

Ringwood Public Schools Board of Education

Business Meeting

Monday, January 25, 2010 7:30 PM
Martin J. Ryerson Middle School Media Center

AGENDA

I. CALL TO ORDER

- A. Flag Salute
- B. Open Public Meetings Act
- C. Roll Call

II. PUBLIC PARTICIPATION I

III. EXECUTIVE SESSION

IV. SUPERINTENDENT'S REPORT

- A. P.I.E. Program interaction with general education students

V. BOARD PRESIDENT'S REPORT

VI. SBA/BOARD SECRETARY'S REPORT

VII. CORRESPONDENCE

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VIII. DISCUSSION ITEMS/CONSENT AGENDA MOTIONS

A. Minutes

1. Approve the **minutes** of the listed meeting.

Work/Business Meeting December 14, 2009

B. Consent Agenda Motions

The following items are deemed to be non-controversial and/or confirmation of negotiated contractual obligations or other state-mandated deadline actions, and/or were discussed in depth at the prior meeting. The Superintendent will highlight key information. Items of concern may be pulled from this portion of the agenda and voted upon separately, or may be considered in the Discussion/Action section if any Board member so wishes.

1. Motion to approve the following **consent agenda items**: C1, C2, C3, C4, C5, D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11, D12, D13, F1, F2, F3, F4, F5, G1, G2, G3, H1.

Moved by: _____ Seconded by: _____

ACTION: _____

C. Finance

1. Approve the **Certification Resolution** as follows:

The School Business Administrator and the Board of Education having certified that, to best of their knowledge, no major budget account nor other funds have been over expended and that sufficient funds will be available to meet all financial obligations for the 2009-2010 school year, pending receipt of approved anticipated budgeted monies, accept said report in accordance with N.J.A.C. 6:20-2.12(c).

2. Authorize the payment of the **District Bills** in the amounts listed, as attached.

District Bills	for January 2010	in the amount of \$534,774.76
Supplemental Bills	for October 2009	in the amount of \$203,771.38
General Ledger	for October 2009	in the amount of \$129,917.70
Cafeteria Bills	for November 2009	in the amount of \$ 24,871.55 and
	for December 2009	in the amount of \$ 31,999.45

3. Approve **Transfer Schedule** dated January 5, 2010 for the month of December 2009.

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- 4. Approve the **third interest payment** of \$28,220.00 **and the first principal payment** of \$73,000.00 in January of 2010 as per the attached Debt Payment Schedule **regarding the M. J. Ryerson Roof Replacement Project**. The Board's portion (60% of \$101,220) \$60,732 will be transferred from the Capital Reserve Account.

- 5. Approve the Ringwood School **District Payroll** for the following dates:

December 23, 2009	\$675,856.70
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D. Personnel

- 1. Approve, upon the recommendation of the Superintendent, the appointment of the following as **Substitute Personnel** for the 2009-2010 school year, pending completion of all State and Board employment requirements and approval of application to the County Superintendent pursuant to N.J.S.A. 18A: 6-7.2 et seq.

County Certified Substitute Teachers

Kathleen Alicakos
Nicole DeFelice
Andrew Eckmann
Mary Francht
Jaime Hendrickson
Nicole Paulosky
Leila Poesche
Katherine Thorn

Substitute Paraprofessional

Diane Kaplan

Substitute Nurse

Karen Lomascola

Substitute ABA Therapist

Alice Letsche
Randall Saracco
Sara Stevens

State Certified Substitute Teacher

Diane Kaplan

Substitute Secretary

Susan Faustini
Diane Kaplan

- 2. Approve the **increase in the rate of pay for a substitute nurse** to \$150.00/day effective January 20, 2010.

- 3. Approve, upon the recommendation of the Superintendent, the transfer/appointment of **Susan Faustini** as a Substitute Personnel Secretary in the central office for 5.98 hrs./day, at \$12.51/hour, effective January 19, 2010 through January 22, 2010. Ms. Faustini is replacing Ms. Leccese who resigned.

- 4. Approve, upon the recommendation of the Superintendent, the appointment of **Susan Faustini** as a Part-time Personnel Secretary in the Central Office at Step 1 \$34,670 prorated (\$29,623.20), 5.98 hrs./day (9:00am – 2:55pm daily), 29.9 hours/week, no medical benefits, effective January 25, 2010, for a ninety (90) day probationary period (April 24, 2010) for the remainder of the 2009-2010 school year.

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5. Approve, upon the recommendation of the Superintendent, the appointment of **Danielle Jeffery** as a long-term fourth grade substitute teacher at E. G. Hewitt School at BA Step 1 \$47,800 prorated, plus benefits, effective March 16, 2010, for the remainder of the 2009-2010 school year. Ms. Jeffery will be replacing Kimberly Gurrieri who has been approved for a family leave of absence.
6. Approve the *revised effective date* of an unpaid New Jersey Family Leave of Absence for **Jenna Lorie**, 3rd Grade Teacher at Robert Erskine School, from January 21, 2010 workday through June 30, 2010. Ms. Lorie will be utilizing her current and accrued sick days prior to the New Jersey Family Leave of absence begins.
7. Approve the *revised effective date of hire* to January 20, 2010 for **Marija Bubalo**, long-term third grade substitute teacher at Robert Erskine School, BA Step 1 \$47,800, prorated, no medical benefits. Ms. Bubalo will be replacing Jenna Lorie who has been approved for a family leave of absence. Ms. Bubalo will have one day with Ms. Lorie to facilitate a smooth transition.
8. Approve, upon the recommendation of the Superintendent, the appointment of **Lorraine Beal**, as a paraprofessional for a 3rd grade student, per the IEP, in the Peter Cooper school for 29.9 hours per week at Step 2, \$10.82/hour, no benefits, effective January 6, 2010, for a ninety (90) day probationary period (April 5, 2010) for the 2009-2010 school year. Ms. Beal will replace Tracy Mulhern.
9. Approve, upon the recommendation of the Superintendent, the appointment of **Casey Reno** as a Personal Paraprofessional at M. J. Ryerson School at Step 1 \$10.72/hour, 29.9 hours/week, effective January 19, 2010, for a ninety (90) day probationary period (April 18, 2010) for the 2009-2010 school year.
10. Approve the removal of **Alice Letsche** as an ABA Therapist in the Ryerson Middle School as of the end of the January 19, 2010 workday due to student need. The IEP of the student with whom Ms. Letsche was working now requires that a personal paraprofessional be assigned to the student (instead of an ABA Therapist).
11. Approve the acceptance of the resignation of **Linda Leccese**, Personnel Secretary, effective January 14, 2010.
12. Accept, with regret, the resignation for the purpose of retirement of **Madeline Royce**, 8th Grade Language Arts/Literature/Reading Teacher at Ryerson School, effective June 30, 2010.
13. Approve **movement on the guide** for the teacher listed, as per Article XVII, J.

Cynthia Cison

FROM:	2009-2010	Step 7 BA+15	\$52,900
TO:	2009-2010	Step 7 MA	\$55,675

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E. Curriculum/Instruction

F. District Operations

1. Approve the **rate of pay for School Board Election workers** at a rate of \$9.00/hour and so confirm to the Office of Passaic County Board of Elections, for the 2010 School Board and Budget Election to be held on April 20, 2010, at Robert Erskine and Peter Cooper Elementary Schools, between the hours of 3:00pm and 9:00pm.
2. Approve the **disposal of a piano** at the Hewitt School, tag # 00233, considered obsolete and uneconomical to repair.
3. Approve payment to the following individuals **for the Opt-Out of Family Medical and Prescription** coverages for the period of January 1, 2010 through June 30, 2010:

Jennifer Bariso	Prescription	\$ 50.00
	Medical	\$ 166.67
Eileen Camporeale	Prescription	\$ 675.00
	Medical	\$2500.00
Suzanne Eccelston	Prescription	\$ 675.00
Margaret Gianfrancesco	Prescription	\$ 675.00
	Medical	\$2500.00
Patricia Querrazzi	Prescription	\$ 675.00
	Medical	\$2500.00
Wendy Rothlauf	Prescription	\$ 675.00
	Medical	\$2500.00
Mary Schall	Prescription	\$ 675.00
	Medical	\$2500.00
Maryann Tomaszewski	Prescription	\$ 675.00
	Medical	\$2500.00

4. Approve the **Ringwood Public School District to become a member of the Ringwood Chamber of Commerce for the year 2010**. The membership fee is \$100.00 and the Ringwood School District's superintendent will serve as the representative who will participate in the Ringwood Chamber of Commerce meetings and activities.
5. Approve the **YMCA Before School Program** to be conducted at the E. G. Hewitt School during the 2010-2011 school year. This is a continuation of a program, which was originally approved by the Board of Education for the 2007-2008 school year. This is a parent supported program and there is no cost to the Ringwood Board of Education.

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G. General

1. APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED, that the Ringwood Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. Patrick W. Martin, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Ringwood Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines:

EMPLOYEE NAME	WORKSHOP DATE	WORKSHOP NAME & LOCATION	REG. \$	LODGING \$	TRAVEL \$	EST. TOTAL \$
Camporeale, E.	1-13-10	Professional Development Planning, Ringwood, NJ	-0-	-0-	-0-	Half day Sub pay
Cator, C.	1-26-10	Writing Research, Kinnelon, NJ	-0-	-0-	-0-	Sub pay
Crum, J.	1-13-10	Professional Development Planning, Ringwood, NJ	-0-	-0-	-0-	Half day Sub pay
Dittemer, D.	3-1-10	CRE Review Training, Newark, NJ	-0-	-0-	39.94	39.94
Dondero, N.	1-20-10	Assisting Students Struggling with Reading...New Brunswick, NJ	-0-	-0-	13.05	13.05
Eccleston, S.	1-26-10	Writing Research, Kinnelon, NJ	-0-	-0-	-0-	Sub pay
Kirkegard, M.	4-29-10	Winners: Closer Look at Best Books for Children for Grades K-6, Edison, NJ	179.00	-0-	-0-	179.00+ sub pay
Malfatto, L.	2-18,19-10	NJMEA State Conf., E. Brunswick, NJ	180.00	-0-	61.76	241.75 + Sub pay
K. McKeever	1/13-3/12/10	Governance II:Finance, Web-based	50.00	-0-	-0-	50.00
Mitchell, W.	3-1-10	CRE Review Training, Newark, NJ	-0-	-0-	-0-	-0-
Nastory, S.	2-3-10	Joint Legal Issues Meeting, PCTI, Wayne, NJ	-0-	-0-	10.54	10.54
Nichols, C.	2-19-10	Music-Just Imagine, East Brunswick, NJ	130.00	-0-	46.00	176.00 + Sub pay
Nicholls, M.	1-19-10	Title I Training, New Providence, NJ	-0-	-0-	21.70	21.70
Schaefer, R.	1-29-10	Passing Your Budget, Lincroft, NJ	70.00	-0-	46.19	116.19
Susin, J.	2-19&20/20	NJMEA Conf., East Brunswick, NJ	130.00	126.00	60.00	316.00
Sutcliffe, M.	1-29-10	State Technology Meeting, Monroe, NJ	-0-	-0-	33.48	33.48
Tassitano, C.	1-29-10	Passing Your Budget, Lincroft, NJ	70.00	-0-	44.95	114.95
VanTeyens, D.	2-19-10	NJ Music Ed. Conf., E. Brunswick, NJ	130.00	-0-	60.00	190.00
Walsh, C.	3-12-10	Risk Assessment., Parsippany, NJ	184.99	-0-	-0-	184.99

* Depending on availability, "sub pay" can be \$80 to \$231 for the school day.

2. Approve the submission to the New Jersey State Department of Education the indication (signed by the superintendent and board of education president) that the Ringwood School District intends to make a proposal for additional federal funds through the "Race to the Top" grant program.

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3. Approve the 2010-2011 Ringwood Public Schools' **Calendar**.

H. Policy

1. Approve the *second reading and adoption* of the **policies** listed.

REVISE

Number	Title
5141	Health
5141.3	Health Examination and Immunizations
5141.21	Administering Medication
5142	Pupil Safety
5145.4	Equal Education Opportunity
6115	Ceremonies and Observances
6121	Nondiscrimination/Affirmative Action

REVISE and RENUMBER

9430 (from 9410)	Evaluation of District as a Whole
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IX. SPECIAL REPORTS

X. OLD BUSINESS

XI. NEW BUSINESS

- A. How is the Board progressing toward District goals?

XII. PUBLIC PARTICIPATION II

XIII. ADJOURNMENT