hiring pursuant to N.J.S.A. 18A: 6-7.2 et seq.

County Certified Substitute Teachers

Kevin Fontanazza
Michael Gould
Eric Harthman

State substitute Teachers

Kathleen Alicakos

2. Approve, upon the recommendation of the Superintendent, the appointment of **Lauren Sergi**, as a Paraprofessional at Robert Erskine School, at Step 1 \$10.72/hour, 5.98 hrs./day, 5 days/week, for a total of 29.9 hrs/week, no medical benefits, effective February 17, 2010, for a probationary period of 90 days (May 17, 2010), for the 2009-2010 school year. Ms. Sergi is replacing Susan Faustini who was transferred to the position of Personnel Secretary.
3. Approve, upon the recommendation of the Superintendent, the appointment of **Theresa Kovach**, as an ABA Therapist for the R.E.A.L.M. Programs at Peter Cooper School, at the rate of \$21.00/hr, for 5.98 hrs./day, 5 days/week, for a total of 29.9 hrs/week, no medical benefits, benefits per contract will be prorated, effective March 1, 2010, for a probationary period of 90 days (May 29, 2010), for the 2009-2010 school year.
4. Approve, with regret, the acceptance of the resignation for the purpose of retirement of **Dorothy Klimek** from her current position as a 2nd Grade Teacher at Peter Cooper School, effective the end of the 2009-2010 school year.

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- 5. Approve, with regret, the acceptance of the resignation for the purpose of retirement of **Madeline Royce** from her current position as an 8th Grade Language Arts/Literature/Reading Teacher, effective the end of the 2009-2010 school year.
- 6. Approve the revised hours worked for **Deborah Van Dunk** from 5 ¼ hrs./day to 5 ½ hrs./day, due to the addition of an extra school in the afternoon, effective February 1, 2010, for the 2009-2010 school year.
- 7. Approve the revised hours worked for **Robin Shaughnessy** from 4 ¾ hrs./day to 5 hrs./day, due to the addition of bus stops with new students adding length of time to the route in the pm, effective February 1, 2010, for the 2009-2010 school year.
- 8. Approve **movement on the guide** for the teachers listed, as per Article XVII, I., salary adjustment for February eligibility will begin with the March check retroactive to February 1, 2010.

Mariann Groth

FROM:	2009-2010	Step 14 BA+15	\$80,700
TO:	2009-2010	Step 14 MA	\$84,275

Carolyn Ploger

FROM:	2009-2010	Step 7 BA+15	\$52,900
TO:	2009-2010	Step 7 MA	\$55,675

E. Curriculum/Instruction

- 1. Approve **Tuition Audit Undercharge** to The Phoenix Center for special education student #297 in the amount of \$1,808.00 as per the New Jersey Department of Education Audit for the 2008-2009 school year.

F. District Operations

- 1. Approve the following resolution to request a **waiver** of compliance with respect to the district's participation in the **Special Education Medicaid Initiative (SEMI) Program**:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2010-11 and

WHEREAS, the Ringwood Board of Education desires to apply for this waiver due to the fact that it projects having **fewer than 40** Medicaid eligible classified students for the **2010-2011** budget year.

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NOW THEREFORE Be It Resolved, that the Ringwood Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Passaic an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2010-2011 school year.

2. Approval of **Advertisement for Bid** for the **2010-2011** school year as deemed necessary by the School Business Administrator/BS, in accordance with Title 18A and the N.J. Public Contracts Law. (For annual bids of custodial, maintenance, computer supplies, equipment, etc.)
3. Approve the submission of the *revised* **Ringwood Board of Education District-Wide School Annex School Emergency Operations Plan** (previously revised 10/27/08) to the Ringwood Emergency Management Coordinator, the Ringwood Police Department, and all appropriate agencies.

G. General

1. **APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Borough Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

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EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
Camporeale, E.	1/26/10	Kinnelon Writing Workshop Research, Kinnelon, NJ	-0-	-0-	-0-	Sub pay
Casaleggio, L.	2/26 – 2/28/10	NJEA ESP Conference, Somerset, NJ	-0-	-0-	-0-	Sub pay
Dixon, M.	3/16/10	Managing Stress, Parsippany, NJ	79.00	-0-	30.00	
Dondero, N.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	13.95	13.95
Green, T.	3/15/10	Understanding Personality Disorders, Hasbrough Heights, NJ	75.00	-0-	6.94	6.94
Hauch, M.	3/12/10	Assoc. of Learning Consultants Annual Conf., Eatontown, NJ	75.00	-0-	57.44	132.44
Iannaccone, L.	1/25/10	Headstart Visit, Ringwood, NJ	-0-	-0-	6.00	6.00 + sub pay
Iannaccone, L.	3/3-5/10	Highscope Curriculum Training, Edison, NJ	-0-	-0-	150.00	150.00+ Sub pay
Johnson, T.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	-0-	-0-
Karner, M.	2/3/10	What's New in Children's Literature, Newark, NJ	215.00	-0-	38.50	253.50
Klosowski, L.	2/8/10	Supt. Eval. Training, Mtn. Lakes	-0-	-0-	11.78	11.78
Mitchell, W.	3/6/10	NJSBA Regional Town Hall Meeting, Harrison, N. J.	-0-	-0-	15.69	15.69
Nastory, S.	1/13-3/13/10	Governance II: Finance	50.00	-0-	-0-	50.00
Nicholls, J.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	-0-	-0-
Nicholls, M.	3/15/10	NJ ASK Training, Parsippany, NJ	-0-	-0-	15.50	15.50
Querrazzi, P.	1/22/10	Headstart Visit, Ringwood, NJ	-0-	-0-	-0-	Sub pay
Querrazzi, P.	3/3-5/10	High Scope Curriculum Training, Edison, NJ	-0-	-0-	150.00	150.00 + Sub pay
Schaefer, R.	2/8/10	Supt. Eval. Training, Mtn. Lks, NJ	-0-	-0-	12.71	12.71
Tassitano, C.	2/8/10	Supt. Eval. Training, Mtn. Lks, NJ	-0-	-0-	11.47	11.47
Terhune, D.	2/26/10	Preparing students for today's world, Teaneck, NJ	-0-	-0-	15.00	15.00 + Sub pay

* Depending on availability, "sub pay" can be \$80 to \$231 for the school day.

2. Approve the Ringwood School District **Code of Student Conduct (CSC)** for the 2009-2010 school year.
3. Approve the **Core Ethical Values** upon which the Ringwood School District's Code of Student Conduct (CSC) is based. The ethical values come from the Josephson Institute of Ethics.
4. Approve the acceptance of the three-year District **Technology Plan** for school years 2010-2013, as submitted by the Ringwood Technology Committee and authorize its submission to the New Jersey State Department of Education.

H. Policy

1. Approve the *second reading and adoption* of the policy listed.

REVISE

Number

5131

Title

Conduct/Discipline

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2. Approve the *first reading* of the policies listed.

REVISE

<u>Number</u>	<u>Title</u>
3327	Relations with Vendors
3516	Safety
4112.8/4212.8	Nepotism
4123	Classroom Aides (Paraprofessionals)
5111	Admission
5131.5	Vandalism/Violence
6144	Controversial Issues
6146.2	Promotion/Retention

IX. SPECIAL REPORTS

X. OLD BUSINESS

XI. NEW BUSINESS

- A. How is the Board progressing toward District goals?

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT